





Agenda

- Review CFAD Questions
- Allocation Amendments
- Expense reporting
- Targets
- Annual Plans
- 3 year plans
- Open Discussion



18-19 AEBG Allocation Process

- January Governor's Budget is Released
- February AEBG Preliminary Allocation are released at the consortium level (includes COLA)
- March-April consortium members have public meetings (Brown Act) to discuss 18-19 allocation of funds.
- May 2 CFADs are due in NOVA.
- June Interagency Agreements CDE & CO
- July 1 Governor signs
- August schedules are send to State Controllers for disbursement



CFAD Criteria

- The CFAD process meets the legislative requirement to have AEBG funding disbursed within 45 days of the Governor signing the state budget.
- The CFAD is a one-time process due once a year on May 2nd.
- The CFAD is used to by the State AEBG Office to document prior year allocations.
- The CFAD is also used set up AEBG funding disbursement to direct funded and fiscal agent consortia.



CFAD Timeline

- Give yourself plenty of time for members to certify the CFAD in NOVA.
- Get this all done by May 2, 2018.
- Failure to have CFAD certified by May 2, 2018 will force the state to use prior year allocation percentages.



CFAD Processing

In addition to the regular CFAD processing, the 18-19 COLA would be an across the board increase for all members.

If members are in agreement, you could use other options:

- Allocation based on need in the community.
- ii. Help fund new members.
- iii. Reflect member carry over from prior year.
- iv. Factor in any member reductions.
- v. Help fund next year projects that need resources.

Members have to be 100% in agreement to use an other option, instead of the across the board COLA increase.



CFAD Deliverables

- Creation of the CFAD showing the 2018-19 distribution of funds to each member of the consortium.
- A narrative explaining any fiscal changes structure, fiscal agent, or prior year allocation amounts. MANDATORY
- Designation by the consortium of the fiscal structure for 2018-19 - fiscal agent or directfunded.



CFAD Q & A

Q: What happens if we miss the May 2nd deadline?

A: The State will use the prior year CFAD allocations (in case of the COLAs – a proportional percentage).

Q: Can a member abstain from signing the CFAD?

A: No – if all members do not sign – it's incomplete.

Q: Can we out vote a member that doesn't' want to go along with a different allocation option?

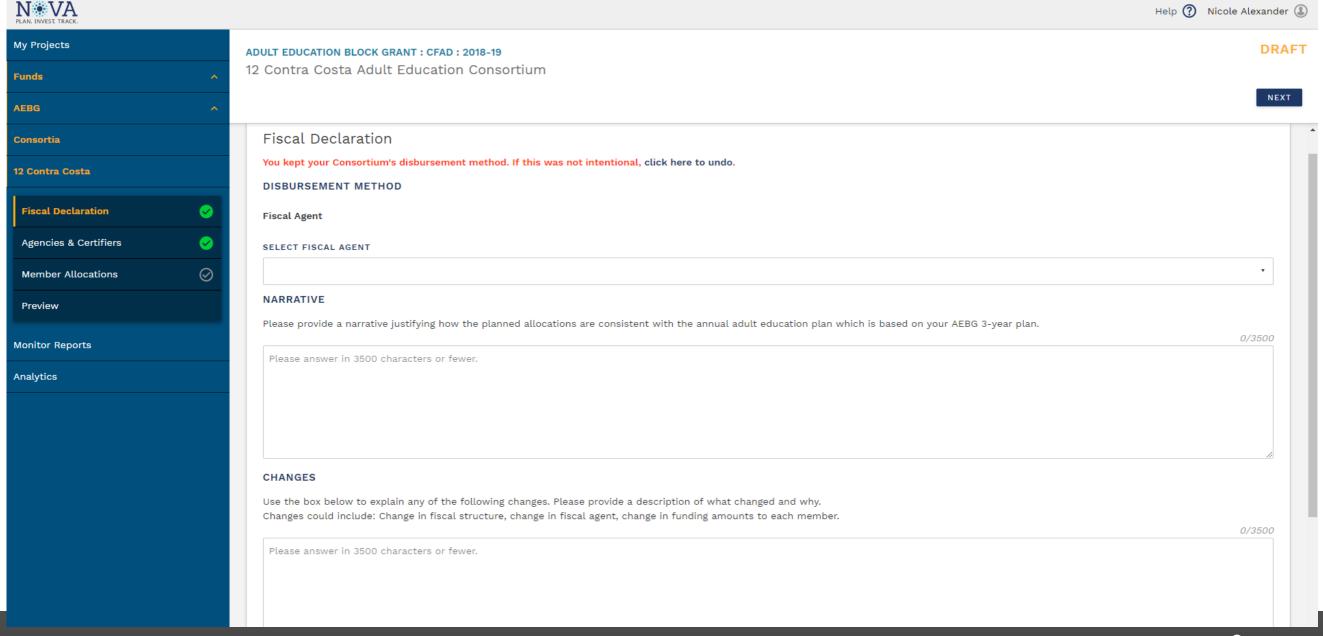
A: No. Decision making bylaws do not apply to the CFAD processes. AB104 legislation is clear on prior year funding.

Q: Can we get an extension?

A: No – see timeline & requirement to send \$\$ out.

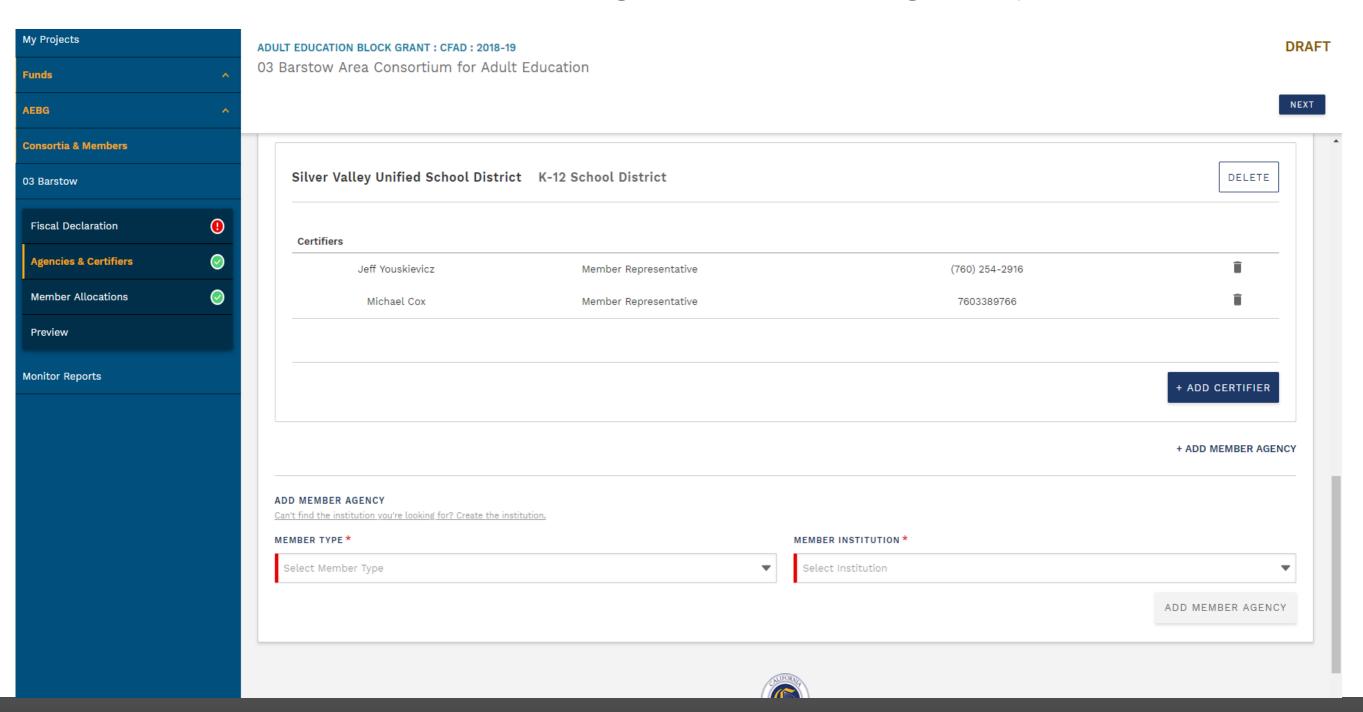


Reminder: CFAD Narrative Requirements Completion of Change Box





CFAD: Adding Member Agency





AEBG Allocation Amendments



AEBG Allocation Amendments

- AEBG member allocations can be amended after the CFAD is submitted, and consortia can adjust allocations throughout the year (with consent of its membership) based on member activities, carry over, regional needs, etc.
- These adjustments do not impact or change the CFAD as that is a one-time, once-a-year process.
- Also, the adjustments do not affect the prior year allocations by member.

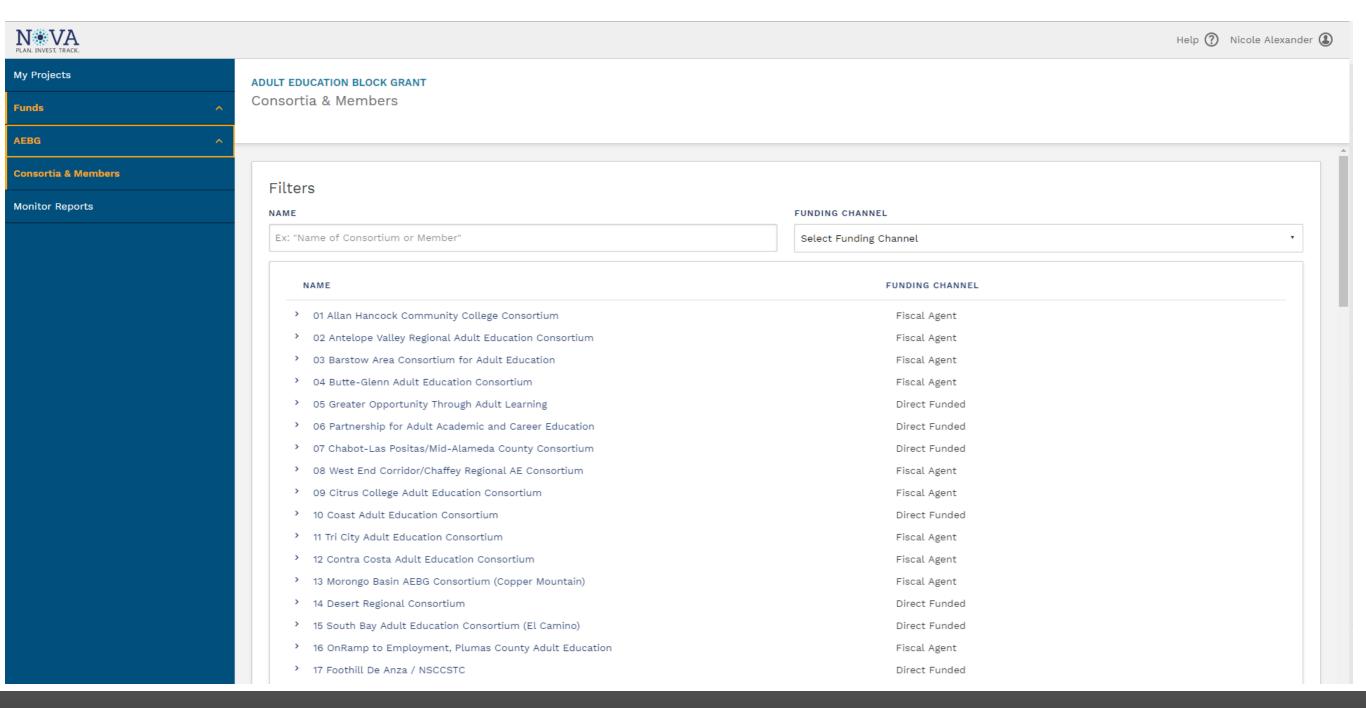


AEBG Allocation Amendments (cont.)

- Direct Funded: Keep in mind, if you are direct funded, it will be difficult to amend allocations for members during the August-June disbursement process from the State Controllers to County Offices to Member Districts.
- The members would have the transfer funds to other members as the State will not alter the disbursement schedules once the May 2nd CFAD is submitted.

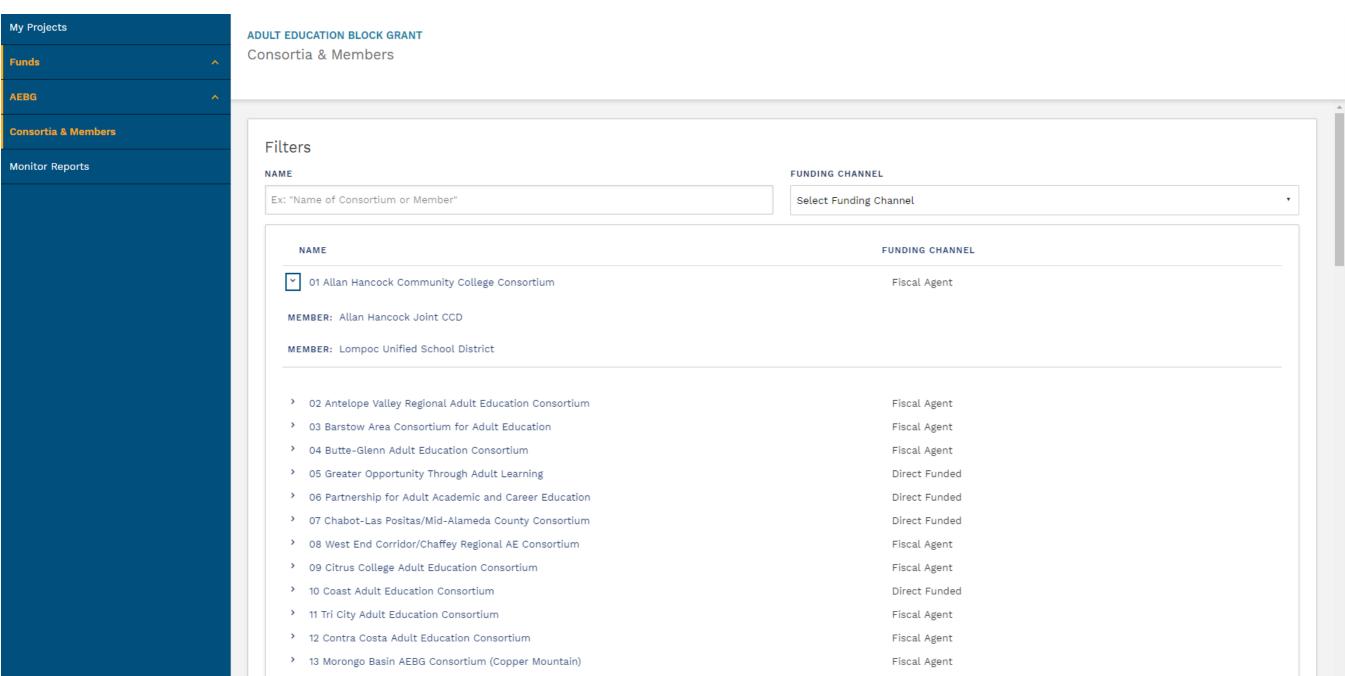


Coming Soon: Updated Navigation

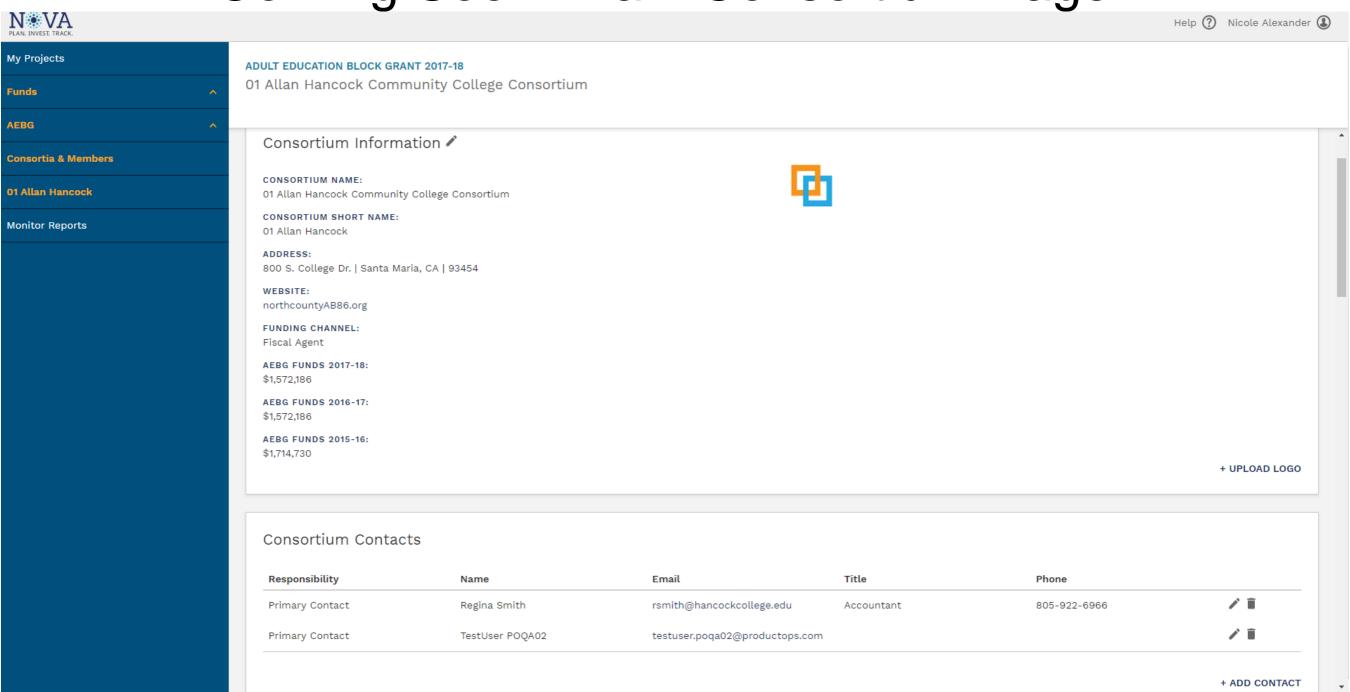




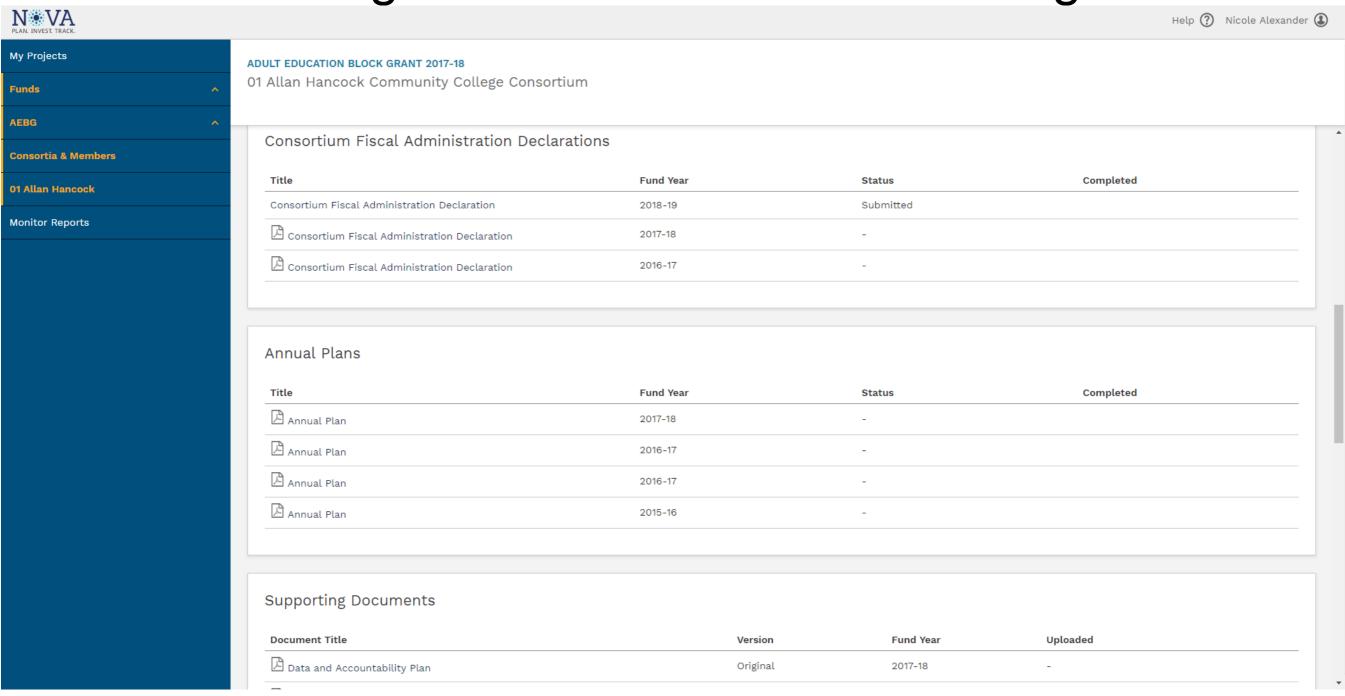
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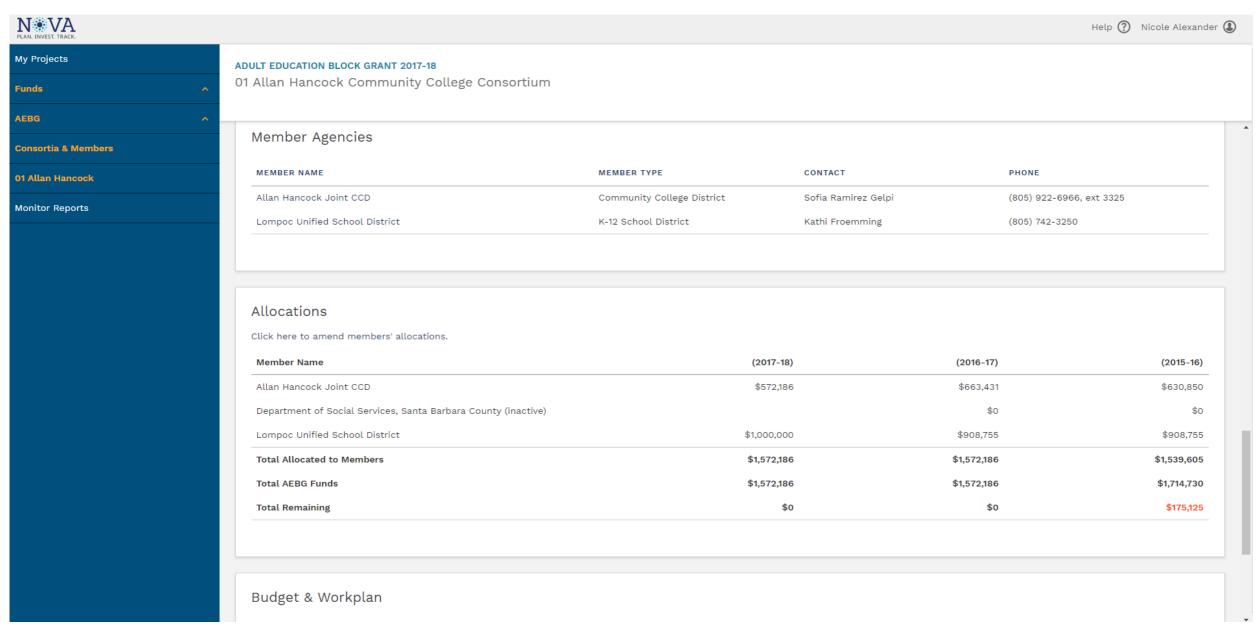




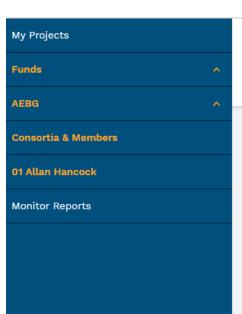












ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

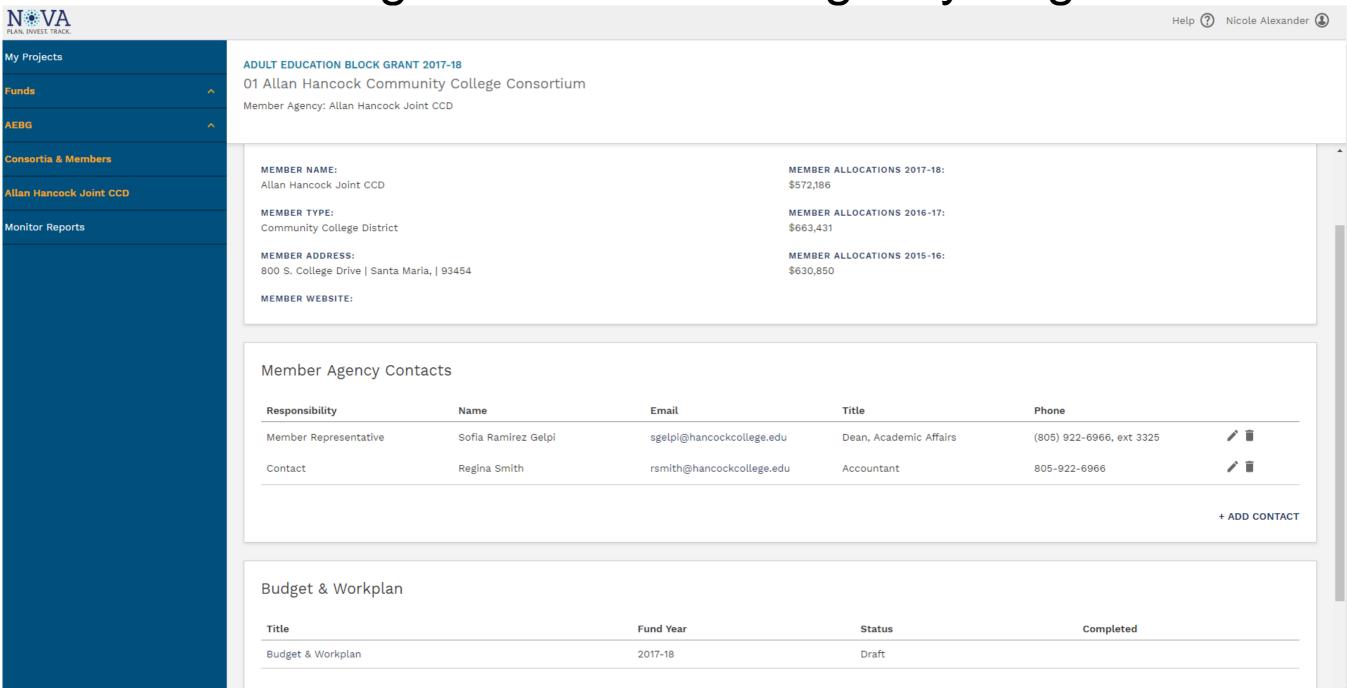
Allocations			
Click here to amend members' allocations.			
Member Name	(2017-18)	(2016-17)	(2015-16)
Allan Hancock Joint CCD	\$0	\$663,431	\$630,850
Department of Social Services, Santa Barbara County (inactive)		\$0	\$0
Lompoc Unified School District	\$1,572,186	\$908,755	\$908,755
Total Allocated to Members	\$1,572,186	\$1,572,186	\$1,539,605
Total AEBG Funds	\$1,572,186	\$1,572,186	\$1,714,730
Total Remaining	\$0	\$0	\$175,125

Budget & Workplan			
MEMBER NAME	ALLOCATION	CARRYOVER	STATUS
Allan Hancock Joint CCD	\$0	\$631,408	DRAFT
Lompoc Unified School District	\$1,572,186	\$908,755	DRAFT
Click here for Consortium Roll-up for 2017-18.			



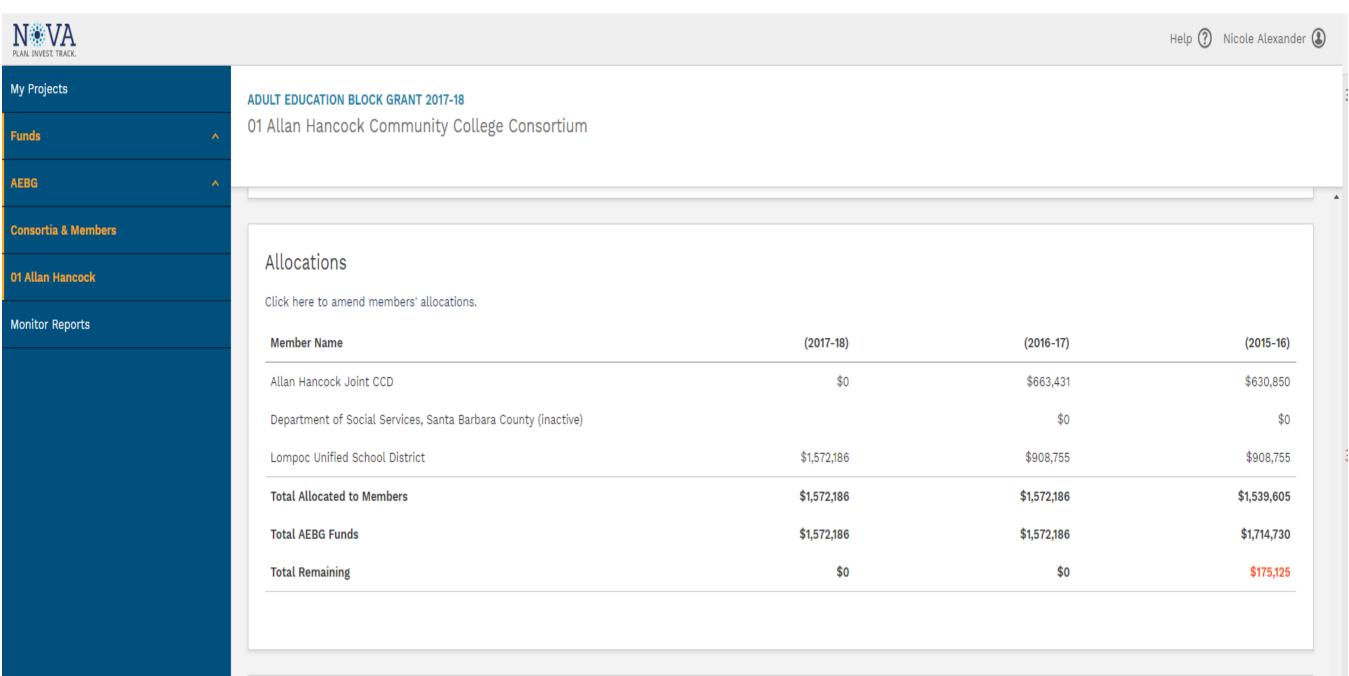


Coming Soon: Member Agency Page



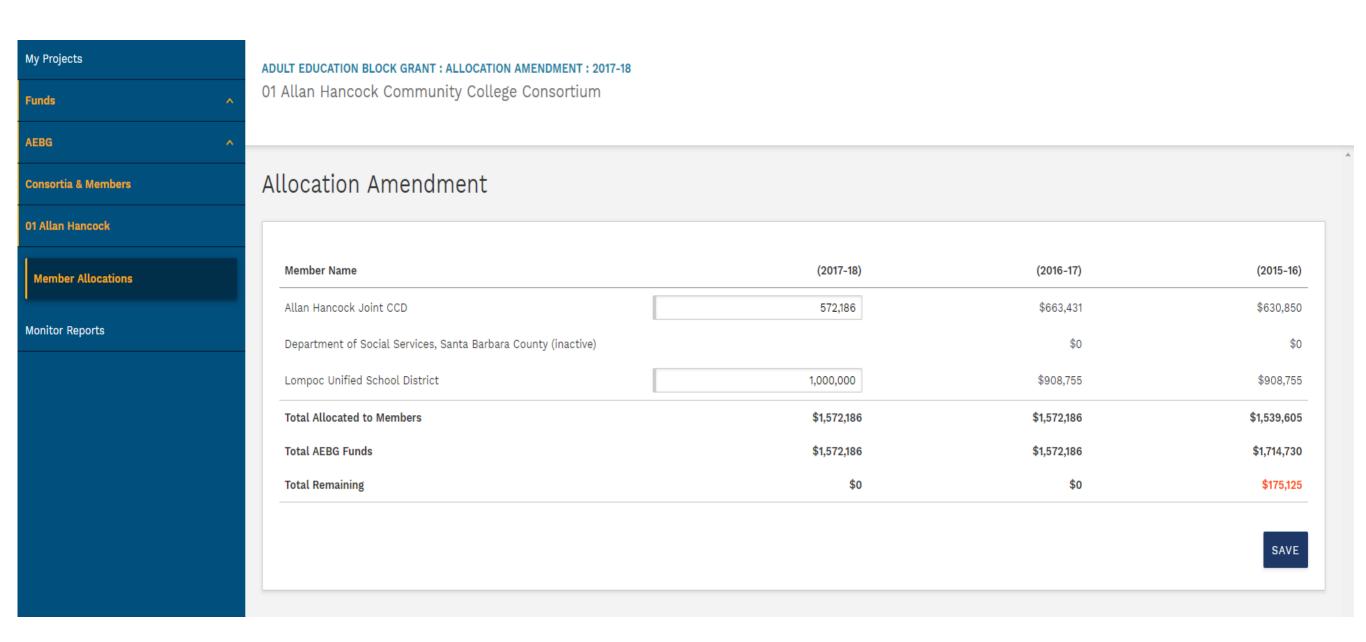


Coming Soon: Allocation Amendments





Coming Soon: Allocation Amendments





Expense Reporting



NOVA Due Dates - 2018

- June 1st Member expenses reports & budget changes due – Q1, Q2, & Q3. (Consortium Cert by 6/30)
- August 15th 18-19 Annual plans due in NOVA.
- September 1st Member end of the year Financial Reports due. (Consortium Certification by 9/30)
- September 30th 18-19 Member work plans & budgets due. (Consortium Certification by 10/30)
- December 1st Q1 (18-19) expenses due by member (Consortium Certification by 12/31).



NOVA Expense Reporting

- Currently working on programming. Dates are sill subject to change.
- Member expenses reports & budget changes Q1, Q2, & Q3 – all due by June 1st.
- Consortium will approve by June 30th.
- Members can make budget changes during the expense reporting process (15% threshold).



NOVA Targets

- Targets 60% of 16-17 carry-over and 17-18 new funds must be spent by Q4.
- New funding for 18-19 starts the target process over again. 16-17 carry over (if any), 17-18 carry-over, and 18-19 new funding.
- Q1 = 15%, Q2 = 30%, Q3 = 45%, Q4 = 60%
- Failure to meet targets will result in a corrective action plan.
- To continue to spend down 16-17 carry over funds to 12-31-18 – you will need a corrective action plan. Same will apply to 17-18 carry over for June 30, 2019.



NOVA Targets

- Please note if the member files a corrective action plan, the AEBG TAP will schedule the member for targeted technical assistance (based on the State's recommendation).
- If the TTA doesn't work (reasonable intervention) and the member continues to not meet spending targets (meaning more caps) – then the member may be deemed ineffective and the consortium can reduce their funds.
- Keep in mind members that are holding consortium level funds – will be evaluated on a case by case basis.

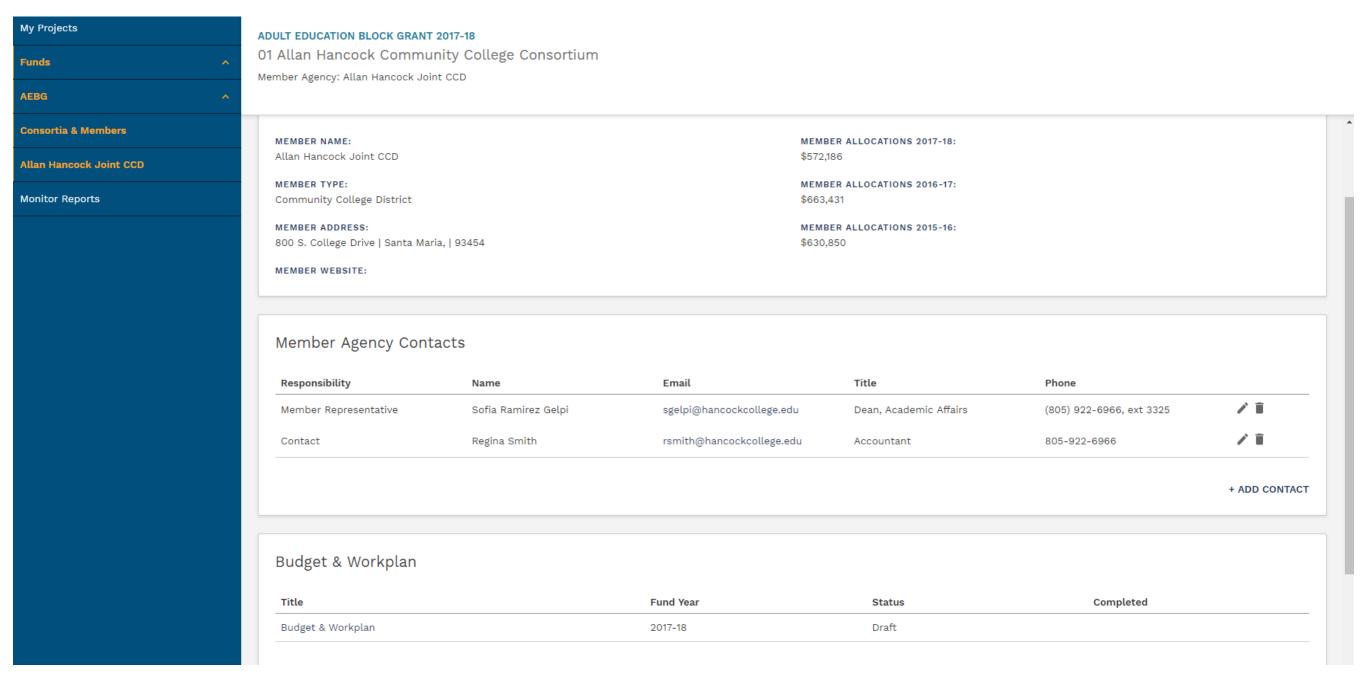


NOVA End of the Year Financial Report

- Still working on this programming.....
- Leveraged resources and fees charged for fiscal year.
- Consortium level administrative charges
- Q4 and final expenses for the 12 month fiscal year
- Carry over funds from 17-18 into 18-19.
- Corrective action plan for not meeting 60% target spending of carry-over & current year funds.

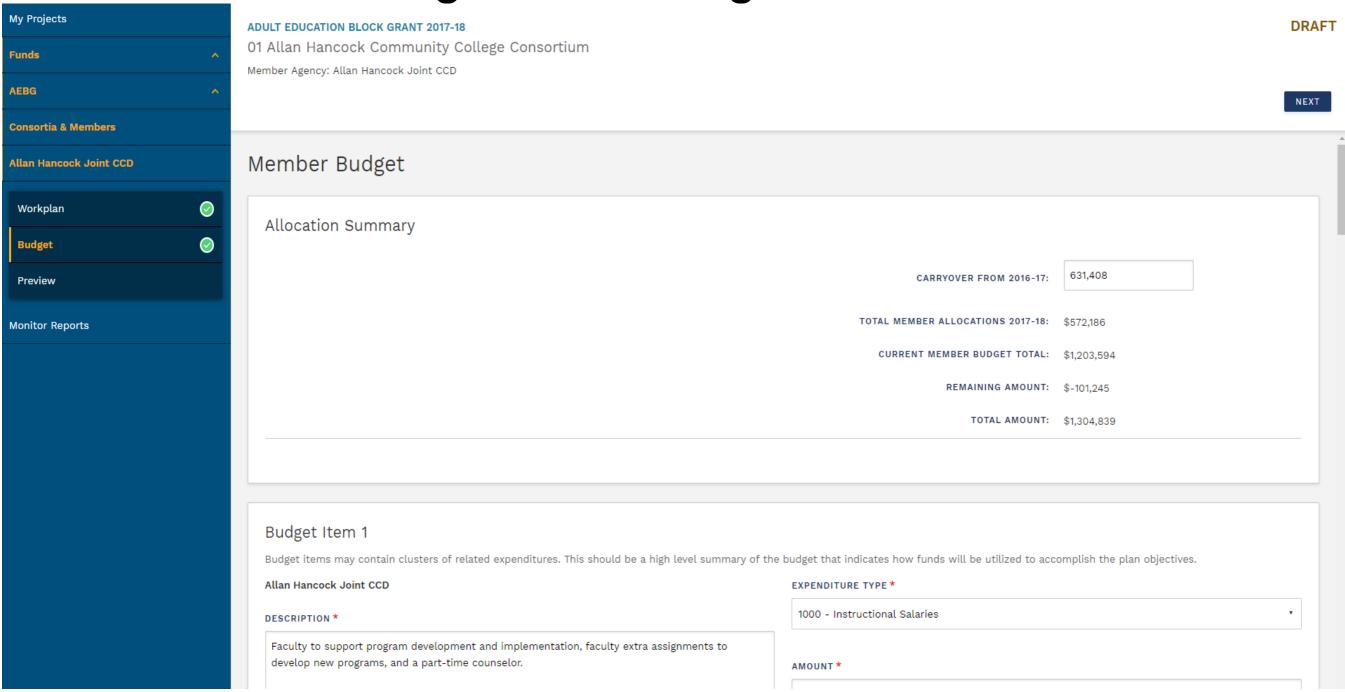


Coming Soon: Budget Revisions



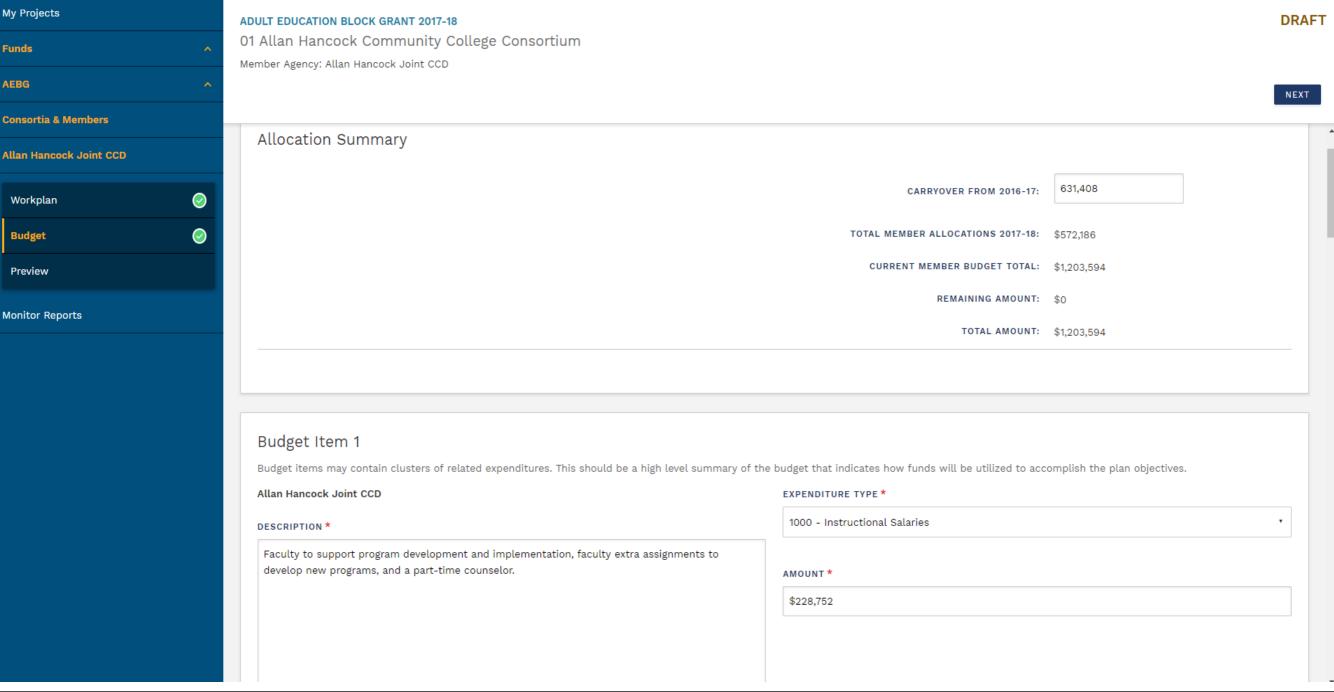


Coming Soon: Budget Revisions

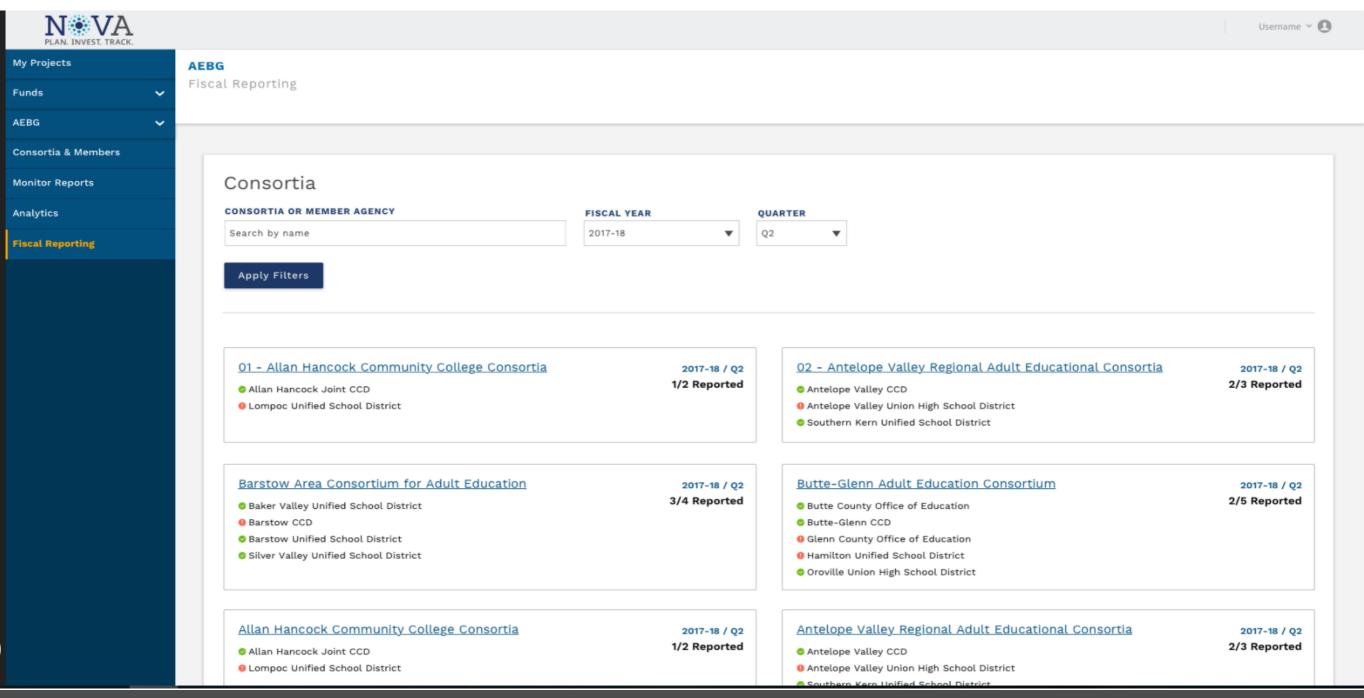




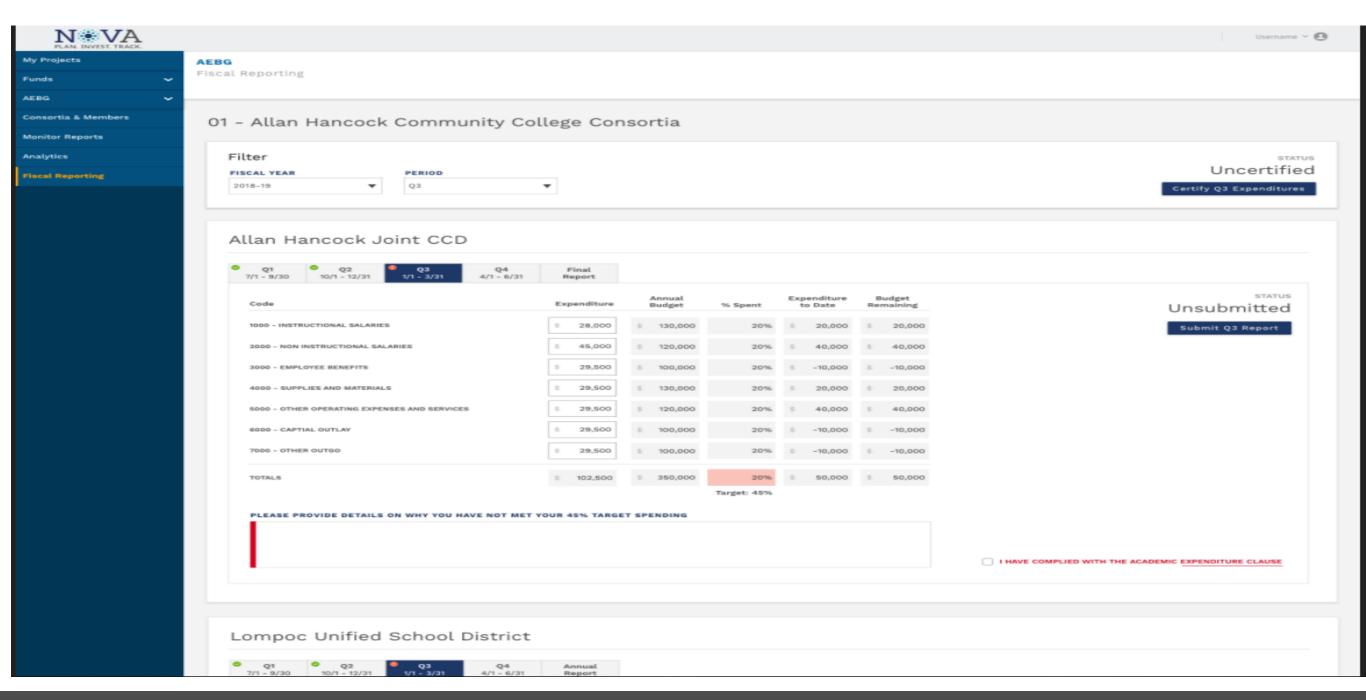
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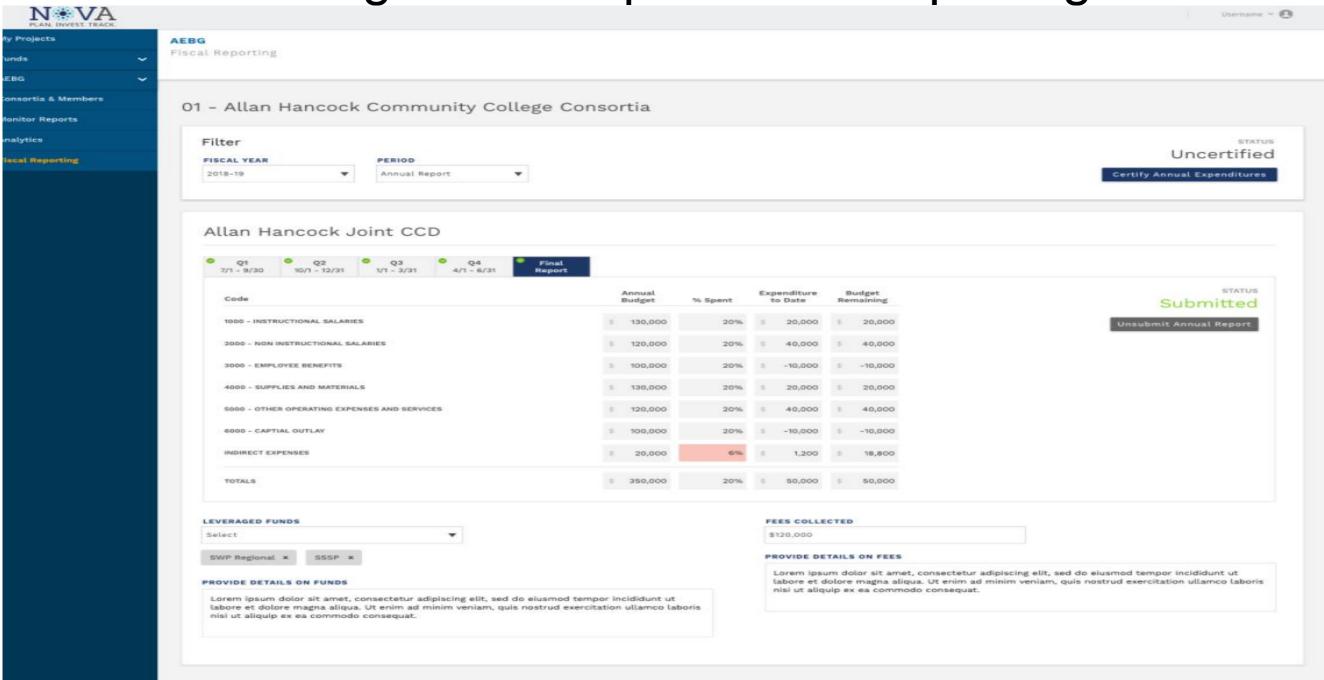




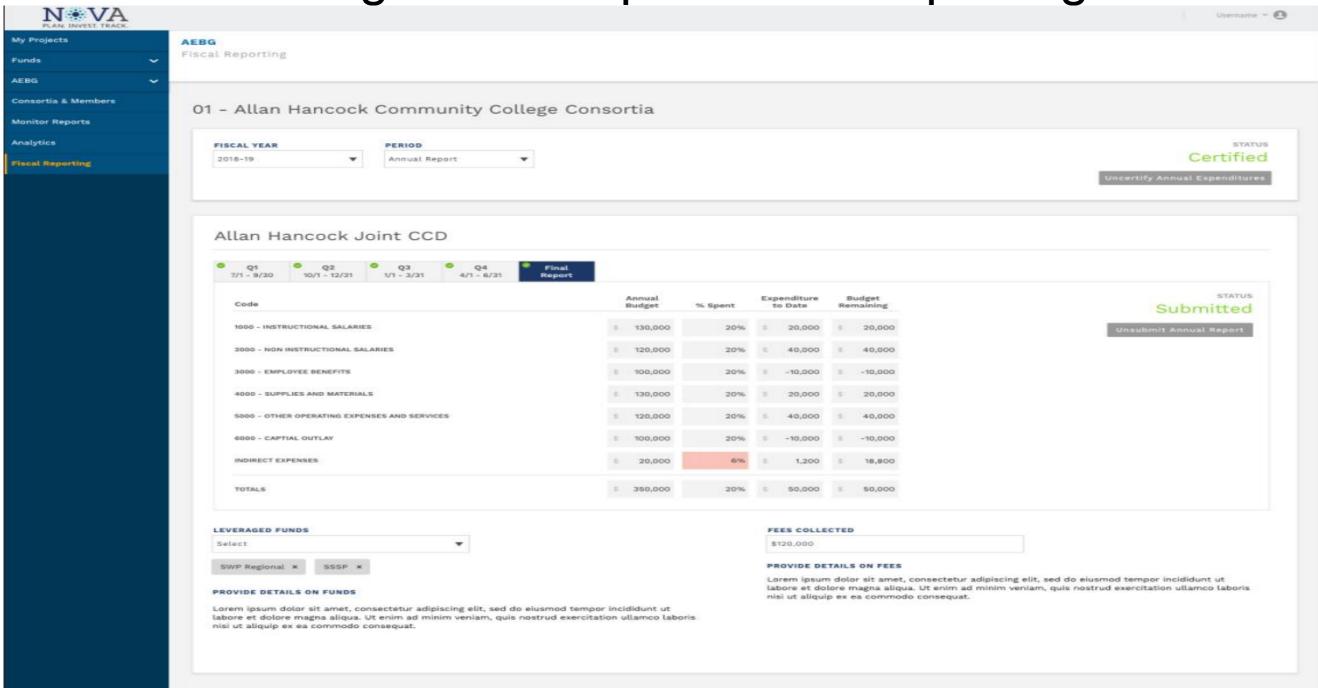














Annual Plans

- Consortia must submit by August 15, 2018
- Based on current 3 year plan (which is being extended to June 30, 2019).
- Same as last year's annual plans executive summary, strategies by objective, and a small fiscal section.
- Streamlined version. But room to add many strategies.
- Submitted by the consortium lead (primary) with consent of all members.
- Annual plan will drive the member work plans and budget which are due in NOVA by September 30, 2018.
- Consortium leads certify member work plans and budget by October 30, 2018.



SECTION 1: PLANS & GOALS

Executive Summary

Please provide an Executive Summary of your consortium's implementation plan for the 2018–19 Program Year. In your summary, please include a narrative justifying how the planned allocations are consistent with your three-year adult education plan, a clear and concise description of your consortium's vision, accomplishments made during the prior Program Year, and primary goals for the upcoming Program Year. (Limit: 500 words)



Meeting Regional Needs

What are the primary gaps / needs in your region? How are you meeting the adult education need and identifying the gaps or deficit in your region? Please provide the reasons for the gap between the need in the region and the types and levels of adult education services currently being offered

Gaps in service / regional needs How do you know? What resources did you use to identify these gaps? How will you measure effectiveness / progress toward meeting this need? Please be sure to indicate any local indicators planned for measuring student progress.



GAPS IN SERVICE / MAINTAIN ESTABLISHED LEVELS OF SERVICE

For <mark>2018-19</mark>, what strategies are planned to incrementally increase capacity in identified gap areas and / or help maintain established levels of service (Must list at least one)?

Identify strategies planned to incrementally increase capacity in identified gap areas as well as those that help maintain established levels of service. Plans will have identified programming and service gaps including lack of providers, services, access, attainment, and/or performance. These might include, but are not limited to, working with other partners in the service area, developing or expanding programs and plans to assess the effectiveness of these expanded efforts.



SEAMLESS TRANSITIONS

For <mark>2018-19,</mark> what NEW strategies are planned to integrate existing programs and create seamless transitions into postsecondary education or the workforce (Must list at least one)?

How will the Consortium align and connect existing and future adult education programs to postsecondary academic pathways and/or career pathways leading to employment? Activities should address how the Consortium will align placement tools, curriculum, assessment tools and rubrics, and student performance outcomes across delivery systems to ensure that student transition paths, both between providers and into postsecondary credit programs, are understood and supported across all systems.



STUDENT ACCELERATION

For **2018-19**, what NEW strategies are planned to accelerate student progress (Must list at least one)?

Identify activities that you will implement and/or improve through using specific evidence- based strategies across the region, within and between systems where they currently don't exist, to accelerate student's progress. Common strategies include compressing courses into shorter, more intensive terms (accelerated), individualized instruction based on a student's competencies (competency-based), and putting basic skills content into the context of a student's goals and career path (contextualized).



SHARED PROFESSIONAL DEVELOPMENT

For <mark>2018-19</mark>, what NEW strategies are planned to provide shared professional development (Must list at least one)?

A critical element to ensuring the effective implementation of the Consortium's plans to improve adult education programs are faculty and staff equipped with the skills, knowledge, and support needed to deliver high-quality instruction and use classroom support strategies that foster learner persistence and goal achievement. Significant and effective professional development will be required to build capacity within the existing systems to deliver this new vision for adult learning throughout the state.



LEVERAGING RESOURCES

For <mark>2018-19</mark>, what NEW strategies are planned to leverage existing regional structures, including, but not limited to, with local workforce investment areas (Must list at least one)?

Identify strategies planned to leverage existing regional structures and utilization of resources, including leverage existing assets or structures to benefit the adult learners in the region. These assets or structures might include, for example, contributions from or collaborations with local Workforce Investment Boards (WIBs), industry employer groups, chambers of commerce, and county libraries.



SECTION 2: FISCAL MANAGEMENT

Please provide a narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

Please describe your approach to incorporating remaining carry-over funds from 2015-16 and 2016-17 prior year(s) into activities planned for 2018-19. (Limit: 250 words)

SECTION 3: CERTIFICATION AND SUBMISSION



3 year plans

- 3 years plans will be entered into NOVA.
- Training & Reports coming out.
- Listen to recorded webinars
- Human Center Design webinar April 12th
- Asset Mapping Feb. 21st
- Field Teams currently working on white papers related to planning and consortium/member effectiveness.
- Performance is on the table.
- Consortia participating in pilots
- Look for more information over the next few months



AEBG Web Site



http://aebg.cccco.edu/Home



AEBG TAP

The AEBG Technical Assistance Program (TAP) provides professional development resources for all AEBG agencies statewide.

tap@aebg.org

AEBG Webinars

The AEBG Office and the AEBG Technical Assistance Project (TAP) are hosting a series of webinars and events to provide professional development, technical assistance, and important AEBG updates and information. Wednesday's are designated for professional development and Friday's are designated for policy/State updates. Click on the event description below to register for an upcoming webinar or event.

2017 Calendar

OTAN Resources for Adult Education