



AEBG

PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

AEBG NOVA Webinar

2017-18

May 18, 2018



Agenda

- Reporting Process
- Allocation Amendments
- Budget Change & Expense reporting
- Target Spending
- Planning
- Tips from Nicole on FAQs for NOVA
- Open Discussion



AEBG
PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

AEBG Reporting Calendar



18-19 AEBG Reporting Process

- January – Governor’s Budget is Released
- February – AEBG Preliminary Allocation are released at the consortium level.
- March-April – consortium members have public meetings (Brown Act) to discuss 18-19 allocations.
- May 2 – CFADs are due in NOVA.
- June – Interagency Agreements – CDE & CO
- July – Governor signs / BOG approves
- August – schedules are send to State Controllers for disbursement.

18-19 AEBG Reporting Process (cont.)

- August 15 – consortia annual plans are due in NOVA.
- September 30 – member work plans & budgets are due in NOVA (based on consortium annual plan).
- September 30 – Q1 ends.
- October 30 – consortium director / lead certifies member work plans & budgets.
- December 1st – members report Q1 expenses. Consortium certifies within 30 days (Dec. 30).

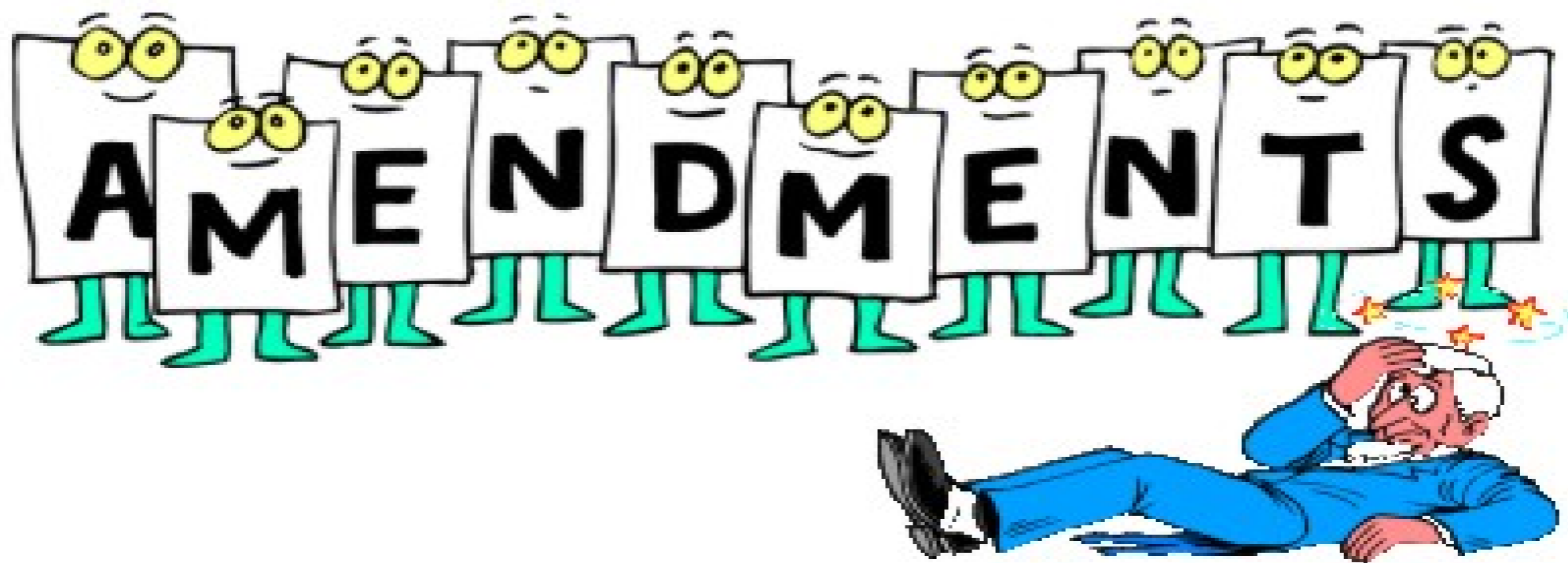
Expense Reporting Cycle

Period	90 Day Fiscal Processing
Quarter Ends	Expenditure period ends.
Within 30 days after the Quarter Ends	Consortium may amend member allocations with State level approval and member approval.
Within 60 days after Quarter Ends	Members may revise their budgets.
Within 60 days after Quarter Ends	Member reports expenditures.
Within 90 days after Quarter Ends	Consortium must certify member expenditure reports (which would include any budget changes).
Next Quarter	Start this 90-day process over again for the next quarter.

CFADs are completed!!!! Approval Letters
out soon.



AEBG Allocation Amendments



AEBG Allocation Amendments

- AEBG member allocations can be amended after the CFAD is submitted, and consortia can adjust allocations throughout the year (with consent of its membership) based on member activities, carry over, regional needs, etc.
- These adjustments do not impact or change the CFAD as that is a one-time, once-a-year process.
- Also, the adjustments do not affect the prior year allocations by member.

AEBG Allocation Amendments (cont.)

- Direct Funded: Keep in mind, if you are direct funded, it will be difficult to amend allocations for members during the August-June disbursement process from the State Controllers to County Offices to Member Districts.
- The members would have to transfer funds to other members as the State will not alter the disbursement schedules once the May 2nd CFAD is submitted.



Updated Navigation

PLAN. INVEST. TRACK.

[Help ?](#) [Nicole Alexander](#)

My Projects

Funds

AEBG

Consortia & Members

Monitor Reports

ADULT EDUCATION BLOCK GRANT

Consortia & Members

Filters

NAME

FUNDING CHANNEL

NAME	FUNDING CHANNEL
> 01 Allan Hancock Community College Consortium	Fiscal Agent
> 02 Antelope Valley Regional Adult Education Consortium	Fiscal Agent
> 03 Barstow Area Consortium for Adult Education	Fiscal Agent
> 04 Butte-Glenn Adult Education Consortium	Fiscal Agent
> 05 Greater Opportunity Through Adult Learning	Direct Funded
> 06 Partnership for Adult Academic and Career Education	Direct Funded
> 07 Chabot-Las Positas/Mid-Alameda County Consortium	Direct Funded
> 08 West End Corridor/Chaffey Regional AE Consortium	Fiscal Agent
> 09 Citrus College Adult Education Consortium	Fiscal Agent
> 10 Coast Adult Education Consortium	Direct Funded
> 11 Tri City Adult Education Consortium	Fiscal Agent
> 12 Contra Costa Adult Education Consortium	Fiscal Agent
> 13 Morongo Basin AEBG Consortium (Copper Mountain)	Fiscal Agent
> 14 Desert Regional Consortium	Direct Funded
> 15 South Bay Adult Education Consortium (El Camino)	Direct Funded
> 16 OnRamp to Employment, Plumas County Adult Education	Fiscal Agent
> 17 Foothill De Anza / NSCCSTC	Direct Funded



Updated Navigation

- My Projects
- Funds** ^
- AEBG** ^
- Consortia & Members**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT
Consortia & Members

Filters

NAME

Ex: "Name of Consortium or Member"

FUNDING CHANNEL

Select Funding Channel

NAME	FUNDING CHANNEL
<input checked="" type="checkbox"/> 01 Allan Hancock Community College Consortium	Fiscal Agent
MEMBER: Allan Hancock Joint CCD	
MEMBER: Lompoc Unified School District	
<hr/>	
> 02 Antelope Valley Regional Adult Education Consortium	Fiscal Agent
> 03 Barstow Area Consortium for Adult Education	Fiscal Agent
> 04 Butte-Glenn Adult Education Consortium	Fiscal Agent
> 05 Greater Opportunity Through Adult Learning	Direct Funded
> 06 Partnership for Adult Academic and Career Education	Direct Funded
> 07 Chabot-Las Positas/Mid-Alameda County Consortium	Direct Funded
> 08 West End Corridor/Chaffey Regional AE Consortium	Fiscal Agent
> 09 Citrus College Adult Education Consortium	Fiscal Agent
> 10 Coast Adult Education Consortium	Direct Funded
> 11 Tri City Adult Education Consortium	Fiscal Agent
> 12 Contra Costa Adult Education Consortium	Fiscal Agent
> 13 Morongo Basin AEBG Consortium (Copper Mountain)	Fiscal Agent



Main Consortium Page

My Projects

Funds

AEBG

Consortia & Members

01 Allan Hancock

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium

Consortium Information



CONSORTIUM NAME:
01 Allan Hancock Community College Consortium

CONSORTIUM SHORT NAME:
01 Allan Hancock

ADDRESS:
800 S. College Dr. | Santa Maria, CA | 93454

WEBSITE:
northcountyAB86.org

FUNDING CHANNEL:
Fiscal Agent

AEBG FUNDS 2017-18:
\$1,572,186

AEBG FUNDS 2016-17:
\$1,572,186

AEBG FUNDS 2015-16:
\$1,714,730

+ UPLOAD LOGO

Consortium Contacts

Responsibility	Name	Email	Title	Phone	
Primary Contact	Regina Smith	rsmith@hancockcollege.edu	Accountant	805-922-6966	
Primary Contact	TestUser POQA02	testuser.poqa02@productops.com			

+ ADD CONTACT



Main Consortium Page

- My Projects
- Funds** ^
- AEBG** ^
- Consortia & Members
- 01 Allan Hancock**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium

Consortium Fiscal Administration Declarations

Title	Fund Year	Status	Completed
Consortium Fiscal Administration Declaration	2018-19	Submitted	
Consortium Fiscal Administration Declaration	2017-18	-	
Consortium Fiscal Administration Declaration	2016-17	-	

Annual Plans

Title	Fund Year	Status	Completed
Annual Plan	2017-18	-	
Annual Plan	2016-17	-	
Annual Plan	2016-17	-	
Annual Plan	2015-16	-	

Supporting Documents

Document Title	Version	Fund Year	Uploaded
Data and Accountability Plan	Original	2017-18	-



Main Consortium Page

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members
- 01 Allan Hancock**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium

Member Agencies

MEMBER NAME	MEMBER TYPE	CONTACT	PHONE
Allan Hancock Joint CCD	Community College District	Sofia Ramirez Gelpi	(805) 922-6966, ext 3325
Lompoc Unified School District	K-12 School District	Kathi Froemming	(805) 742-3250

Allocations

[Click here to amend members' allocations.](#)

Member Name	(2017-18)	(2016-17)	(2015-16)
Allan Hancock Joint CCD	\$572,186	\$663,431	\$630,850
Department of Social Services, Santa Barbara County (inactive)		\$0	\$0
Lompoc Unified School District	\$1,000,000	\$908,755	\$908,755
Total Allocated to Members	\$1,572,186	\$1,572,186	\$1,539,605
Total AEBG Funds	\$1,572,186	\$1,572,186	\$1,714,730
Total Remaining	\$0	\$0	\$175,125

Budget & Workplan



Main Consortium Page

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members
- 01 Allan Hancock
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium

Allocations

[Click here to amend members' allocations.](#)

Member Name	(2017-18)	(2016-17)	(2015-16)
Allan Hancock Joint CCD	\$0	\$663,431	\$630,850
Department of Social Services, Santa Barbara County (inactive)		\$0	\$0
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Total AEBG Funds	\$1,572,186	\$1,572,186	\$1,714,730
Total Remaining	\$0	\$0	\$175,125

Budget & Workplan

MEMBER NAME	ALLOCATION	CARRYOVER	STATUS
Allan Hancock Joint CCD	\$0	\$631,408	DRAFT
Lompoc Unified School District	\$1,572,186	\$908,755	DRAFT

[Click here for Consortium Roll-up for 2017-18.](#)





Member Agency Page

My Projects

Funds

AEBG

Consortia & Members

Allan Hancock Joint CCD

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

Member Agency: Allan Hancock Joint CCD

MEMBER NAME:

Allan Hancock Joint CCD

MEMBER ALLOCATIONS 2017-18:

\$572,186

MEMBER TYPE:

Community College District

MEMBER ALLOCATIONS 2016-17:

\$663,431

MEMBER ADDRESS:

800 S. College Drive | Santa Maria, | 93454

MEMBER ALLOCATIONS 2015-16:

\$630,850

MEMBER WEBSITE:

Member Agency Contacts

Responsibility	Name	Email	Title	Phone	
Member Representative	Sofia Ramirez Gelpi	sgelpi@hancockcollege.edu	Dean, Academic Affairs	(805) 922-6966, ext 3325	
Contact	Regina Smith	rsmith@hancockcollege.edu	Accountant	805-922-6966	

+ ADD CONTACT

Budget & Workplan

Title	Fund Year	Status	Completed
Budget & Workplan	2017-18	Draft	



Allocation Amendments

My Projects

Funds

AEBG

Consortia & Members

01 Allan Hancock

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

Allocations

[Click here to amend members' allocations.](#)

Member Name	(2017-18)	(2016-17)	(2015-16)
Allan Hancock Joint CCD	\$0	\$663,431	\$630,850
Department of Social Services, Santa Barbara County (inactive)		\$0	\$0
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Total Allocated to Members	\$1,572,186	\$1,572,186	\$1,539,605
Total AEBG Funds	\$1,572,186	\$1,572,186	\$1,714,730
Total Remaining	\$0	\$0	\$175,125



Allocation Amendments

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members
- 01 Allan Hancock
- Member Allocations**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT : ALLOCATION AMENDMENT : 2017-18

01 Allan Hancock Community College Consortium

Allocation Amendment

Member Name	(2017-18)	(2016-17)	(2015-16)
Allan Hancock Joint CCD	<input type="text" value="572,186"/>	\$663,431	\$630,850
Department of Social Services, Santa Barbara County (inactive)		\$0	\$0
Lompoc Unified School District	<input type="text" value="1,000,000"/>	\$908,755	\$908,755
Total Allocated to Members	\$1,572,186	\$1,572,186	\$1,539,605
Total AEBG Funds	\$1,572,186	\$1,572,186	\$1,714,730
Total Remaining	\$0	\$0	\$175,125

[SAVE](#)



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Expense Reporting





Quarter Ending	Expense Due Dates	Budget Revision Due Date	Spending Targets
First Quarter 9/30	Member Due Date: 12/1 Consortia Due Date: 12/31	Submit to Consortium for approval by November 15th.	15%
Second Quarter 12/31	Member Due Date: 3/1 Consortium Due Date: 3/31	Submit to Consortium for approval by February 15th.	30%
Third Quarter 3/31	Member Due Date: 6/1 Consortium Due Date: 6/30	Submit to Consortium for approval by May 15th.	45%
Fourth Quarter 6/30	Member Due Date: 9/1 Consortium Due Date: 9/30	Submit to Consortium for approval by August 15th.	60%

NOVA Expense Reporting

- For 17-18/Q3 – you only need to report Year to Date expenses.
- Member expenses reports & budget changes –YTD Q3 – due by June 1st .
- Consortium will approve by June 30th.
- Work with your consortium towards that June 30th deadline.
- Next year we will begin with Q1 and hit all four quarters.

NOVA Expense Reporting (cont.)

- Members can make budget changes during the expense reporting process.
- But budget changes must be completed prior to reporting expenses.
- Only member representatives can submit expenditure reports and budget changes.
- Member representatives must ensure/certify that reported expenses have been prepared according to state regulation (accounting principles).
- Expense Reporting opens today!!!



Budget Revisions

My Projects
Funds ^
AEBG ^
Consortia & Members
Allan Hancock Joint CCD
Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

Member Agency: Allan Hancock Joint CCD

MEMBER NAME:

Allan Hancock Joint CCD

MEMBER TYPE:

Community College District

MEMBER ADDRESS:

800 S. College Drive | Santa Maria, | 93454

MEMBER WEBSITE:

MEMBER ALLOCATIONS 2017-18:

\$572,186





MEMBER ALLOCATIONS 2016-17:

\$663,431

MEMBER ALLOCATIONS 2015-16:

\$630,850

Member Agency Contacts

Responsibility	Name	Email	Title	Phone	
Member Representative	Sofia Ramirez Gelpi	sgelpi@hancockcollege.edu	Dean, Academic Affairs	(805) 922-6966, ext 3325	 
Contact	Regina Smith	rsmith@hancockcollege.edu	Accountant	805-922-6966	 

+ ADD CONTACT

Budget & Workplan

Title	Fund Year	Status	Completed
Budget & Workplan	2017-18	Draft	



Budget Revisions

My Bookmarks

Funds

AEBG

Consortia & Members

Baker Valley Unified School District

Budget & Workplan Summary

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

03 Barstow Area Consortium for Adult Education

Member Agency: Baker Valley Unified School District

CERTIFIED

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UNCERTIFY

Member Agency Budget & Workplan Summary

Member Information

Member Name:
Baker Valley Unified School District

Member Type:
K-12 School District

Member Address:
72100 School House Lane | Baker, CA | 92309

Member Website:

Member Allocations 2017-18:
\$62,318

Member Allocations 2016-17:
\$108,965

Member Allocations 2015-16:
\$115,000

Member Contacts

Responsibility	Name	Email	Title	Phone
Member Representative	Ronda Tremblay	ronda_tremblay@baker.k12.ca.us		(760) 733-4567
Member Representative	Eric Huynh	CBO@baker.k12.ca.us	Chief Business Officer	760-733-4567

Objectives



Budget Revisions

DRAFT

NEXT

- My Projects
- Funds
- AEBG
- Consortia & Members
- Allan Hancock Joint CCD
- Workplan
- Budget**
- Preview
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium
Member Agency: Allan Hancock Joint CCD

Member Budget

Allocation Summary

CARRYOVER FROM 2016-17:	631,408
TOTAL MEMBER ALLOCATIONS 2017-18:	\$572,186
CURRENT MEMBER BUDGET TOTAL:	\$1,203,594
REMAINING AMOUNT:	\$-101,245
TOTAL AMOUNT:	\$1,304,839

Budget Item 1

Budget items may contain clusters of related expenditures. This should be a high level summary of the budget that indicates how funds will be utilized to accomplish the plan objectives.

Allan Hancock Joint CCD

EXPENDITURE TYPE *

DESCRIPTION *

1000 - Instructional Salaries

Faculty to support program development and implementation, faculty extra assignments to develop new programs, and a part-time counselor.

AMOUNT *



Budget Revisions

DRAFT

NEXT

- My Projects
- Funds
- AEBG
- Consortia & Members
- Allan Hancock Joint CCD
- Workplan
- Budget**
- Preview
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium
Member Agency: Allan Hancock Joint CCD

Allocation Summary

CARRYOVER FROM 2016-17:

TOTAL MEMBER ALLOCATIONS 2017-18: \$572,186

CURRENT MEMBER BUDGET TOTAL: \$1,203,594

REMAINING AMOUNT: \$0

TOTAL AMOUNT: \$1,203,594

Budget Item 1

Budget items may contain clusters of related expenditures. This should be a high level summary of the budget that indicates how funds will be utilized to accomplish the plan objectives.

Allan Hancock Joint CCD

DESCRIPTION *

Faculty to support program development and implementation, faculty extra assignments to develop new programs, and a part-time counselor.

EXPENDITURE TYPE *

1000 - Instructional Salaries

AMOUNT *

\$228,752



Expenditure Reporting

My Bookmarks

Funds

AEBG

Consortia & Members

Monitor Reports

Fiscal Reporting

ADULT EDUCATION BLOCK GRANT
Fiscal Reporting Dashboard

Fiscal Reports

Consortia

Consortia or Member Agency

Fiscal Year

Period

2017-18

Q3

APPLY FILTERS

1-25 of 71

01 Allan Hancock Community College Consortium

- Allan Hancock Joint CCD
- Lompoc Unified School District

2017-2018 / Q4
0/2 Reported

02 Antelope Valley Regional Adult Education Consortium

- Antelope Valley CCD
- Antelope Valley Union High School District
- Southern Kern Unified School District

2017-2018 / Q4
0/3 Reported

03 Barstow Area Consortium for Adult Education

- Barstow CCD
- Baker Valley Unified School District
- Barstow Unified School District
- Silver Valley Unified School District

2017-2018 / Q4
0/4 Reported

04 Butte-Glenn Adult Education Consortium

- Butte-Glenn CCD
- Hamilton Unified School District
- Glenn County Office of Education
- Paradise Unified School District

2017-2018 / Q4
0/6 Reported



Expenditure Reporting

My Bookmarks

Funds

AEBG

Consortia & Members

Monitor Reports

Fiscal Reporting

AEBG FISCAL REPORTING

Barstow Area Consortium for Adult Education

2017 - 2018

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Fiscal Year

2017 - 2018

Quarter

Q3

Certification

Certification Authority
Mitch Rosin

All member agencies must submit their fiscal reports for this quarter before they can be considered for certification.

Quarter 3 Status
Uncertified

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Baker Valley Unified School District	✓	✓	⚠	⚠
Barstow CCD	✓	✓	⚠	⚠
Barstow Unified School District	✓	✓	⚠	⚠
Silver Valley Unified School District	✓	✓	⚠	⚠

Baker Valley Unified School District

AEBG

✓ 01
✓ 02
⚠ 03
⚠ 04



Expenditure Reporting

- My Bookmarks
- Funds
- AEBG
- Consortia & Members
- Monitor Reports
- Fiscal Reporting

AEBG FISCAL REPORTING
Barstow Area Consortium for Adult Education

2017 - 2018

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Baker Valley Unified School District

AEBG

Q1
Q2
Q3
Q4
7/1 - 9/30 10/1 - 12/31 1/1 - 3/31 4/1 - 6/31

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$	\$13,500	0%	\$30,000	0%	\$30,000
2000 - Non-Instructional Salaries	\$	\$2,250	0%	\$5,000	0%	\$5,000
3000 - Employee Benefits	\$	\$6,750	0%	\$15,000	0%	\$15,000
4000 - Supplies and Materials	\$	\$1,800	0%	\$4,000	0%	\$4,000
5000 - Other Operating Expenses and Services	\$	\$3,743	0%	\$8,318	0%	\$8,318
6000 - Capital Outlay	\$	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$	\$0	100%	\$0	100%	\$0
Indirect Costs	\$	\$0	100%	\$0	100%	\$0
Totals	\$0	\$28,043	0%	\$62,318	0%	\$62,318

Expenditure is below the forecasted target. Please provide an explanation:

Additional Comments:

Status

Unsubmitted

The project or institution lead must submit the fiscal report.



Expenditure Reporting

- My Bookmarks
- Funds
- AEBG
- Consortia & Members
- Monitor Reports
- Fiscal Reporting

AEBG FISCAL REPORTING

Barstow Area Consortium for Adult Education

2017 - 2018

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Baker Valley Unified School District

AEBG

- Q1 7/1 - 9/30
- Q2 10/1 - 12/31
- Q3 1/1 - 3/31**
- Q4 4/1 - 6/31

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	15000	\$13,500	111.11%	\$30,000	50%	\$15,000
2000 - Non-Instructional Salaries	2000	\$2,250	88.89%	\$5,000	40%	\$3,000
3000 - Employee Benefits	6830	\$6,750	101.19%	\$15,000	45.53%	\$8,170
4000 - Supplies and Materials	2000	\$1,800	111.11%	\$4,000	50%	\$2,000
5000 - Other Operating Expenses and Services	17000	\$3,743	454.17%	\$8,318	204.38%	-\$8,682
6000 - Capital Outlay	\$	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$	\$0	100%	\$0	100%	\$0
Indirect Costs	\$	\$0	100%	\$0	100%	\$0
Totals	\$42,830	\$28,043	152.73%	\$62,318	68.73%	\$19,488

Additional Comments:

Status

Unsubmitted

The project or institution lead must submit the fiscal report.

SUBMIT Q3 REPORT



Expenditure Reporting

- My Bookmarks
- Funds ^
- AEBC ^
- Consortia & Members
- Monitor Reports
- Fiscal Reporting

AEBC FISCAL REPORTING

Barstow Area Consortium for Adult Education

2017 - 2018

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Baker Valley Unified School District

AEBC

- Q1
7/1 - 9/30
- Q2
10/1 - 12/31
- Q3
1/1 - 3/31
- Q4
4/1 - 6/31

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
1000 - Instructional Salaries	\$15,000	\$13,500	111.11%	\$30,000	50%	\$15,000
2000 - Non-Instructional Salaries	\$2,000	\$2,250	88.89%	\$5,000	40%	\$3,000
3000 - Employee Benefits	\$6,830	\$6,750	101.19%	\$15,000	45.53%	\$8,170
4000 - Supplies and Materials	\$2,000	\$1,800	111.11%	\$4,000	50%	\$2,000
5000 - Other Operating Expenses and Services	\$17,000	\$3,743	454.17%	\$8,318	204.38%	-\$8,682
6000 - Capital Outlay	\$0	\$0	100%	\$0	100%	\$0
7000 - Other Outgo	\$0	\$0	100%	\$0	100%	\$0
Indirect Costs	\$0	\$0	100%	\$0	100%	\$0
Totals	\$42,830	\$28,043	152.73%	\$62,318	68.73%	\$19,488

Status

Submitted

UNSUBMIT Q3 REPORT



Expenditure Reporting

2017 - 2018

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GO TO PROJECT

AEBG FISCAL REPORTING

Barstow Area Consortium for Adult Education

Fiscal Year
2017 - 2018

Quarter
Q3

Certification

Certification Authority
Mitch Rosin

Quarter 3 Status
Uncertified

CERTIFY Q3 REPORT

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Baker Valley Unified School District	✓	✓	✓	⚠
Barstow CCD	✓	✓	✓	⚠
Barstow Unified School District	✓	✓	✓	⚠
Silver Valley Unified School District	✓	✓	✓	⚠

Baker Valley Unified School District AEBG

✓ Q1 7/1 - 9/30
✓ Q2 10/1 - 12/31
✓ Q3 1/1 - 3/31
⚠ Q4 4/1 - 6/31

Object Code	Year to Date (YTD) Expenditure	YTD Forecast	% Expended of YTD Forecast	Project Budget	% Expended of Overall Budget	Budget Remaining
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- My Bookmarks
- Funds
- AEBG
- Consortia & Members
- Monitor Reports
- Fiscal Reporting



Expenditure Reporting

2017 - 2018

SHARE PDF GO TO PROJECT

AEBG FISCAL REPORTING

Barstow Area Consortium for Adult Education

Fiscal Year

2017 - 2018

Quarter

Q3

Certification

Certification Authority
Mitch Rosin

Quarter 3 Status
Certified

UNCERTIFY Q3 REPORT

Fiscal Report Submittal Status

	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Baker Valley Unified School District	✓	✓	✓	⚠
Barstow CCD	✓	✓	✓	⚠
Barstow Unified School District	✓	✓	✓	⚠
Silver Valley Unified School District	✓	✓	✓	⚠

Baker Valley Unified School District

AEBG

✓ Q1 7/1 - 9/30	✓ Q2 10/1 - 12/31	✓ Q3 1/1 - 3/31	⚠ Q4 4/1 - 6/31
--------------------	----------------------	--------------------	--------------------

Year to Date (YTD)	% Expended of Overall
--------------------	-----------------------

- My Bookmarks
- Funds
- AEBG
- Consortia & Members
- Monitor Reports
- Fiscal Reporting



AEBCG
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CALIFORNIA WORKFORCE

NOVA Targets



Target.

NOVA Targets

- Targets – cover expenses from 16-17 carry-over and 17-18 new funds.
- New funding for 18-19 starts the target process over again. 16-17 carry over (if any), 17-18 carry-over, and 18-19 new funding.
- Q1 = 15%, Q2 = 30%, Q3 = 45%, Q4 = 60%
- Failure to meet targets will result in a corrective action plan.
- To continue to spend down 16-17 carry over funds to 12-31-18 – you will need a corrective action plan. Same will apply to 17-18 carry over for June 30, 2019.

NOVA End of the Year Financial Report



NOVA End of the Year Financial Report

- Still working on this programming.....
- Leveraged resources and fees charged for fiscal year.
- Consortium level administrative charges
- Q4 and final expenses for the 12 month fiscal year
- Carry over funds from 17-18 into 18-19.
- Corrective action plan for not meeting 60% target spending of carry-over & current year funds.
- End of the year reports are due by members 9/1.
- Consortium certifies by 9/30.



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CALIFORNIA WORKFORCE

Planning



Annual Plans

- Consortia must submit by August 15, 2018
- Based on current 3 year plan (which is being extended to June 30, 2019).
- Same as last year's annual plans – executive summary, strategies by objective, and a small fiscal section.
- Streamlined version. But room to add/repeat many strategies.
- Submitted by the consortium lead (primary) with consent of all members.
- Annual plan will drive the member work plans and budget which are due in NOVA by September 30, 2018.
- Consortium leads certify member work plans and budget by October 30, 2018.

Annual Plans

- Annual Plans will be open in NOVA by the end of the month!!.
- If not sooner.....





AEBG
PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

Tips from Nicole



NOVA Tips for Expenditure Reporting

- Budgets must be in Certified status before the expenditure report can be submitted.
- Member Contacts can enter and edit expenditure report information, but only the Member Representative can submit the report.
- The Consortium Primary Contact is the only user role that can certify the expenditure reports.
- Expenditures are reported as year-to-date, as a result quarter 1 and quarter 2 have been auto-submitted.



AEBG Web Site



<http://aebg.cccco.edu/Home>

AEBG TAP

The AEBG Technical Assistance Program (TAP) provides professional development resources for all AEBG agencies statewide.

tap@aebg.org

AEBG Webinars

The AEBG Office and the AEBG Technical Assistance Project (TAP) are hosting a series of webinars and events to provide professional development, technical assistance, and important AEBG updates and information. **Wednesday's are designated for professional development** and **Friday's are designated for policy/State updates**. Click on the event description below to register for an upcoming webinar or event.

2017 Calendar

	OTAN Resources for Adult Education
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