



To: Adult Education Consortium Directors, Leads, Co-Chairs, Members, and Fiscal Representatives

From: The California Adult Education Program (CAEP) Office

Subject: CAEP Revised Consortium Allocations for 2020-21

This memorandum is to advise local recipients and fiscal agents of the revised 2020-21 CAEP allocation amounts. A copy of the revised CAEP allocations are posted on the [CAEP website](#). Later this week, the 2020-21 revised CAEP allocations will be posted in NOVA. Consortium members have until June 30, 2020 to submit and certify their revised CFAD in NOVA. The State CAEP Office and the Technical Assistance Program (TAP) have scheduled a Revised CFAD webinar for Friday, May 22, 2020 from 1 p.m. to 2:30 p.m. to review the revised allocation amounts, walk members through the NOVA process steps, and answer any questions. To register for this upcoming webinar, [click here](#). For those that cannot attend, this webinar will be archived and posted on the CAEP website, by the end of the day on May 22nd.

May Revise

Last week, the Governor announced the May Revise for the 2020-21 budget that saw a 12.105% reduction to the Governor's proposed 2020-21 CAEP allocation. The original proposed CAEP allocation for 2020-21 was \$550,897,000. The 12.105% reduction is a \$66,689,000 cut to that amount. The new 2020-21 CAEP allocation is now \$484,208,000. Please see the attached chart for the revised allocation amounts by consortium.

Using Education Code 84914 for the reduction

Keep in mind that Education Code 84914 (see below) guides the allocation process for all members. This education code governs the appropriate percentage allowed for members in good standing, and also allows for a reduced amount if members cannot or no longer wishes to follow the consortium approved CAEP annual plan (or if the member is ineffective in providing services identified in the CAEP annual plan). For more information, please see the recently released [CAEP Planning Memo](#).

EC84914 (2) For any year for which the chancellor and the Superintendent allocate an amount of funds to the consortium less than the amount allocated in the prior year, the amount of funds to be distributed to a member of that consortium shall not be reduced by a percentage greater than the percentage by which the total amount of funds allocated to the consortium decreased, unless the consortium makes at least one of the following findings related to the member for which the distribution would be reduced further:

- (A) The member no longer wishes to provide services consistent with the adult education plan.
- (B) The member cannot provide services that address the needs identified in the adult education plan.
- (C) The member has been ineffective in providing services that address the needs identified in the adult education plan and reasonable interventions have not resulted in improvements.



CAEP Funds are Restricted Funds

CAEP funds were issued under AB104 legislation and are in ARTICLE 9. Adult Education Program [84900 - 84920] of the education code. CAEP funds are apportionment, they are not a grant, and at this time are not subject to flexibility. CAEP funds are restricted to the adults 18 years and older, can only be used in the seven program areas, and must have an approved regional consortium plan specific to K12 adult education and community college noncredit programs.

Processing the Revised CFAD in NOVA

Later this week, the CAEP State Office will post the reductions in NOVA based on the Governor's 12.105% cut to the CAEP allocation for 20-21. Each consortium will process the reduction as an allocation amendment in NOVA which requires a new allocation amount for each member, and certification in NOVA by all consortium members. As stated previously in this memo, revised CFAD certification by the consortium and its members is due by June 30, 2020.

Technical Assistance Contact Information

For questions related to the CAEP or fiscal information and/or technical assistance on professional development topics, please contact the CAEP Technical Assistance Project (TAP) by phone at 1- 888-827-2324 or by e-mail at tap@caladulted.org.

Sincerely,

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