



Adult Education Block Grant General Assurances

2017-18

For the purposes of evaluating Consortia and Consortium Member effectiveness for the 2017–18 funding year, the California Department of Education and California Community College Chancellor’s Office have established the following indicators of compliance. **Failure to meet the requirements listed may result in a determination of non-compliance and lead to partial or complete loss of Consortium and / or Member funding.**

Consortium Effectiveness

Evaluation

- Consortia have evaluated members to identify that the services provided meet the needs identified in the adult education plan.
- Consortia submitted program targets for the 2017–18 year based upon regional need, funding, and capacity.

Funding

- AEBG funds are expended in the seven AEBG program areas, and are consistent with each consortium’s adult education regional plan.
- Consortium expenditures are aligned with the objectives and activities listed in the required annual plan.
- If applicable, the fund administrator, committed to developing a process to apportion funds to each member of the consortium pursuant to the consortium’s adult education plan within 45 days of receiving funds appropriated for the program.

Governance and Collaboration

- Consortia have identified a governance structure for decision making.
- Consortium governance plans are followed for decision making and public meetings.
- The consortium has considered input provided by pupils, teachers employed by local educational agencies, community college faculty, principals, administrators, classified staff, and the local bargaining units of the school districts and community college districts before it makes a decision.

Membership

- Consortia invited all eligible members in the region to participate in the AEBG initiative.
- All members are located within the regional boundaries of designated consortium.

Planning

- Consortia have submitted the required Annual Plan Template.
- Consortia have approved and submitted the 3-year plan that may include amendments.
- Consortium members have shared information on related programs that are offered and the resources being used to support these programs.
- Consortia participated in statewide leadership activities (Summit, AEBG Conferences).

Reporting

- Consortia will report student level enrollment data and outcomes per the AEBG Data Submission and Critical Reports letter on the dates prescribed (including final reporting on August 1st).
- Consortia will submit financial expenditure and progress reports.

Member Effectiveness

- Each member must participate in completing and updating the Annual Plan Template.
- AEBG member funds must be expended in the seven program areas, and services provided must be consistent with the plan.
- Each member must participate in completing and updating the 3-year Consortia Plan, including any amendments.
- Member expenditures of AEBG funds must match the objectives included in the Annual Plan.
- Members participate in consortium/public meetings.
- Members participate in consortium final decisions.
- Members report student level enrollment data and outcomes as prescribed by the State AEBG Office.

- Members share information on programs offered, and the resources being used to support the programs.
- Members provide services that address the needs identified in the adult education plan.
- Members share financial expenditure and progress reports with the regional consortium.