

CAEP 19-20 Program Changes Webinar Chat Q & A session

July 19, 2019

Question: So automatic enrollment being CTE with barrier over 55 is gone. Right?

Answer: Right. We are no longer using that structure.

Question: I have CTE adults and provide CASAS assessment and since they only complete about 2 hours with us (we provide guidance services and more). Does TOPS recognize these students due to less than 12 hrs?

Answer: For state level reporting, these students would not be part of the participant (12 hours or more) outcome pool. The students would still be listed in TE as CTE students less than 12 hours, and would be included in the Services only item count in the right hand section of the CAEP Summary – but no outcomes related to these students would be reported.

In addition, there are metrics in the Adult Education dashboard that report counts of students who receive services without instruction. If those students with assessments participate in another 10 hours of instruction anywhere (including the original 2 hours as stated in the question), their enrollment would count as a Participant.

Question: What is the difference from ASE and K12 Student Success?

Answer: ASE = adult secondary education, that is HSE and HS diploma. K12 student success = works with parents of K12 students or adults helping students in K12.

Question: Have outcomes been defined for K12 Student Success?

Answer: Currently, the official metrics for K12 success are the same as other program outcomes. Although in the future, we planned to introduce immigrant integration outcomes (e.g. EL Civics COAPPs that address parenting and school participation) that may provide more specific metrics for the K12 Student Success program.

Question: If we are recording barriers at entry, does that mean they are set and cannot be changed later on?

Answer: You can change barriers along the way. I would suggest that you never "negate" a barrier that you record initially, but definitely ok to add more as the year progresses.

Question: Is there a California Policy established for reporting proxy hours for distance learning? The NRS guidelines refer to checking following the State policy.

Answer: For details on setting up distance learning instruction, you can contact OTAN. OTAN: support@otan.us

The "State policy" referenced by the NRS is the CA assessment policy. This appears as Attachment A on the CASAS CA accountability page: <https://www.casas.org/training-and-support/casas-peer-communities/california-adult-education-accountability-and-assessment>

Question: Can we gather the barriers after intake? Some schools prefer to get this information once students are in the classroom.

Answer: Yes, you can continue to gather barriers.

Question: Will TE reflect the OCTAE Low Literacy and Low English Literacy barriers?

Answer: yes

Questions: Are barriers recorded if only services provided?

Answer: They are encouraged in this instance but not required.

Question: Is prep time of the instructor considered an instructional hour?

Answer: Prep time is not considered instructional hours.

Question: If we do not mark barriers because they are in ABE or ASE, won't the DIR still show that no barriers selected for those students?

Answer: If ABE/ASE, TE will automatically assign low literacy barrier. Recording barriers is required for ABE/ASE students the same as for any other CAEP student.

Barriers to employment are tracked by student id and academic period. In most cases, reporting will show the headcount of students with a specific barrier flagged in the same term as a valid enrollment. The barrier will need to be reported in the same year as the enrollment to show up in the dashboard. We are currently considering adding "if ever" logic to five barriers including ESL, Low Literacy, Low Income, former foster youth and formerly incarcerated.

Question: Would the exams need to be industry recognized?

Answer: That is ideal but not required.

Generally – the industry recognized exams are necessary for when recording "earned occupational certificate" or "earned occupational licensure" (which count as post-secondary outcomes for CAEP.) The exams referenced in 'Passage of an Exam' contribute to the occupational skills gain outcome, which generally suggests the student is making progress toward certification or licensure – but is still in progress.

Question: Will TE automatically update barriers for low English literacy for ESL?

Answer: Correct.

Question: NOVA attendance hours are same as hours of instruction?

Answer: Correct. You can run the "Hours by Program" report in TE.

Question: Will there be a new barrier called "over 55"?

Answer: No. The over 55 designation is just an old requirement for inclusion in the workforce preparation program, in the same way this program related to certain barriers. We will continue to track DOB/age for all students, but it will no longer be tied to certain programs like what we did previously with workforce preparation and 55+.

Question: The "instructional hours" report in TE that shows hours by program area is the CAEP Program Hours report, correct?

Answer: Correct.

Question: Can you touch on the criteria MIS will use to pull the program areas?

Answer: MIS is a semester-based system. CAEP will pull data from the state level MIS that is provided each semester by the community colleges. Community colleges must make sure their local MIS has the appropriate course and student information to identify valid enrollment in each program. See the following criteria for the major four program areas in MIS after meeting the criteria to be included as an Adult Education Participant:

Adult Education Participant:

- An adult education student age 16+

WHERE SB00 has the following: $\text{MIN}(\text{STD1}) \geq 16$

- With a valid noncredit enrollment

AND [CB04 = N AND

SX05 \geq 12]

- In the selected year

AND GI03 is within the selected year

ESL

- Who enrolled in noncredit ESL

WHERE CB04 = N AND

[CB22 IN (A, B) OR

CB03 IN (4930.84, 4930.85, 4930.86, 4930.87, 4930.90, 4931.00)]

ABE

- Who enrolled in ABE

WHERE CB04 = N AND

[CB03 IN (1701.00, 1501.00, 1520.00) AND

CB21 IN (D, E, F, G, H)]

ASE

- Who enrolled in ASE

WHERE CB04 = N AND

[CB03 IN (1701.00, 1501.00, 1520.00) AND

CB21 IN (A, B, C)]

CTE

Who enrolled in one of the following CTE courses:

- Either Workforce preparation

WHERE CB22 = J

- Or Courses flagged as vocational by TOP code

OR CB03 = "*" in TOP_VE_STATUS table

- Or Courses flagged as occupational by SAM code

OR CB09 IN (A, B, C)

- With less than 9 units total earned ever at any college

WHERE SUM (STD5) < 9.0 units

AND GI03 is any time up to and including the selected year

- Or is a student with a pre-apprenticeship status

OR WHERE SB23 = 2