

AEBCG

PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

AEBCG NOVA Webinar

2017-18

April 20, 2018



Agenda

- Review CFAD Questions
- Allocation Amendments
- Expense reporting
- Targets
- Annual Plans
- 3 year plans
- Open Discussion

18-19 AEBG Allocation Process

- January – Governor’s Budget is Released
- February – AEBG Preliminary Allocation are released at the consortium level (includes COLA)
- March-April – consortium members have public meetings (Brown Act) to discuss 18-19 allocation of funds.
- May 2 – CFADs are due in NOVA.
- June – Interagency Agreements – CDE & CO
- July 1 – Governor signs
- August – schedules are send to State Controllers for disbursement

CFAD Criteria

- The CFAD process meets the legislative requirement to have AEBG funding disbursed within 45 days of the Governor signing the state budget.
- The CFAD is a one-time process due once a year on May 2nd.
- The CFAD is used to by the State AEBG Office to document prior year allocations.
- The CFAD is also used set up AEBG funding disbursement to direct funded and fiscal agent consortia.

CFAD Timeline

- Give yourself plenty of time for members to certify the CFAD in NOVA.
- Get this all done by May 2, 2018.
- Failure to have CFAD certified by May 2, 2018 – will force the state to use prior year allocation percentages.

CFAD Processing

In addition to the regular CFAD processing, the 18-19 COLA would be an across the board increase for all members.

If members are in agreement, you could use other options:

- i. Allocation based on need in the community.
- ii. Help fund new members.
- iii. Reflect member carry over from prior year.
- iv. Factor in any member reductions.
- v. Help fund next year projects that need resources.

Members have to be 100% in agreement to use an other option, instead of the across the board COLA increase.

CFAD Deliverables

- Creation of the CFAD showing the 2018-19 distribution of funds to each member of the consortium.
- A narrative explaining any fiscal changes – structure, fiscal agent, or prior year allocation amounts. **MANDATORY**
- Designation by the consortium of the fiscal structure for 2018-19 - fiscal agent or direct-funded.

CFAD Q & A

Q: What happens if we miss the May 2nd deadline?

A: The State will use the prior year CFAD allocations (in case of the COLAs – a proportional percentage).

Q: Can a member abstain from signing the CFAD?

A: No – if all members do not sign – it's incomplete.

Q: Can we out vote a member that doesn't want to go along with a different allocation option?

A: No. Decision making bylaws do not apply to the CFAD processes. AB104 legislation is clear on prior year funding.

Q: Can we get an extension?

A: No – see timeline & requirement to send \$\$ out.



Reminder: CFAD Narrative Requirements Completion of Change Box

PLAN. INVEST. TRACK.

Help Nicole Alexander

My Projects

Funds

AEBG

Consortia

12 Contra Costa

Fiscal Declaration

Agencies & Certifiers

Member Allocations

Preview

Monitor Reports

Analytics

ADULT EDUCATION BLOCK GRANT : CFAD : 2018-19

12 Contra Costa Adult Education Consortium

DRAFT

[NEXT](#)

Fiscal Declaration

You kept your Consortium's disbursement method. If this was not intentional, [click here to undo](#).

DISBURSEMENT METHOD

Fiscal Agent

SELECT FISCAL AGENT

NARRATIVE

Please provide a narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan. 0/3500

Please answer in 3500 characters or fewer.

CHANGES

Use the box below to explain any of the following changes. Please provide a description of what changed and why. Changes could include: Change in fiscal structure, change in fiscal agent, change in funding amounts to each member. 0/3500

Please answer in 3500 characters or fewer.



CFAD: Adding Member Agency

- My Projects
- Funds
- AEBG
- Consortia & Members
- 03 Barstow
- Fiscal Declaration
- Agencies & Certifiers**
- Member Allocations
- Preview
- Monitor Reports

ADULT EDUCATION BLOCK GRANT : CFAD : 2018-19
03 Barstow Area Consortium for Adult Education

DRAFT

NEXT

Silver Valley Unified School District K-12 School District

DELETE

Certifiers

| | | | |
|------------------|-----------------------|----------------|--|
| Jeff Youskievicz | Member Representative | (760) 254-2916 | |
| Michael Cox | Member Representative | 7603389766 | |

+ ADD CERTIFIER

+ ADD MEMBER AGENCY

ADD MEMBER AGENCY

[Can't find the institution you're looking for? Create the institution.](#)

MEMBER TYPE *

Select Member Type

MEMBER INSTITUTION *

Select Institution

ADD MEMBER AGENCY



AEBG Allocation Amendments

AEBG Allocation Amendments

- AEBG member allocations can be amended after the CFAD is submitted, and consortia can adjust allocations throughout the year (with consent of its membership) based on member activities, carry over, regional needs, etc.
- These adjustments do not impact or change the CFAD as that is a one-time, once-a-year process.
- Also, the adjustments do not affect the prior year allocations by member.

AEBG Allocation Amendments (cont.)

- Direct Funded: Keep in mind, if you are direct funded, it will be difficult to amend allocations for members during the August-June disbursement process from the State Controllers to County Offices to Member Districts.
- The members would have the transfer funds to other members as the State will not alter the disbursement schedules once the May 2nd CFAD is submitted.



Coming Soon: Updated Navigation

NOVA PLAN. INVEST. TRACK. Help ? Nicole Alexander

My Projects

Funds ^

AEBG ^

Consortia & Members

Monitor Reports

ADULT EDUCATION BLOCK GRANT
Consortia & Members

Filters

NAME

FUNDING CHANNEL

| NAME | FUNDING CHANNEL |
|--|-----------------|
| > 01 Allan Hancock Community College Consortium | Fiscal Agent |
| > 02 Antelope Valley Regional Adult Education Consortium | Fiscal Agent |
| > 03 Barstow Area Consortium for Adult Education | Fiscal Agent |
| > 04 Butte-Glenn Adult Education Consortium | Fiscal Agent |
| > 05 Greater Opportunity Through Adult Learning | Direct Funded |
| > 06 Partnership for Adult Academic and Career Education | Direct Funded |
| > 07 Chabot-Las Positas/Mid-Alameda County Consortium | Direct Funded |
| > 08 West End Corridor/Chaffey Regional AE Consortium | Fiscal Agent |
| > 09 Citrus College Adult Education Consortium | Fiscal Agent |
| > 10 Coast Adult Education Consortium | Direct Funded |
| > 11 Tri City Adult Education Consortium | Fiscal Agent |
| > 12 Contra Costa Adult Education Consortium | Fiscal Agent |
| > 13 Morongo Basin AEBG Consortium (Copper Mountain) | Fiscal Agent |
| > 14 Desert Regional Consortium | Direct Funded |
| > 15 South Bay Adult Education Consortium (El Camino) | Direct Funded |
| > 16 OnRamp to Employment, Plumas County Adult Education | Fiscal Agent |
| > 17 Foothill De Anza / NSCCSTC | Direct Funded |



Coming Soon: Updated Navigation

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT
Consortia & Members

Filters

NAME

Ex: "Name of Consortium or Member"

FUNDING CHANNEL

Select Funding Channel

NAME

FUNDING CHANNEL

01 Allan Hancock Community College Consortium

Fiscal Agent

MEMBER: Allan Hancock Joint CCD

MEMBER: Lompoc Unified School District

> 02 Antelope Valley Regional Adult Education Consortium

Fiscal Agent

> 03 Barstow Area Consortium for Adult Education

Fiscal Agent

> 04 Butte-Glenn Adult Education Consortium

Fiscal Agent

> 05 Greater Opportunity Through Adult Learning

Direct Funded

> 06 Partnership for Adult Academic and Career Education

Direct Funded

> 07 Chabot-Las Positas/Mid-Alameda County Consortium

Direct Funded

> 08 West End Corridor/Chaffey Regional AE Consortium

Fiscal Agent

> 09 Citrus College Adult Education Consortium

Fiscal Agent

> 10 Coast Adult Education Consortium

Direct Funded

> 11 Tri City Adult Education Consortium

Fiscal Agent

> 12 Contra Costa Adult Education Consortium

Fiscal Agent

> 13 Morongo Basin AEBG Consortium (Copper Mountain)

Fiscal Agent



Coming Soon: Main Consortium Page

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members
- 01 Allan Hancock
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium

Consortium Information



CONSORTIUM NAME:
01 Allan Hancock Community College Consortium

CONSORTIUM SHORT NAME:
01 Allan Hancock

ADDRESS:
800 S. College Dr. | Santa Maria, CA | 93454

WEBSITE:
northcountyAB86.org

FUNDING CHANNEL:
Fiscal Agent

AEBG FUNDS 2017-18:
\$1,572,186

AEBG FUNDS 2016-17:
\$1,572,186

AEBG FUNDS 2015-16:
\$1,714,730

+ UPLOAD LOGO

Consortium Contacts

| Responsibility | Name | Email | Title | Phone | |
|-----------------|-----------------|--------------------------------|------------|--------------|--|
| Primary Contact | Regina Smith | rsmith@hancockcollege.edu | Accountant | 805-922-6966 | |
| Primary Contact | TestUser POQA02 | testuser.poqa02@productops.com | | | |

+ ADD CONTACT



Coming Soon: Main Consortium Page

My Projects

Funds

AEBG

Consortia & Members

01 Allan Hancock

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

Consortium Fiscal Administration Declarations

| Title | Fund Year | Status | Completed |
|--|-----------|-----------|-----------|
| Consortium Fiscal Administration Declaration | 2018-19 | Submitted | |
| Consortium Fiscal Administration Declaration | 2017-18 | - | |
| Consortium Fiscal Administration Declaration | 2016-17 | - | |

Annual Plans


| Title | Fund Year | Status | Completed |
|-------------|-----------|--------|-----------|
| Annual Plan | 2017-18 | - | |
| Annual Plan | 2016-17 | - | |
| Annual Plan | 2016-17 | - | |
| Annual Plan | 2015-16 | - | |

Supporting Documents



| Document Title | Version | Fund Year | Uploaded |
|------------------------------|----------|-----------|----------|
| Data and Accountability Plan | Original | 2017-18 | - |




Coming Soon: Main Consortium Page




PLAN. INVEST. TRACK.

Help  Nicole Alexander 

My Projects

Funds 

AEBG 

Consortia & Members

01 Allan Hancock

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

Member Agencies

| MEMBER NAME | MEMBER TYPE | CONTACT | PHONE |
|--------------------------------|----------------------------|---------------------|--------------------------|
| Allan Hancock Joint CCD | Community College District | Sofia Ramirez Gelpi | (805) 922-6966, ext 3325 |
| Lompoc Unified School District | K-12 School District | Kathi Froemming | (805) 742-3250 |

Allocations

[Click here to amend members' allocations.](#)

| Member Name | (2017-18) | (2016-17) | (2015-16) |
|--|--------------------|--------------------|--------------------|
| Allan Hancock Joint CCD | \$572,186 | \$663,431 | \$630,850 |
| Department of Social Services, Santa Barbara County (inactive) | | \$0 | \$0 |
| Lompoc Unified School District | \$1,000,000 | \$908,755 | \$908,755 |
| Total Allocated to Members | \$1,572,186 | \$1,572,186 | \$1,539,605 |
| Total AEBG Funds | \$1,572,186 | \$1,572,186 | \$1,714,730 |
| Total Remaining | \$0 | \$0 | \$175,125 |

Budget & Workplan



Coming Soon: Main Consortium Page

- My Projects
- Funds** ^
- AEBG** ^
- Consortia & Members
- 01 Allan Hancock**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium

Allocations

[Click here to amend members' allocations.](#)

| Member Name | (2017-18) | (2016-17) | (2015-16) |
|--|--------------------|--------------------|--------------------|
| Allan Hancock Joint CCD | \$0 | \$663,431 | \$630,850 |
| Department of Social Services, Santa Barbara County (inactive) | | \$0 | \$0 |
| Lompoc Unified School District | \$1,572,186 | \$908,755 | \$908,755 |
| Total Allocated to Members | \$1,572,186 | \$1,572,186 | \$1,539,605 |
| Total AEBG Funds | \$1,572,186 | \$1,572,186 | \$1,714,730 |
| Total Remaining | \$0 | \$0 | \$175,125 |

Budget & Workplan

| MEMBER NAME | ALLOCATION | CARRYOVER | STATUS |
|--------------------------------|-------------|-----------|--------|
| Allan Hancock Joint CCD | \$0 | \$631,408 | DRAFT |
| Lompoc Unified School District | \$1,572,186 | \$908,755 | DRAFT |

[Click here for Consortium Roll-up for 2017-18.](#)









Coming Soon: Member Agency Page

- My Projects
- Funds
- AEBG
- Consortia & Members
- Allan Hancock Joint CCD
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium
Member Agency: Allan Hancock Joint CCD

| | |
|---|---|
| MEMBER NAME: Allan Hancock Joint CCD | MEMBER ALLOCATIONS 2017-18: \$572,186 |
| MEMBER TYPE: Community College District | MEMBER ALLOCATIONS 2016-17: \$663,431 |
| MEMBER ADDRESS: 800 S. College Drive Santa Maria, 93454 | MEMBER ALLOCATIONS 2015-16: \$630,850 |
| MEMBER WEBSITE: | |

Member Agency Contacts

| Responsibility | Name | Email | Title | Phone | |
|-----------------------|---------------------|---------------------------|------------------------|--------------------------|---|
| Member Representative | Sofia Ramirez Gelpi | sgelpi@hancockcollege.edu | Dean, Academic Affairs | (805) 922-6966, ext 3325 |   |
| Contact | Regina Smith | rsmith@hancockcollege.edu | Accountant | 805-922-6966 |   |

[+ ADD CONTACT](#)

Budget & Workplan

| Title | Fund Year | Status | Completed |
|-------------------|-----------|--------|-----------|
| Budget & Workplan | 2017-18 | Draft | |



Coming Soon: Allocation Amendments

My Projects

Funds

AEBG

Consortia & Members

01 Allan Hancock

Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18

01 Allan Hancock Community College Consortium

Allocations

[Click here to amend members' allocations.](#)

| Member Name | (2017-18) | (2016-17) | (2015-16) |
|--|--------------------|--------------------|--------------------|
| Allan Hancock Joint CCD | \$0 | \$663,431 | \$630,850 |
| Department of Social Services, Santa Barbara County (inactive) | | \$0 | \$0 |
| Lompoc Unified School District | \$1,572,186 | \$908,755 | \$908,755 |
| Total Allocated to Members | \$1,572,186 | \$1,572,186 | \$1,539,605 |
| Total AEBG Funds | \$1,572,186 | \$1,572,186 | \$1,714,730 |
| Total Remaining | \$0 | \$0 | \$175,125 |



Coming Soon: Allocation Amendments

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members
- 01 Allan Hancock
- Member Allocations**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT : ALLOCATION AMENDMENT : 2017-18
01 Allan Hancock Community College Consortium

Allocation Amendment

| Member Name | (2017-18) | (2016-17) | (2015-16) |
|--|--|--------------------|--------------------|
| Allan Hancock Joint CCD | <input type="text" value="572,186"/> | \$663,431 | \$630,850 |
| Department of Social Services, Santa Barbara County (inactive) | | \$0 | \$0 |
| Lompoc Unified School District | <input type="text" value="1,000,000"/> | \$908,755 | \$908,755 |
| Total Allocated to Members | \$1,572,186 | \$1,572,186 | \$1,539,605 |
| Total AEBG Funds | \$1,572,186 | \$1,572,186 | \$1,714,730 |
| Total Remaining | \$0 | \$0 | \$175,125 |

[SAVE](#)



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CALIFORNIA WORKFORCE

Expense Reporting

NOVA Due Dates - 2018

- June 1st - Member expenses reports & budget changes due – Q1, Q2, & Q3. (Consortium Cert by 6/30)
- August 15th - 18-19 Annual plans due in NOVA.
- September 1st - Member end of the year Financial Reports due. (Consortium Certification by 9/30)
- September 30th - 18-19 Member work plans & budgets due. (Consortium Certification by 10/30)
- December 1st – Q1 (18-19) expenses due by member (Consortium Certification by 12/31).

NOVA Expense Reporting

- Currently working on programming. Dates are still subject to change.
- Member expenses reports & budget changes – Q1, Q2, & Q3 – all due by June 1st.
- Consortium will approve by June 30th.
- Members can make budget changes during the expense reporting process (15% threshold).

NOVA Targets

- Targets – 60% of 16-17 carry-over and 17-18 new funds must be spent by Q4.
- New funding for 18-19 starts the target process over again. 16-17 carry over (if any), 17-18 carry-over, and 18-19 new funding.
- Q1 = 15%, Q2 = 30%, Q3 = 45%, Q4 = 60%
- Failure to meet targets will result in a corrective action plan.
- To continue to spend down 16-17 carry over funds to 12-31-18 – you will need a corrective action plan. Same will apply to 17-18 carry over for June 30, 2019.

NOVA Targets

- Please note – if the member files a corrective action plan, the AEBG TAP will schedule the member for targeted technical assistance (based on the State’s recommendation).
- If the TTA doesn’t work (reasonable intervention) and the member continues to not meet spending targets (meaning more caps) – then the member may be deemed ineffective and the consortium can reduce their funds.
- Keep in mind – members that are holding consortium level funds – will be evaluated on a case by case basis.

NOVA End of the Year Financial Report

- Still working on this programming.....
- Leveraged resources and fees charged for fiscal year.
- Consortium level administrative charges
- Q4 and final expenses for the 12 month fiscal year
- Carry over funds from 17-18 into 18-19.
- Corrective action plan for not meeting 60% target spending of carry-over & current year funds.







Coming Soon: Budget Revisions

- My Projects
- Funds** ^
- AEBCG** ^
- Consortia & Members**
- Allan Hancock Joint CCD**
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium
Member Agency: Allan Hancock Joint CCD

| | |
|---|---|
| MEMBER NAME: Allan Hancock Joint CCD | MEMBER ALLOCATIONS 2017-18: \$572,186 |
| MEMBER TYPE: Community College District | MEMBER ALLOCATIONS 2016-17: \$663,431 |
| MEMBER ADDRESS: 800 S. College Drive Santa Maria, 93454 | MEMBER ALLOCATIONS 2015-16: \$630,850 |
| MEMBER WEBSITE: | |

Member Agency Contacts

| Responsibility | Name | Email | Title | Phone | |
|-----------------------|---------------------|---------------------------|------------------------|--------------------------|---|
| Member Representative | Sofia Ramirez Gelpi | sgelpi@hancockcollege.edu | Dean, Academic Affairs | (805) 922-6966, ext 3325 |   |
| Contact | Regina Smith | rsmith@hancockcollege.edu | Accountant | 805-922-6966 |   |

[+ ADD CONTACT](#)

Budget & Workplan

| Title | Fund Year | Status | Completed |
|-------------------|-----------|--------|-----------|
| Budget & Workplan | 2017-18 | Draft | |



Coming Soon: Budget Revisions

DRAFT

NEXT

- My Projects
- Funds ^
- AEBG ^
- Consortia & Members
- Allan Hancock Joint CCD
- Workplan ✓
- Budget** ✓
- Preview
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium
Member Agency: Allan Hancock Joint CCD

Member Budget

Allocation Summary

| | |
|-----------------------------------|-------------|
| CARRYOVER FROM 2016-17: | 631,408 |
| TOTAL MEMBER ALLOCATIONS 2017-18: | \$572,186 |
| CURRENT MEMBER BUDGET TOTAL: | \$1,203,594 |
| REMAINING AMOUNT: | \$-101,245 |
| TOTAL AMOUNT: | \$1,304,839 |

Budget Item 1

Budget items may contain clusters of related expenditures. This should be a high level summary of the budget that indicates how funds will be utilized to accomplish the plan objectives.

Allan Hancock Joint CCD

EXPENDITURE TYPE *

DESCRIPTION *

1000 - Instructional Salaries

Faculty to support program development and implementation, faculty extra assignments to develop new programs, and a part-time counselor.

AMOUNT *



Coming Soon: Budget Revisions

DRAFT

NEXT

- My Projects
- Funds
- AEBG
- Consortia & Members
- Allan Hancock Joint CCD
- Workplan
- Budget**
- Preview
- Monitor Reports

ADULT EDUCATION BLOCK GRANT 2017-18
01 Allan Hancock Community College Consortium
Member Agency: Allan Hancock Joint CCD

Allocation Summary

CARRYOVER FROM 2016-17:

TOTAL MEMBER ALLOCATIONS 2017-18: \$572,186

CURRENT MEMBER BUDGET TOTAL: \$1,203,594

REMAINING AMOUNT: \$0

TOTAL AMOUNT: \$1,203,594

Budget Item 1

Budget items may contain clusters of related expenditures. This should be a high level summary of the budget that indicates how funds will be utilized to accomplish the plan objectives.

Allan Hancock Joint CCD

DESCRIPTION *

Faculty to support program development and implementation, faculty extra assignments to develop new programs, and a part-time counselor.

EXPENDITURE TYPE *

1000 - Instructional Salaries

AMOUNT *

\$228,752



Coming Soon: Expenditure Reporting

NVA
PLAN. INVEST. TRACK.

Username

My Projects

- Funds
- AEBG
- Consortia & Members
- Monitor Reports
- Analytics
- Fiscal Reporting**

AEBG
Fiscal Reporting

Consortia

CONSORTIA OR MEMBER AGENCY

FISCAL YEAR 2017-18

QUARTER Q2

Apply Filters

| | | | |
|---|--|--|--|
| <p>01 - Allan Hancock Community College Consortia</p> <ul style="list-style-type: none">Allan Hancock Joint CCDLompoc Unified School District | <p>2017-18 / Q2</p> <p>1/2 Reported</p> | <p>02 - Antelope Valley Regional Adult Educational Consortia</p> <ul style="list-style-type: none">Antelope Valley CCDAntelope Valley Union High School DistrictSouthern Kern Unified School District | <p>2017-18 / Q2</p> <p>2/3 Reported</p> |
| <p>Barstow Area Consortium for Adult Education</p> <ul style="list-style-type: none">Baker Valley Unified School DistrictBarstow CCDBarstow Unified School DistrictSilver Valley Unified School District | <p>2017-18 / Q2</p> <p>3/4 Reported</p> | <p>Butte-Glenn Adult Education Consortium</p> <ul style="list-style-type: none">Butte County Office of EducationButte-Glenn CCDGlenn County Office of EducationHamilton Unified School DistrictOroville Union High School District | <p>2017-18 / Q2</p> <p>2/5 Reported</p> |
| <p>Allan Hancock Community College Consortia</p> <ul style="list-style-type: none">Allan Hancock Joint CCDLompoc Unified School District | <p>2017-18 / Q2</p> <p>1/2 Reported</p> | <p>Antelope Valley Regional Adult Educational Consortia</p> <ul style="list-style-type: none">Antelope Valley CCDAntelope Valley Union High School DistrictSouthern Kern Unified School District | <p>2017-18 / Q2</p> <p>2/3 Reported</p> |



Coming Soon: Expenditure Reporting

NOVA
PLAN. INVEST. TRACK.

My Projects
Funds
AEBG
Consortia & Members
Monitor Reports
Analytics
Fiscal Reporting

AEBG
Fiscal Reporting

01 - Allan Hancock Community College Consortia

Filter
FISCAL YEAR: 2018-19
PERIOD: Q3

STATUS: Uncertified
Certify Q3 Expenditures

Allan Hancock Joint CCD

| Code | Expenditure | Annual Budget | % Spent | Expenditure to Date | Budget Remaining |
|--|-------------------|-------------------|------------|---------------------|------------------|
| 1000 - INSTRUCTIONAL SALARIES | \$ 28,000 | \$ 130,000 | 20% | \$ 20,000 | \$ 20,000 |
| 2000 - NON INSTRUCTIONAL SALARIES | \$ 45,000 | \$ 120,000 | 20% | \$ 40,000 | \$ 40,000 |
| 3000 - EMPLOYEE BENEFITS | \$ 29,500 | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| 4000 - SUPPLIES AND MATERIALS | \$ 29,500 | \$ 130,000 | 20% | \$ 20,000 | \$ 20,000 |
| 5000 - OTHER OPERATING EXPENSES AND SERVICES | \$ 29,500 | \$ 120,000 | 20% | \$ 40,000 | \$ 40,000 |
| 6000 - CAPITAL OUTLAY | \$ 29,500 | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| 7000 - OTHER OUTGO | \$ 29,500 | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| TOTALS | \$ 102,500 | \$ 350,000 | 20% | \$ 50,000 | \$ 50,000 |

Target: 45%

PLEASE PROVIDE DETAILS ON WHY YOU HAVE NOT MET YOUR 45% TARGET SPENDING


I HAVE COMPLIED WITH THE ACADEMIC EXPENDITURE CLAUSE

STATUS: Unsubmitted
Submit Q3 Report

Lompoc Unified School District

Coming Soon: Expenditure Reporting

NOVA
PLAN. INVEST. TRACK.

Username 

AEBG
Fiscal Reporting

01 - Allan Hancock Community College Consortia

Filter

FISCAL YEAR: 2018-19 PERIOD: Annual Report

STATUS: Uncertified
Certify Annual Expenditures

Allan Hancock Joint CCD

Q1 7/1 - 9/30 Q2 10/1 - 12/31 Q3 1/1 - 3/31 Q4 4/1 - 6/31 **Final Report**

| Code | Annual Budget | % Spent | Expenditure to Date | Budget Remaining |
|--|-------------------|------------|---------------------|------------------|
| 1000 - INSTRUCTIONAL SALARIES | \$ 130,000 | 20% | \$ 20,000 | \$ 20,000 |
| 2000 - NON INSTRUCTIONAL SALARIES | \$ 120,000 | 20% | \$ 40,000 | \$ 40,000 |
| 3000 - EMPLOYEE BENEFITS | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| 4000 - SUPPLIES AND MATERIALS | \$ 130,000 | 20% | \$ 20,000 | \$ 20,000 |
| 5000 - OTHER OPERATING EXPENSES AND SERVICES | \$ 120,000 | 20% | \$ 40,000 | \$ 40,000 |
| 6000 - CAPITAL OUTLAY | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| INDIRECT EXPENSES | \$ 20,000 | 6% | \$ 1,200 | \$ 18,800 |
| TOTALS | \$ 350,000 | 20% | \$ 50,000 | \$ 50,000 |

STATUS: Submitted
Unsubmit Annual Report

LEVERAGED FUNDS
Select
SWP Regional x SSSP x

FEES COLLECTED
\$120,000

PROVIDE DETAILS ON FUNDS
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

PROVIDE DETAILS ON FEES
Lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.



Coming Soon: Expenditure Reporting

The screenshot displays the NOVA PLAN INVEST TRACK interface. On the left is a navigation menu with options: My Projects, Funds, AEBG, Consortia & Members, Monitor Reports, Analytics, and Fiscal Reporting (highlighted). The main content area is titled 'AEBG Fiscal Reporting' and shows '01 - Allan Hancock Community College Consortia'. It includes filters for 'FISCAL YEAR' (2018-19) and 'PERIOD' (Annual Report), with a 'STATUS Certified' indicator and an 'Uncertify Annual Expenditures' button. Below this is a section for 'Allan Hancock Joint CCD' with a progress bar for quarters Q1 through Q4 and a 'Final Report' button. A table shows expenditure data by code, including Instructional Salaries, Non-Instructional Salaries, Employee Benefits, Supplies and Materials, Other Operating Expenses and Services, Capital Outlay, and Indirect Expenses. The table columns are Code, Annual Budget, % Spent, Expenditure to Date, and Budget Remaining. A 'STATUS Submitted' indicator and an 'Unsubmit Annual Report' button are also present. At the bottom, there are sections for 'LEVERAGED FUNDS' (with a dropdown and tags for SWP Regional and SSSP), 'FEE COLLECTED' (\$120,000), and 'PROVIDE DETAILS ON FUNDS' and 'PROVIDE DETAILS ON FEES' with placeholder text.

| Code | Annual Budget | % Spent | Expenditure to Date | Budget Remaining |
|--|---------------|---------|---------------------|------------------|
| 1000 - INSTRUCTIONAL SALARIES | \$ 130,000 | 20% | \$ 20,000 | \$ 20,000 |
| 2000 - NON INSTRUCTIONAL SALARIES | \$ 120,000 | 20% | \$ 40,000 | \$ 40,000 |
| 3000 - EMPLOYEE BENEFITS | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| 4000 - SUPPLIES AND MATERIALS | \$ 130,000 | 20% | \$ 20,000 | \$ 20,000 |
| 5000 - OTHER OPERATING EXPENSES AND SERVICES | \$ 120,000 | 20% | \$ 40,000 | \$ 40,000 |
| 6000 - CAPITAL OUTLAY | \$ 100,000 | 20% | \$ -10,000 | \$ -10,000 |
| INDIRECT EXPENSES | \$ 20,000 | 6% | \$ 1,200 | \$ 18,800 |
| TOTALS | \$ 350,000 | 20% | \$ 50,000 | \$ 50,000 |

Annual Plans

- Consortia must submit by August 15, 2018
- Based on current 3 year plan (which is being extended to June 30, 2019).
- Same as last year's annual plans – executive summary, strategies by objective, and a small fiscal section.
- Streamlined version. But room to add many strategies.
- Submitted by the consortium lead (primary) with consent of all members.
- Annual plan will drive the member work plans and budget which are due in NOVA by September 30, 2018.
- Consortium leads certify member work plans and budget by October 30, 2018.

SECTION 1: PLANS & GOALS

Executive Summary

Please provide an Executive Summary of your consortium's implementation plan for the 2018–19 Program Year. In your summary, please include a narrative justifying how the planned allocations are consistent with your three-year adult education plan, a clear and concise description of your consortium's vision, accomplishments made during the prior Program Year, and primary goals for the upcoming Program Year. (Limit: 500 words)

Meeting Regional Needs

What are the primary gaps / needs in your region? How are you meeting the adult education need and identifying the gaps or deficit in your region? Please provide the reasons for the gap between the need in the region and the types and levels of adult education services currently being offered

| # | Gaps in service / regional needs | How do you know? What resources did you use to identify these gaps? | How will you measure effectiveness / progress toward meeting this need? Please be sure to indicate any local indicators planned for measuring student progress. |
|---|----------------------------------|---|---|
|---|----------------------------------|---|---|



GAPS IN SERVICE / MAINTAIN ESTABLISHED LEVELS OF SERVICE

For 2018-19, what strategies are planned to incrementally increase capacity in identified gap areas and / or help maintain established levels of service (Must list at least one)?

Identify strategies planned to incrementally increase capacity in identified gap areas as well as those that help maintain established levels of service. Plans will have identified programming and service gaps including lack of providers, services, access, attainment, and/or performance. These might include, but are not limited to, working with other partners in the service area, developing or expanding programs and plans to assess the effectiveness of these expanded efforts.



SEAMLESS TRANSITIONS

For 2018-19, what NEW strategies are planned to integrate existing programs and create seamless transitions into postsecondary education or the workforce (Must list at least one)?

How will the Consortium align and connect existing and future adult education programs to postsecondary academic pathways and/or career pathways leading to employment? Activities should address how the Consortium will align placement tools, curriculum, assessment tools and rubrics, and student performance outcomes across delivery systems to ensure that student transition paths, both between providers and into postsecondary credit programs, are understood and supported across all systems.



STUDENT ACCELERATION

For **2018-19**, what **NEW** strategies are planned to accelerate student progress (Must list at least one)?

Identify activities that you will implement and/or improve through using specific evidence-based strategies across the region, within and between systems where they currently don't exist, to accelerate student's progress. Common strategies include compressing courses into shorter, more intensive terms (accelerated), individualized instruction based on a student's competencies (competency-based), and putting basic skills content into the context of a student's goals and career path (contextualized).



SHARED PROFESSIONAL DEVELOPMENT

For 2018-19, what NEW strategies are planned to provide shared professional development (Must list at least one)?

A critical element to ensuring the effective implementation of the Consortium's plans to improve adult education programs are faculty and staff equipped with the skills, knowledge, and support needed to deliver high-quality instruction and use classroom support strategies that foster learner persistence and goal achievement. Significant and effective professional development will be required to build capacity within the existing systems to deliver this new vision for adult learning throughout the state.



LEVERAGING RESOURCES

For 2018-19, what NEW strategies are planned to leverage existing regional structures, including, but not limited to, with local workforce investment areas (Must list at least one)?

Identify strategies planned to leverage existing regional structures and utilization of resources, including leverage existing assets or structures to benefit the adult learners in the region. These assets or structures might include, for example, contributions from or collaborations with local Workforce Investment Boards (WIBs), industry employer groups, chambers of commerce, and county libraries.

SECTION 2: FISCAL MANAGEMENT

Please provide a narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your AEBG 3-year plan.

*Please describe your approach to incorporating remaining **carry-over** funds from ~~2015-16 and 2016-17~~ **prior year(s)** into activities planned for **2018-19**. (Limit: 250 words)*

SECTION 3: CERTIFICATION AND SUBMISSION

3 year plans

- 3 years plans will be entered into NOVA.
- Training & Reports coming out.
- Listen to recorded webinars
- Human Center Design webinar - April 12th
- Asset Mapping – Feb. 21st
- Field Teams currently working on white papers related to planning and consortium/member effectiveness.
- Performance is on the table.
- Consortia participating in pilots
- Look for more information over the next few months



AEBCG Web Site



<http://aebcg.cccco.edu/Home>

AEBG TAP

The AEBG Technical Assistance Program (TAP) provides professional development resources for all AEBG agencies statewide.

tap@aebg.org

AEBG Webinars

The AEBG Office and the AEBG Technical Assistance Project (TAP) are hosting a series of webinars and events to provide professional development, technical assistance, and important AEBG updates and information. **Wednesday's are designated for professional development** and **Friday's are designated for policy/State updates**. Click on the event description below to register for an upcoming webinar or event.

2017 Calendar

| | |
|--|--|
| | OTAN Resources for Adult Education |
|--|--|