



# April 2, 2019

Did you know...

## **Claiming Indirect**

Did you know effective July 1, 2018, that member districts can only charge up to 5% on their indirect? If you are a K12 or County Office CAEP member, it's the CDE approved indirect rate for the district or 5% - whichever is less. If you are a community college, it's the negotiated rate or 5% - whichever is less. This doesn't change the consortium level administrative cap for fiscal related charges. Consortium directors or leads should not certify any member budgets or expense reports if they are over the required amount.

## **Annual Plans**

Even though the 3-year plans for each consortium are due June 7, 2019, the consortium still must submit an annual plan for program year 19-20 (based on the 3-year plan) in NOVA by August 15, 2019. The annual plan will drive the member 19-20 work plans and budgets which are due September 30, 2019 in NOVA.

### **Charging Fees**

Did you know we have a CAEP/AEBG fees memo? <u>https://caladulted.org/DownloadFile/178</u> Effective July 1, 2018, no tuition may be charged or collected in the CAEP program areas by either community colleges or K12 adult schools (except for CDE approved CTE programs (under CAEP) at the K12 adult schools or county office that meet education code and teacher credentialing requirements).

### **Reporting Student Data**

Did you know that any student data from community education, contract education, and/or community service programs are not reported in the CAEP student data counts? Also, you cannot use CAEP funding to support these programs as they are outside the scope of AB104, and do not meet CAEP education code, and teacher minimum qualifications and/or credentialing requirements.