



**California Adult Education Program  
Governance Survey Results  
June 3-June 21, 2019**





# Survey background

In 2018, the Los Angeles Regional Adult Education Consortium conducted a governance survey that focused on a sampling of the state's 71 adult education consortia. This research inspired the California Adult Education Program to find out what the statewide governance picture looked like to create a resource for consortia considering changes to their governance structure. The intent is that the information in this report, and the individual-response file that accompanies it, will serve as a valuable, time-saving resource to help you more quickly identify and connect with consortia that can best provide guidance and wisdom applicable to your situation. In addition, the information shared via the survey will help the California Adult Education Program with the process of reviewing consortium bylaws for adult education consortia throughout the state to ensure compliance with state requirements.



# The Survey

## CAEP Governance Structure Survey

### California Adult Education Program Consortium Governance Structure Survey

The CAEP Office would like to learn more about how the 71 regional consortia have set up their governance structure. The Los Angeles Regional Adult Education Consortium conducted an in-depth study of 10 regions' governance structures. We developed this survey in response to feedback from their presentation at CCAE from consortia wanting to learn more about how others are structured. We'll compile the results and share them with you so you have a go-to resource should your consortia consider modifying its governance structure. This way, you'll know right away which consortia to reach out to for guidance and lessons learned, instead of spending time tracking down that information on your own.

1. Name \*

2. Email address \*

3. Consortium name \*

4. Number of consortium members \*

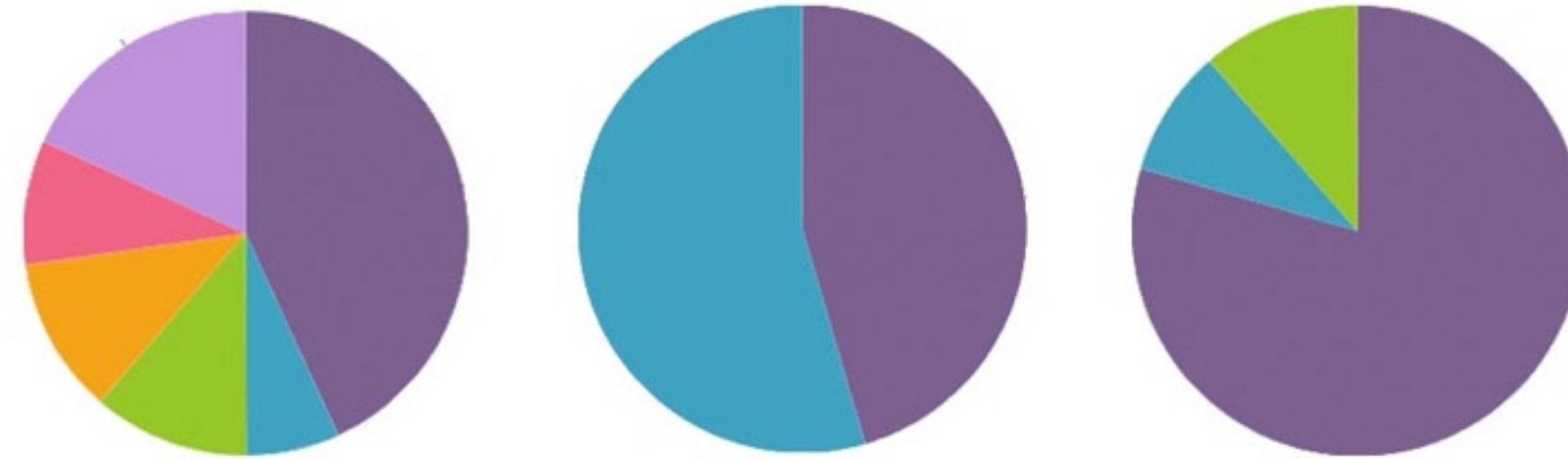
5. What is your consortium's funding structure? \*

- Direct-funded  
 Fiscal Agent

- The 18-question survey went out to all 71 consortia leads on June 3 and closed on June 21.
- The results in this report are based on responses from the vast majority of consortia (66 of the 71).
- The data in this report is based on the aggregate; individual consortia responses will be shared separately.



# Survey Results







## Number of Consortium Members

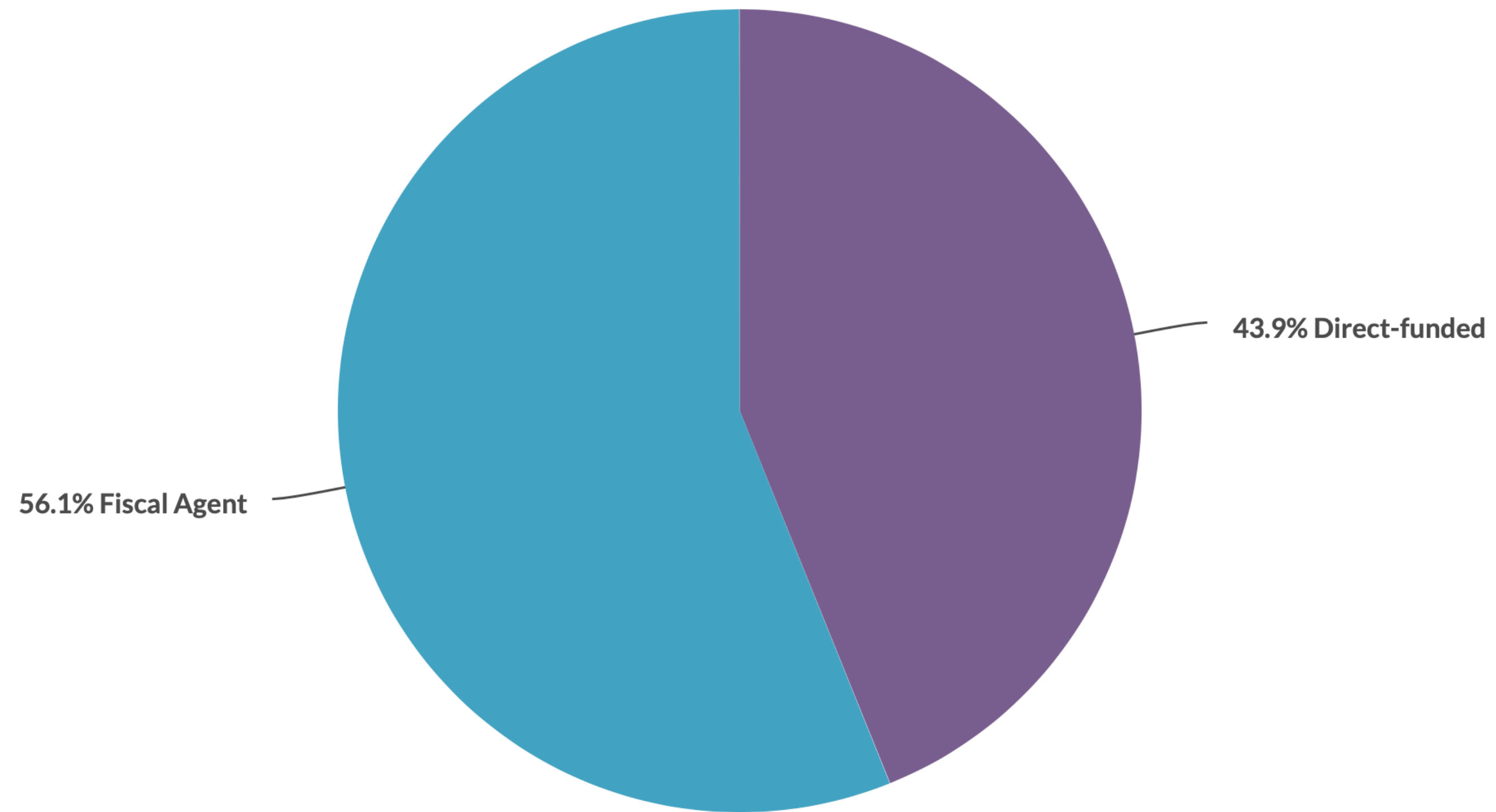
**Range**  
**2-18**





# Funding Structure

What is your consortium's funding structure?

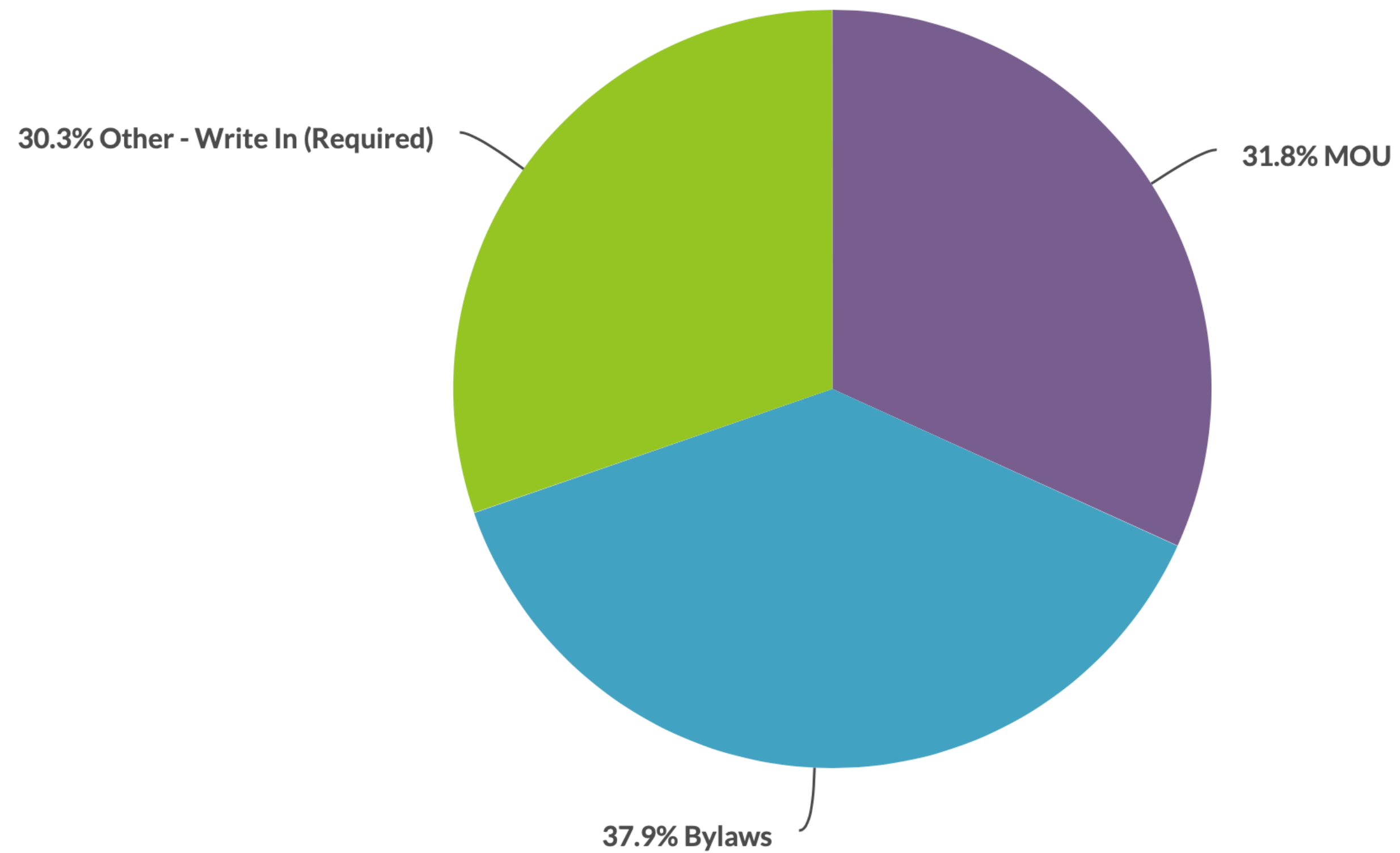






# Governance Documents

Which types of governance documents does your consortium have, in addition to CFAD?

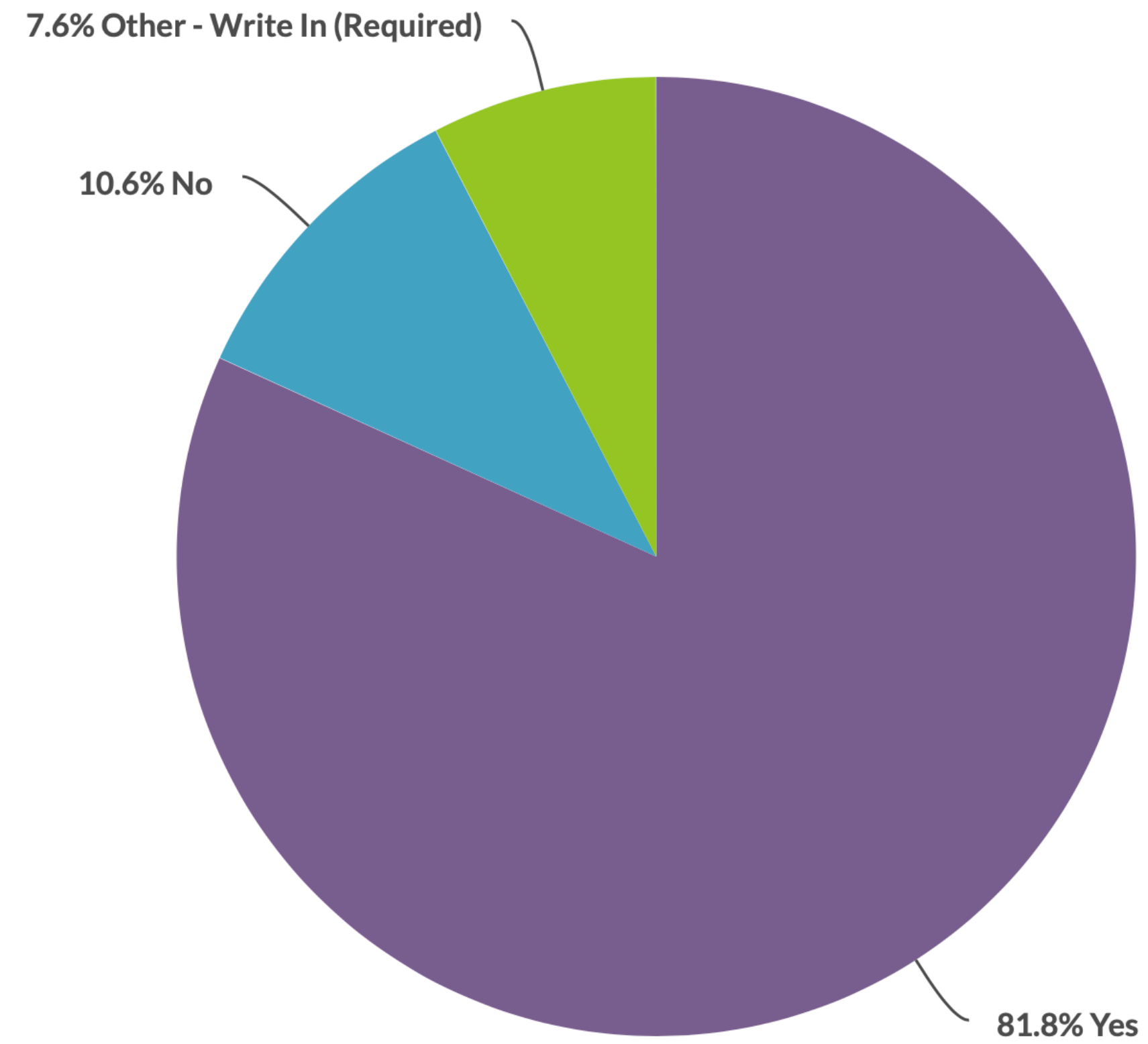






# Dedicated Staff

Does your consortium have dedicated staff to work on consortium-level activities?

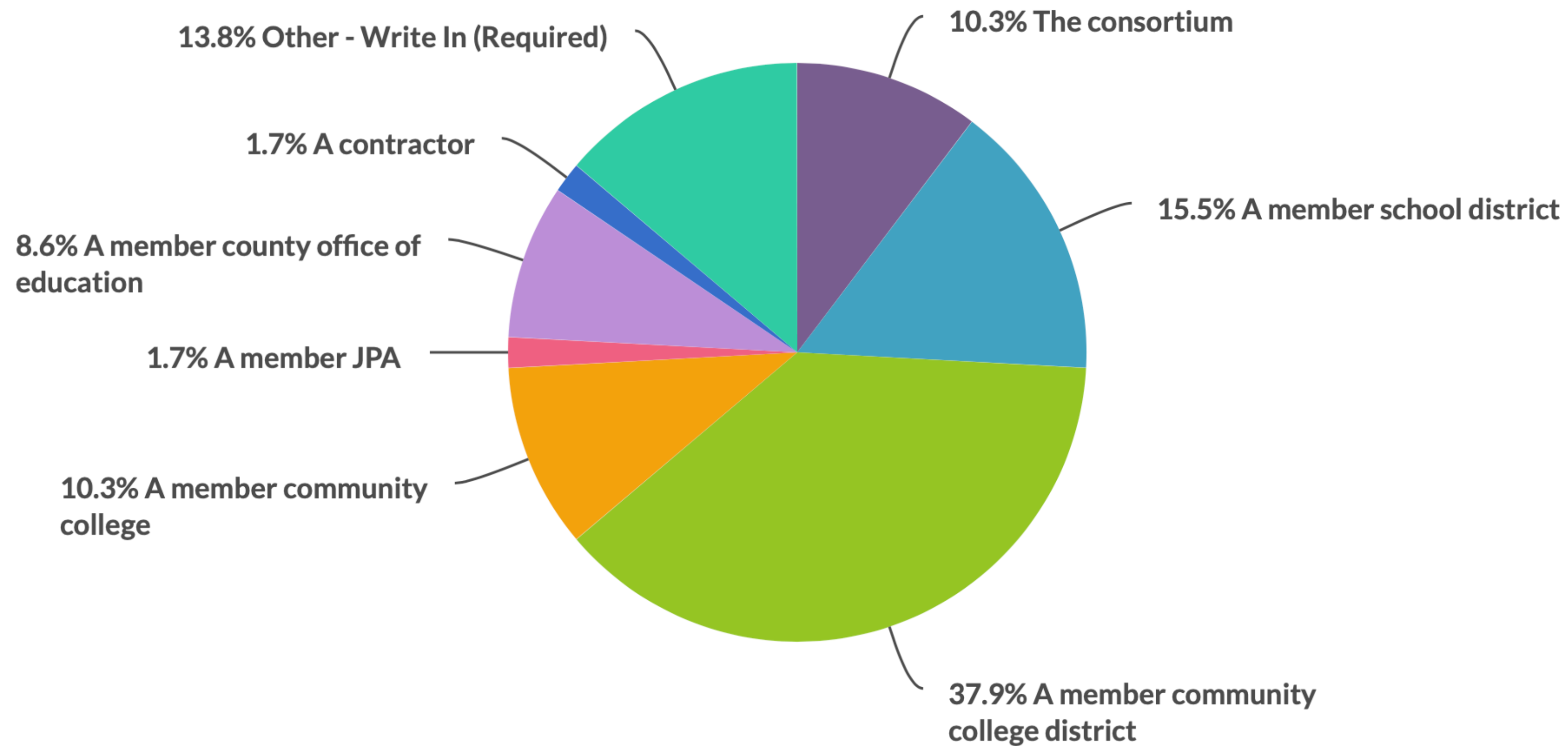






# Employers of Dedicated Staff

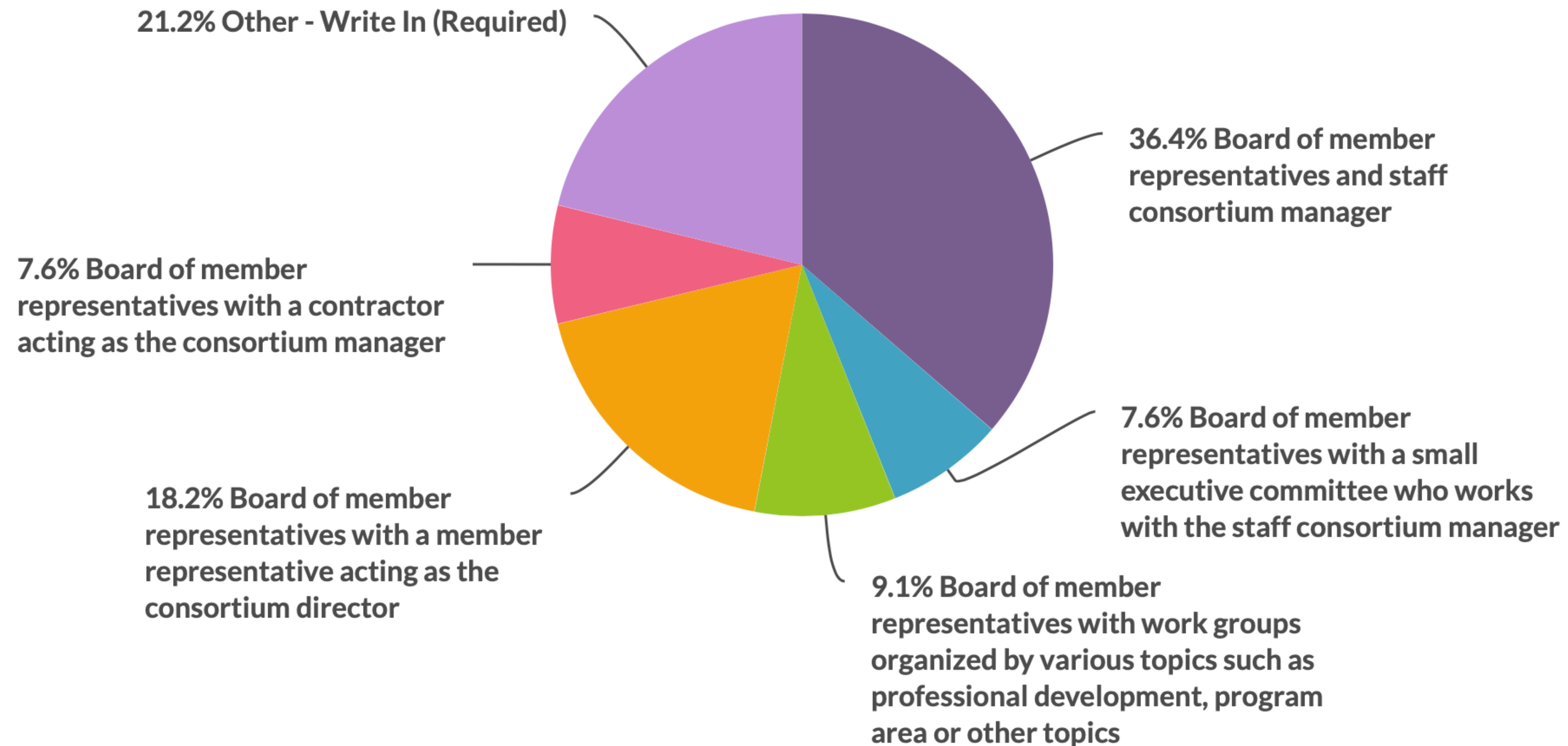
If your consortium has dedicated staff, who is their employer?





# Governing Body Structure

What is the structure of the governing body for your consortium?

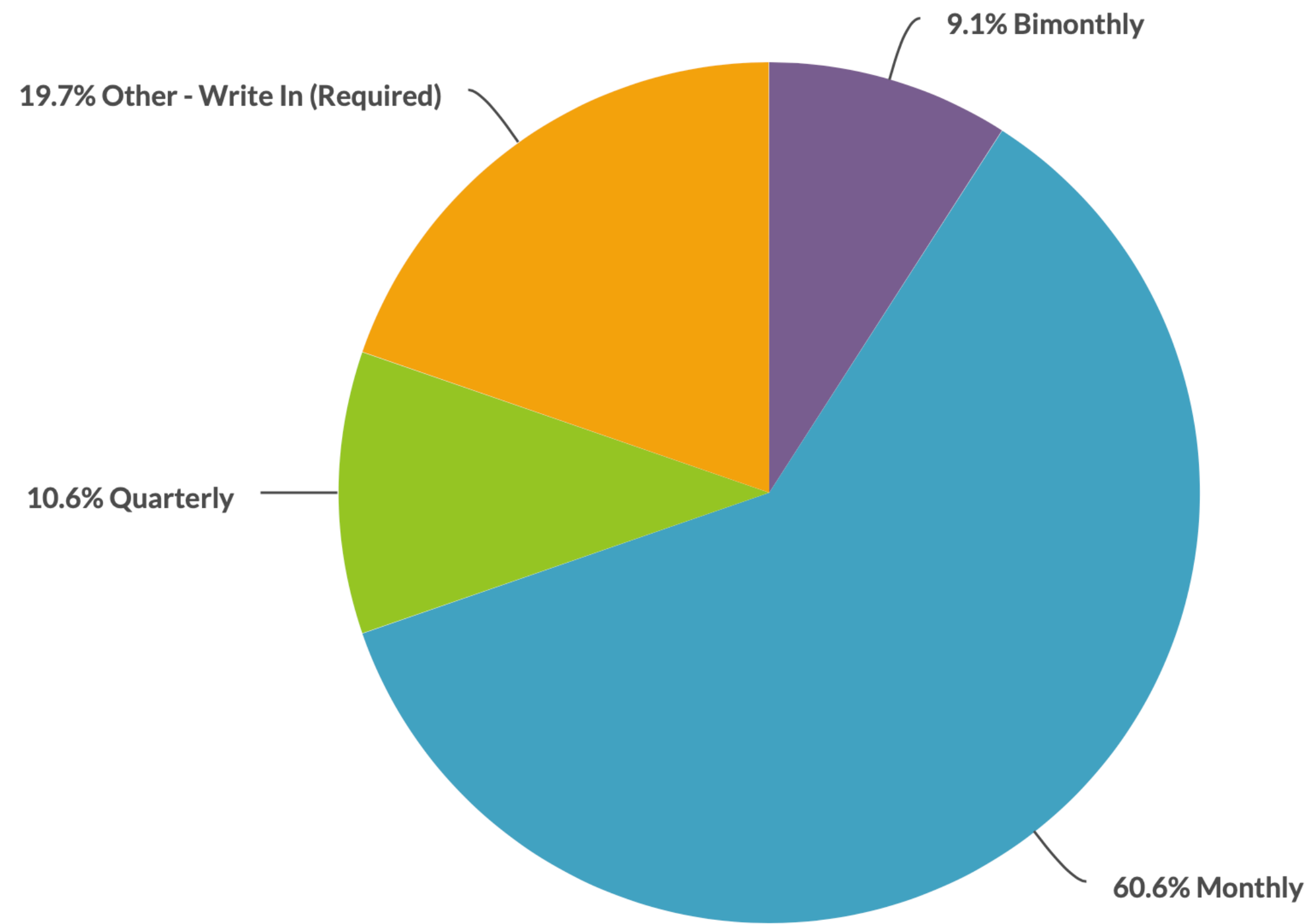






# Frequency of Meetings

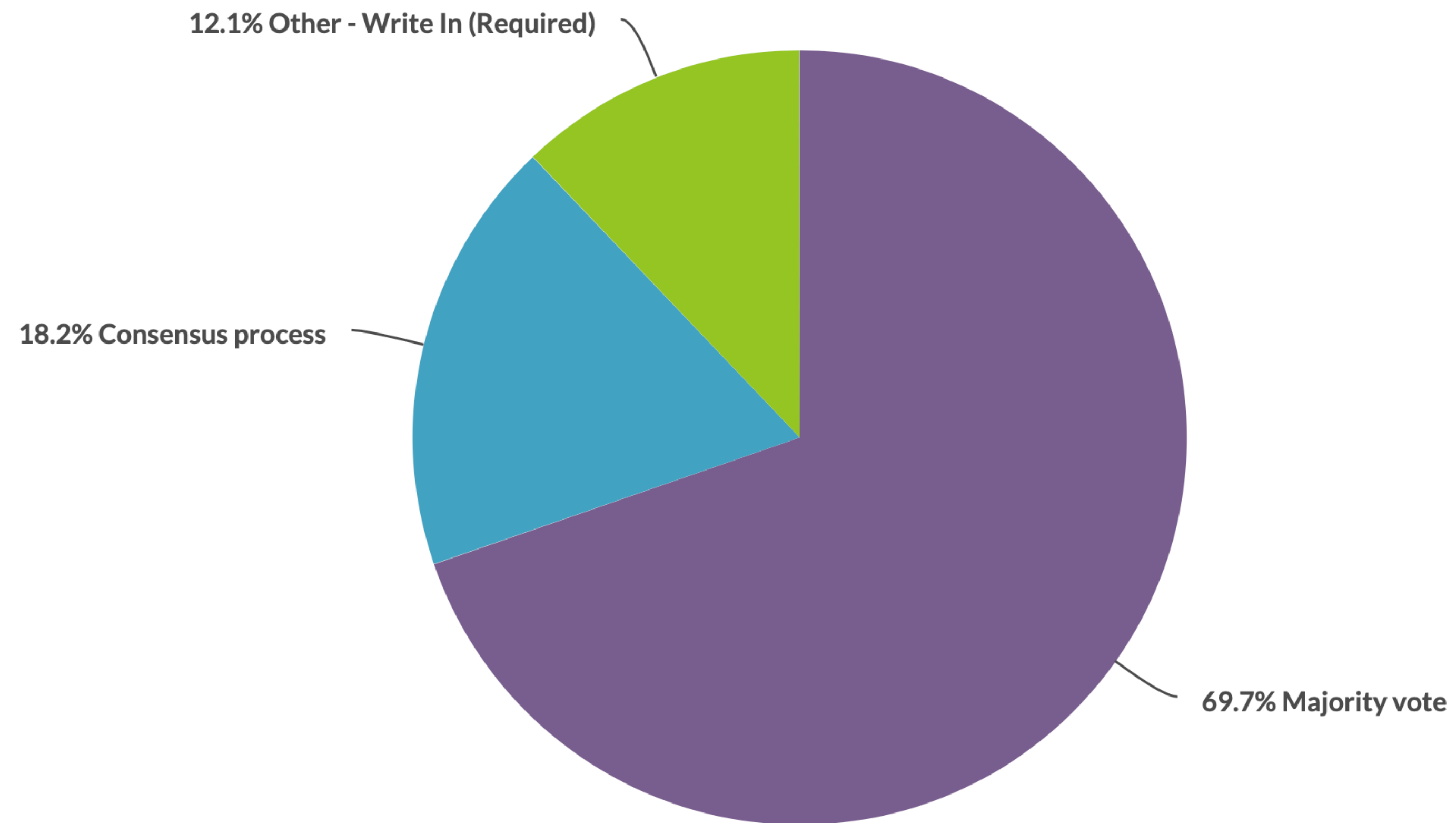
How often do your members meet to conduct consortium business?





# Decision-Making Model

What decision-making model does your region use?

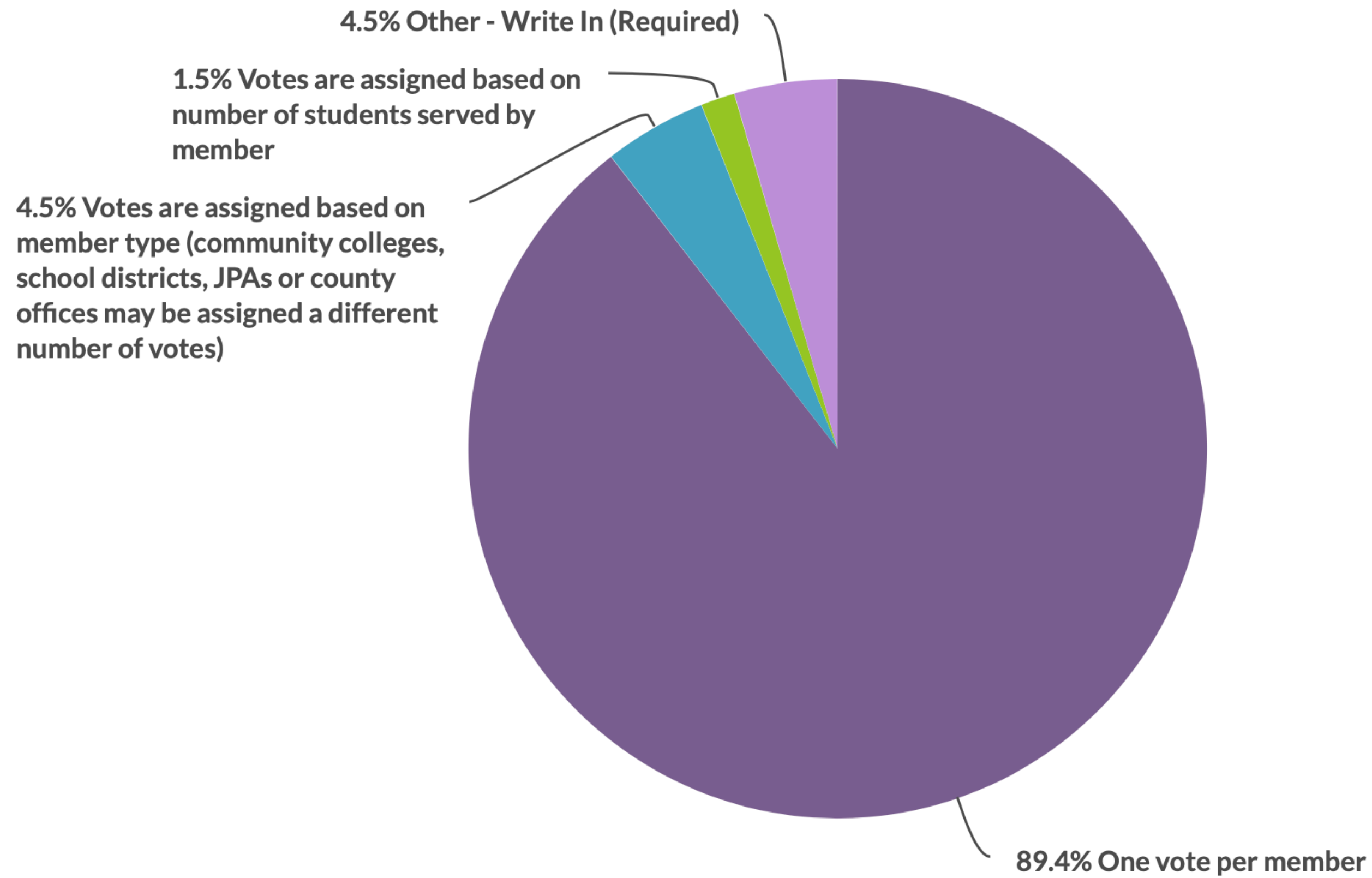






# Assigned Votes

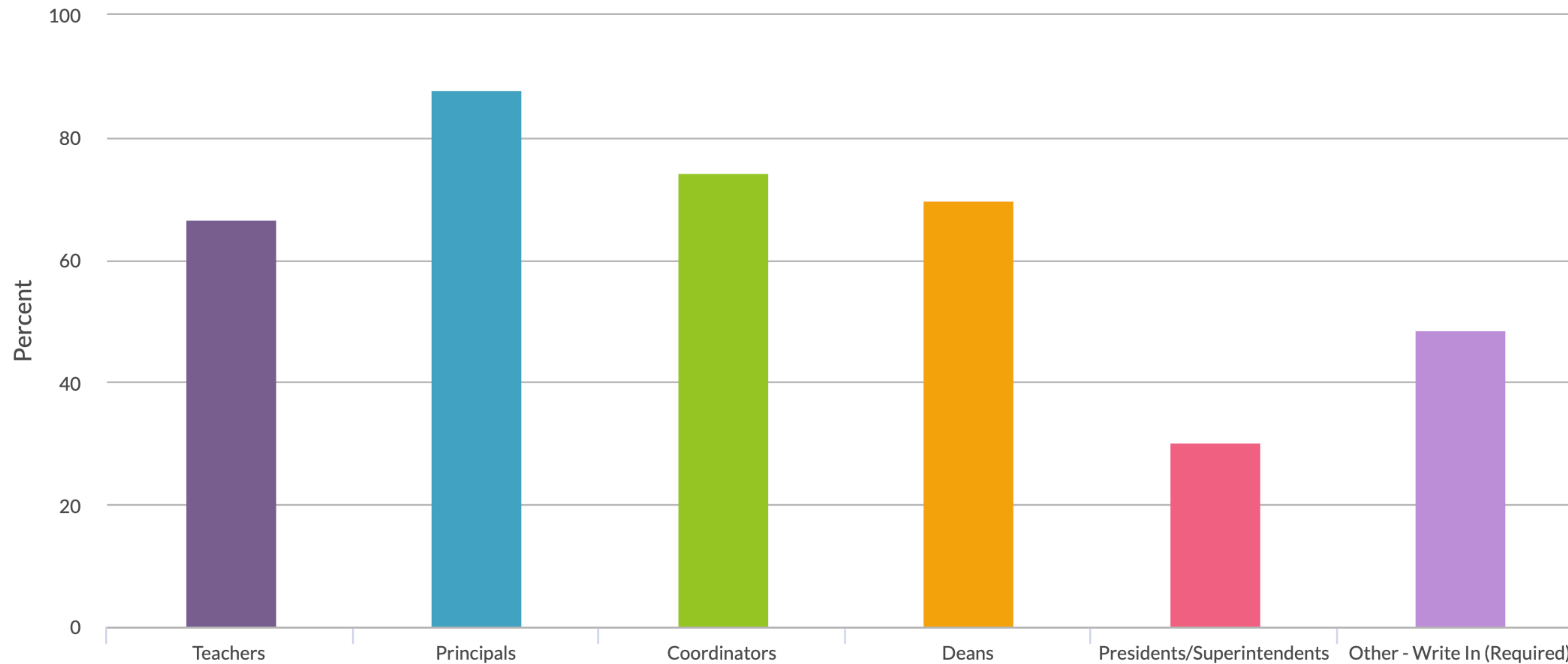
How are votes assigned to your members?





# Active Consortium Participants

Who are the active participants in your consortium work?

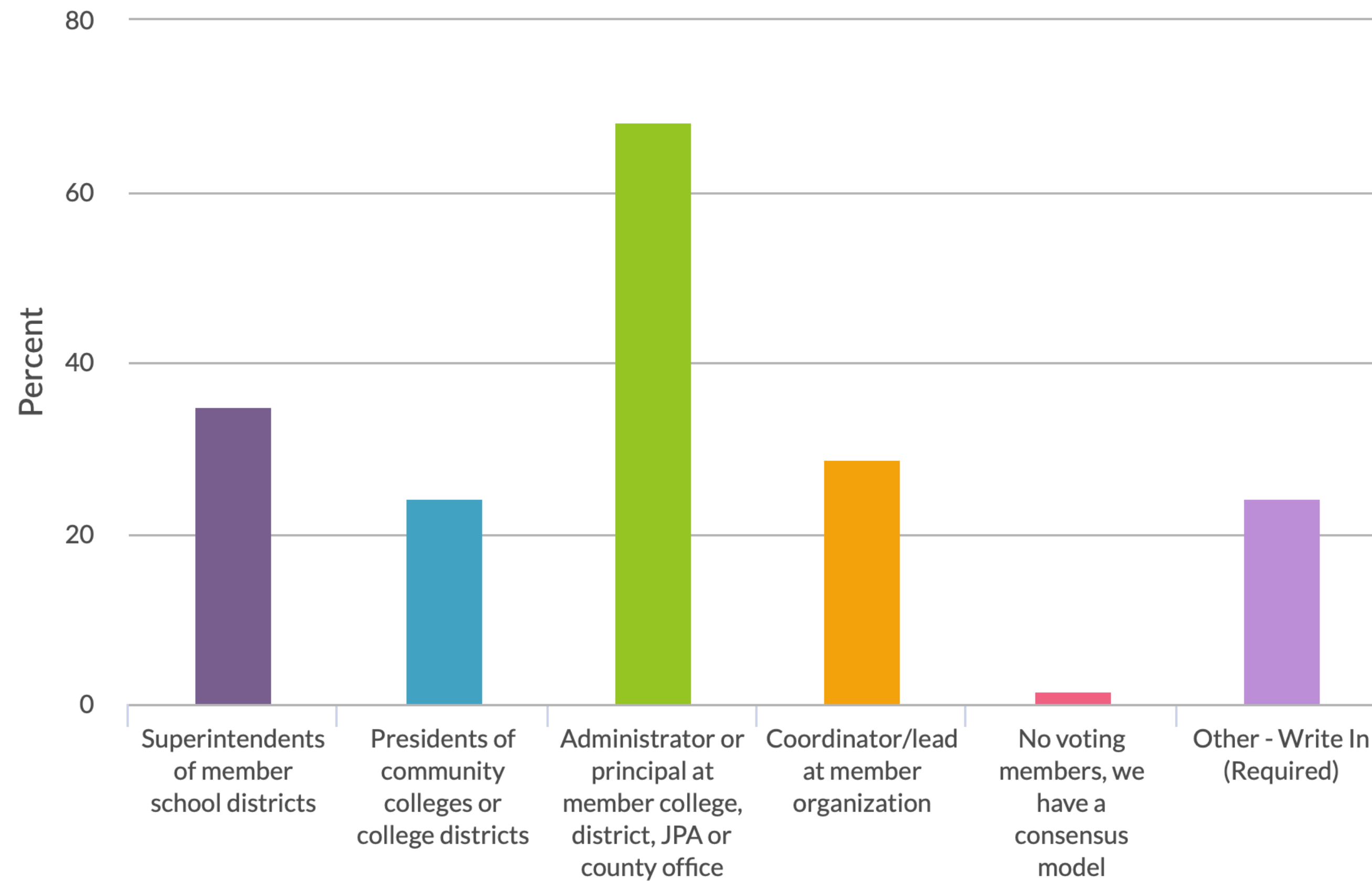






# Voting Members

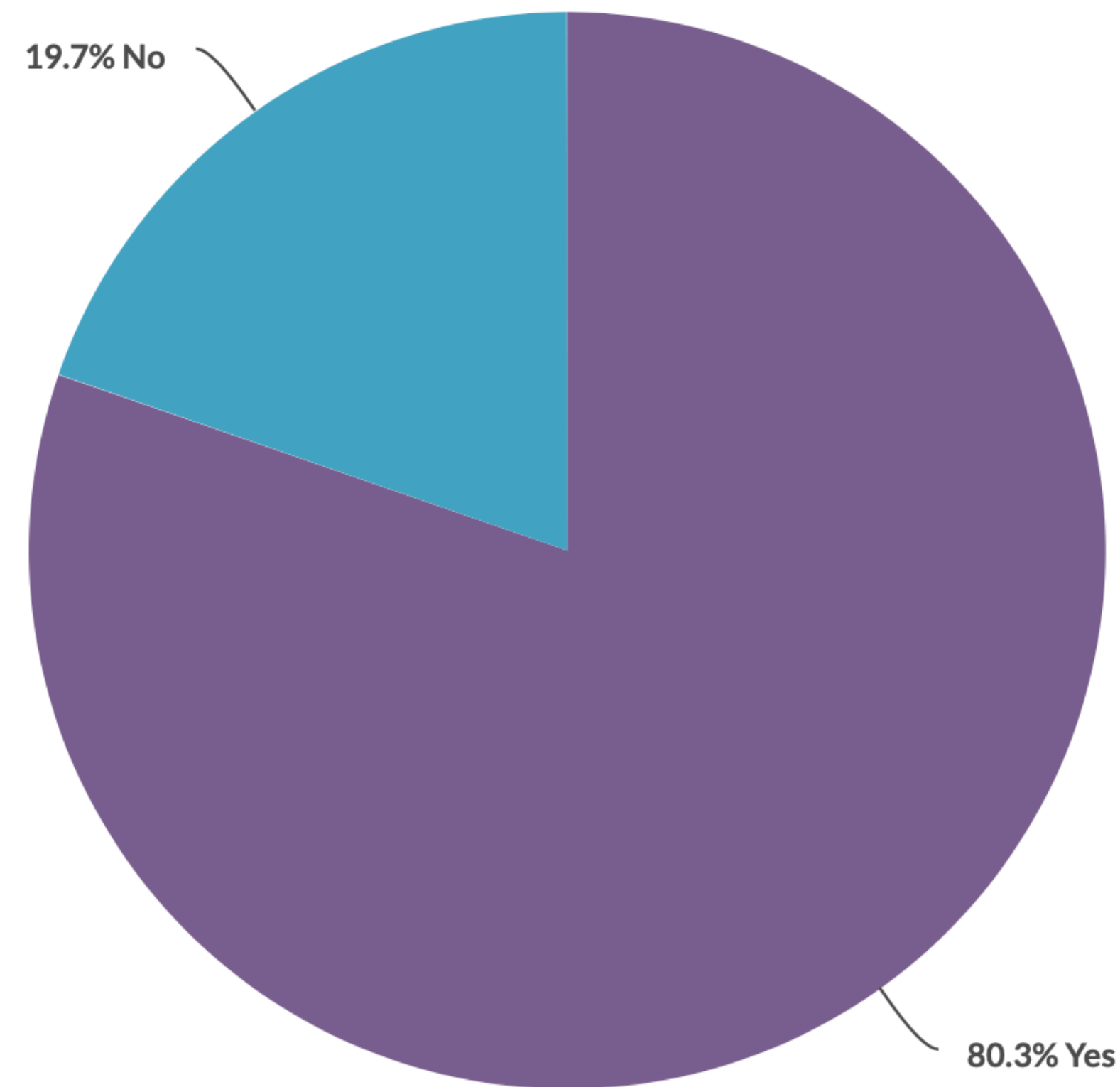
Who are your voting members?





# Work Groups

Does your region use work groups?

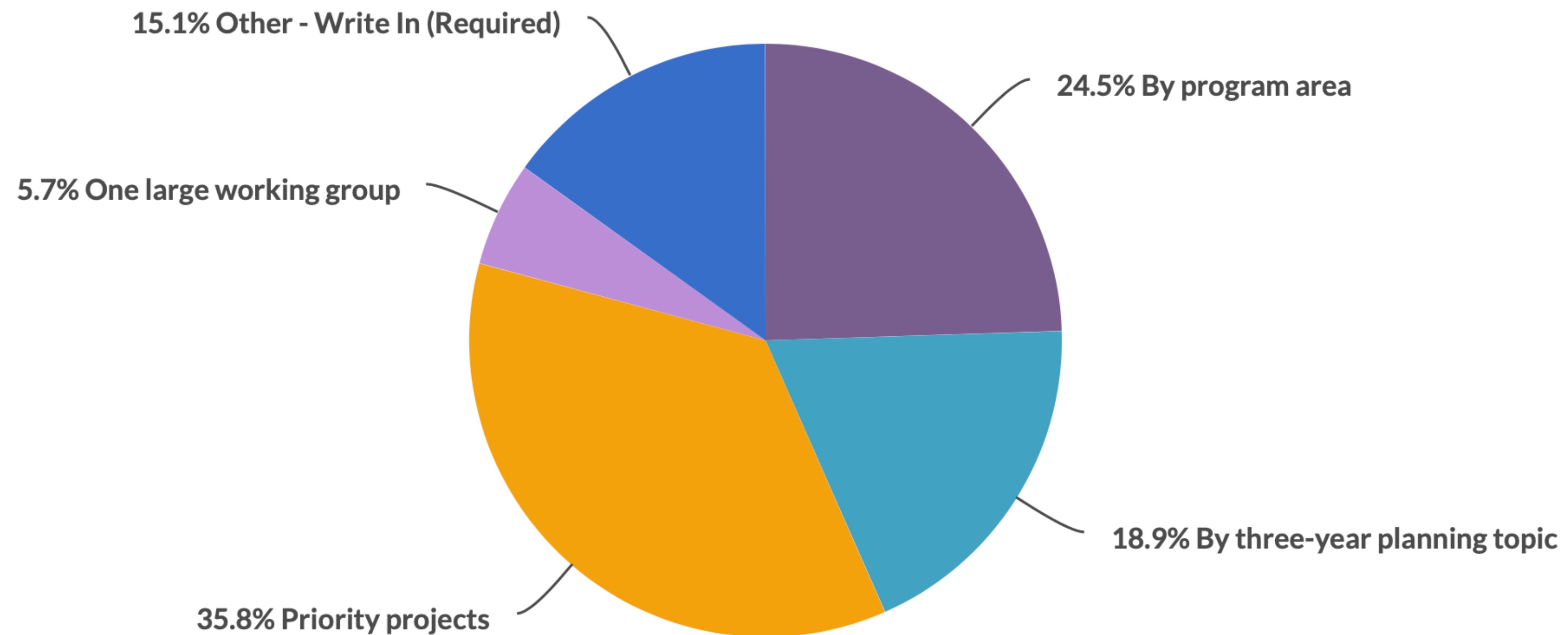






# Work Group/Committee Organization

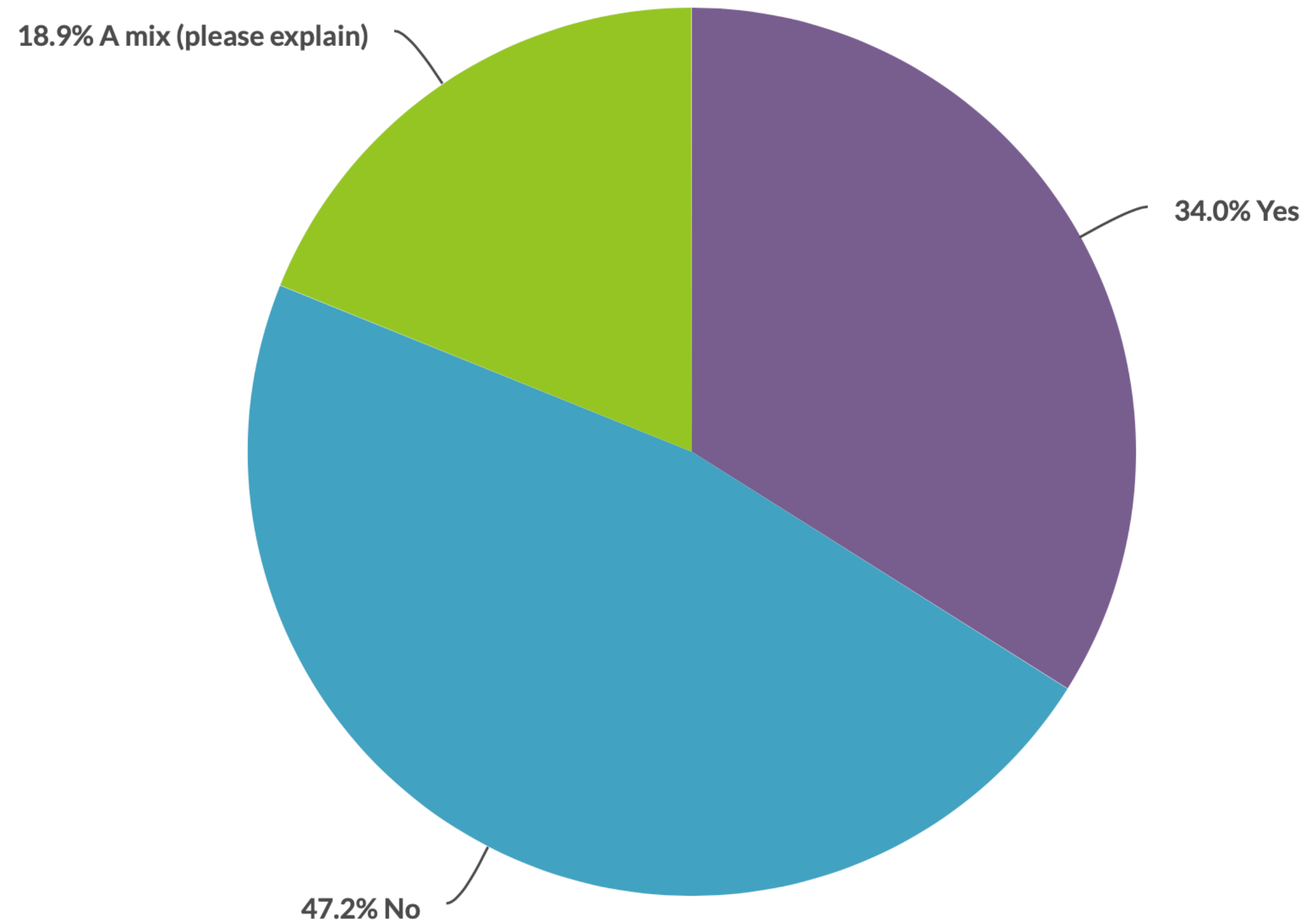
How are your work groups or committees organized?





# Work Group/Committee Creation

Are your work groups or committees created and appointed by your board?





# Work Group Organization

Who organizes and facilitates your work groups?

Consortium Director

members

consortium manager

A member volunteer coordinates.

Consortium Executive Director

Consortium Coordinator

AEP Director

The Steering Committee assign itself to certain workgroups.

Member district leads and designated shared positions

CAERC Director and Coordinator

Consortium Manager

Project Director and Member Coordinators

Consortium Chairperson

Consortium Manager

Program Coordinator

Consortium Manager and Oversight Committee Chair

Project Manager

The workgroup nominates a chair to lead the workgroup.

Coordinator

CAEP manager





# Thank you!

Thank you to all consortia who completed the governance survey. The California Adult Education Program values your time and your input. Your feedback will go a long way in advancing our efforts to improve and expand services for adult learners throughout California.