



October 5, 2016

Dear Adult Education Block Grant Fiscal Agent or Consortia Fiscal Coordinator:

Please accept this formal notification of the contingent approval of your consortium's 2016-17 annual plan. This notice constitutes an official approval to begin spending AEBG 2016-17 program funds. AEBG funding will be disbursed to your account shortly. Please check the AEBG website for the posting of the AEBG 2016-17 disbursement schedule. An AEBG staff member will follow up with you in the next few weeks should there be any issues or missing information in your consortium's 2016-17 annual plan.

Please note: Per the AB104 2016 trailer bill language Section 84905, funds are to be disbursed to consortia members within 45 days of receiving funds appropriated for the program. Funds must be processed through a financial or non-financial MOU.

Please be sure to upload your 2016-17 consortium budget (via the online MISwebex expenditure system) no later than **October 31, 2016**. Any budget revisions for Period 1 Reporting must be submitted prior to **December 20, 2016**. Your first expenditure and progress report must be filed between **January 1, 2017 and January 31, 2017**. As a reminder, the AEBG program funds are an apportionment of restricted funds that will continue to be allocated until legislation is passed to discontinue funding.

These funds are provided by an interagency agreement between the Board of Governors of the California Community Colleges and the California Department of Education via Item 6870-201-001 of the Budget Act of 2016 (Chapter 23, Statutes of 2016), in support of the Non-Maintenance of Effort (Consortia) funding for the Adult Education Block Grant Program.

Local Educational Agencies (LEAs) are required to fulfill the following criteria in order to receive an apportionment:

- *Per EC Section 84908(a) (1), is a member of a consortium.*
- *Per EC Section 84906(a), have approved an adult education plan that addresses that fiscal year, with detailed information as specified in EC Section 84906(b).*
- *Per EC Section 84913, use these funds on only the seven following areas:*
 1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate;
 2. Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation;
 3. Programs for adults, including older adults, for entry or reentry into the workforce;
 4. Programs for adults, including older adults, to develop knowledge and skills to assist elementary and secondary school children to succeed academically;
 5. Programs for adults with disabilities;

6. Short term career technical educational programs with high employment potential;
7. Programs offering pre-apprenticeship training, in coordination with apprenticeship program(s), as specified.

An LEA will also be required to adhere to specified requirements in order to maintain its consortium membership. For additional details, please reference our AEBG Program Guidance and AEBG Allowable Uses on the AEBG website <http://aebg.cccco.edu/Home>

Please note that your consortia's primary and fiscal leads have already received passwords, the fund code, and log-in information for the 2016-17 consortia funding.

If you have any questions regarding this letter, please contact the Adult Education Block Grant Office at aebg@cccoco.edu

Thank you.

Chris Nelson
California Department of Education
Adult Education Block Grant Office



Debra Jones
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Adult Education Block Grant Office

