

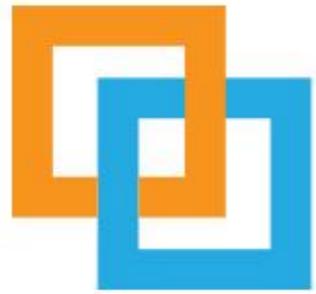
AEBCG

PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

Thank you for joining the webinar.

**The AEBCG TAP webinar will
begin at 12:00 p.m.**

Funded by the California Department of Education and Chancellor's
Office of the California Community Colleges (CCCCO).



AEBG

PARTNERING FOR A STRONG
CALIFORNIA WORKFORCE

AEBG Webinar

Annual Plan

June 23, 2017



Agenda

- Annual Plan Basics & Framework
- Where to access the annual plan
- How to complete & submit the annual plan
- Understanding the general assurances
- Use of the fact sheets
- New fiscal system
- Questions

Annual Plan Basics

- Template was released last month.
- There have been three revisions. (last one on 6/12/17)
- Annual Plan is due August 15, 2017.
- Submitted via the AEBG Portal.
- Consortium lead submits it – but must certify that all members participated in the process.
- Narrative to questions will be at the consortia level (big picture).
- No need for objectives & activities now. That will be due by each member in the fall via the new fiscal system.

Annual Plan Framework

- AB104 Legislation (the law)
- 3 Year Plan (the long term vision)
- Annual Plan (strategies for the coming year)
- Fiscal System

Annual Plan Access

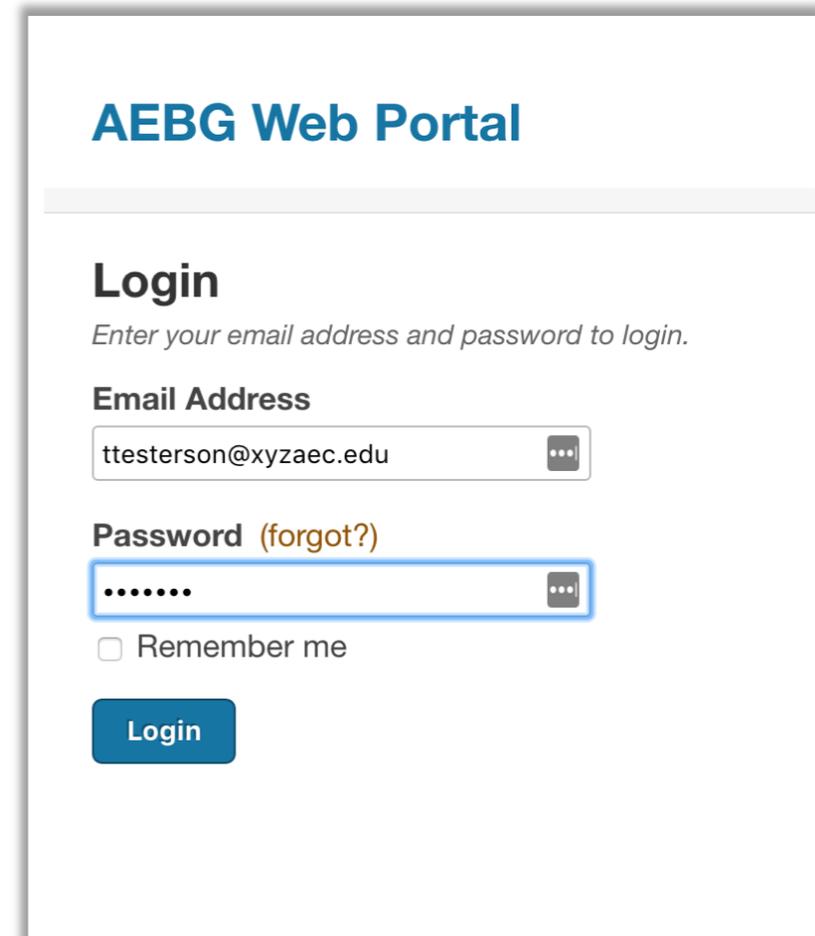
- The Annual Plan Template (word document) is on the AEBG website along with the general assurances and the fact sheets.
- Consortia leads must access the AEBG portal via the website to complete the annual plan.
- You will need a password to access the AEBG portal.
- AEBG portal passwords are limited to 2 per consortia.
- The AEBG portal is NOT the financial online system.

Login to the AEBG Web Portal

Click  from the AEBG Website, or, navigate directly to the AEBG Web Portal here:

aebg.ccccco.edu/Portal

Enter your login credentials and click **Login**



AEBG Web Portal

Login
Enter your email address and password to login.

Email Address
ttesterson@xyzaec.edu

Password (forgot?)
.....

Remember me

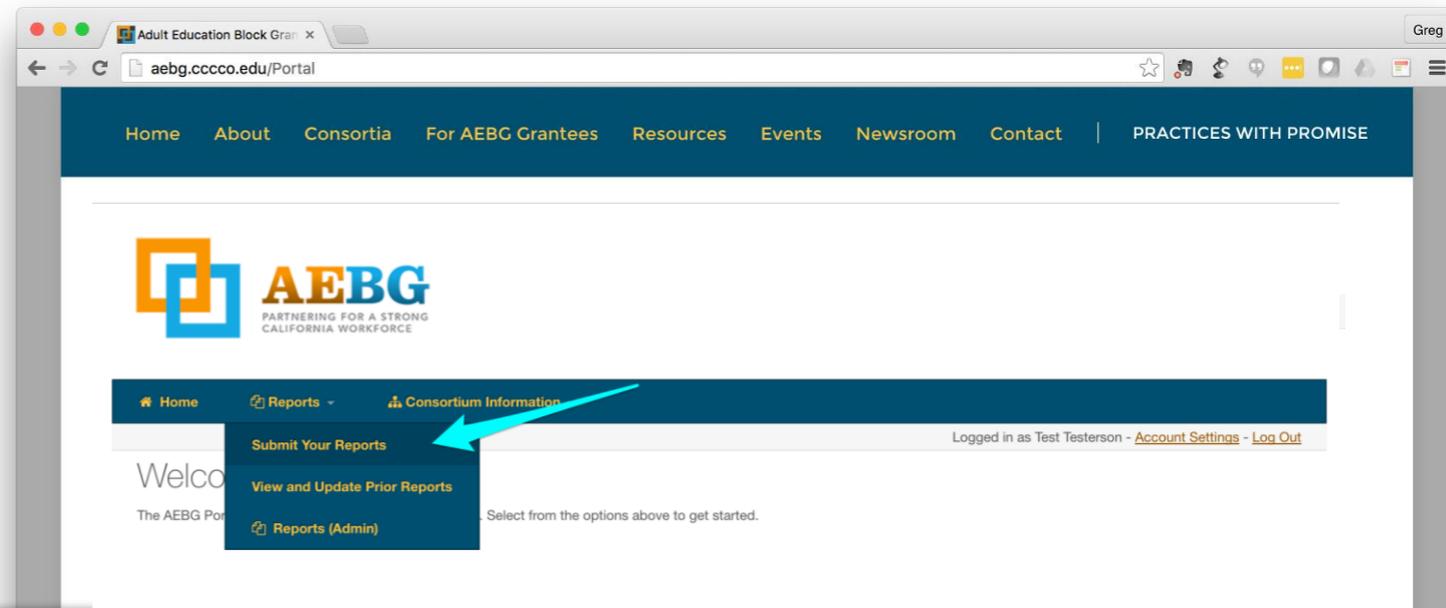
Login

 **Please Note:** Access to the AEBG Web Portal is limited to Consortium Primary Contacts or their designees. (Max: 2 Users)

Navigate to the Annual Plan Submission Form

From the Welcome page,
click **Submit Your
Reports**

On the page that follows,
click the link for
**Consortium Annual
Plan**



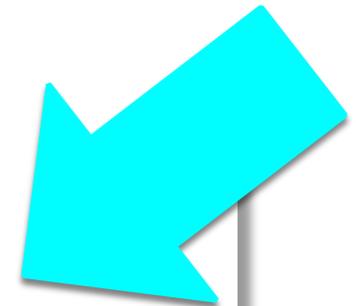
Submit Your Reports

Select from one of the following options:

 Consortium Fiscal Administration Declaration (2017-18)

 Consortium Annual Plan

[Back to Home](#)



Annual Plan Sections

- Executive Summary – plans & goals
- Effectiveness / Meeting the Need
- Seamless Transitions
- Student Acceleration
- Professional Development
- Leveraging Resources
- Fiscal – how are you spending AEBG funds
- General Assurances

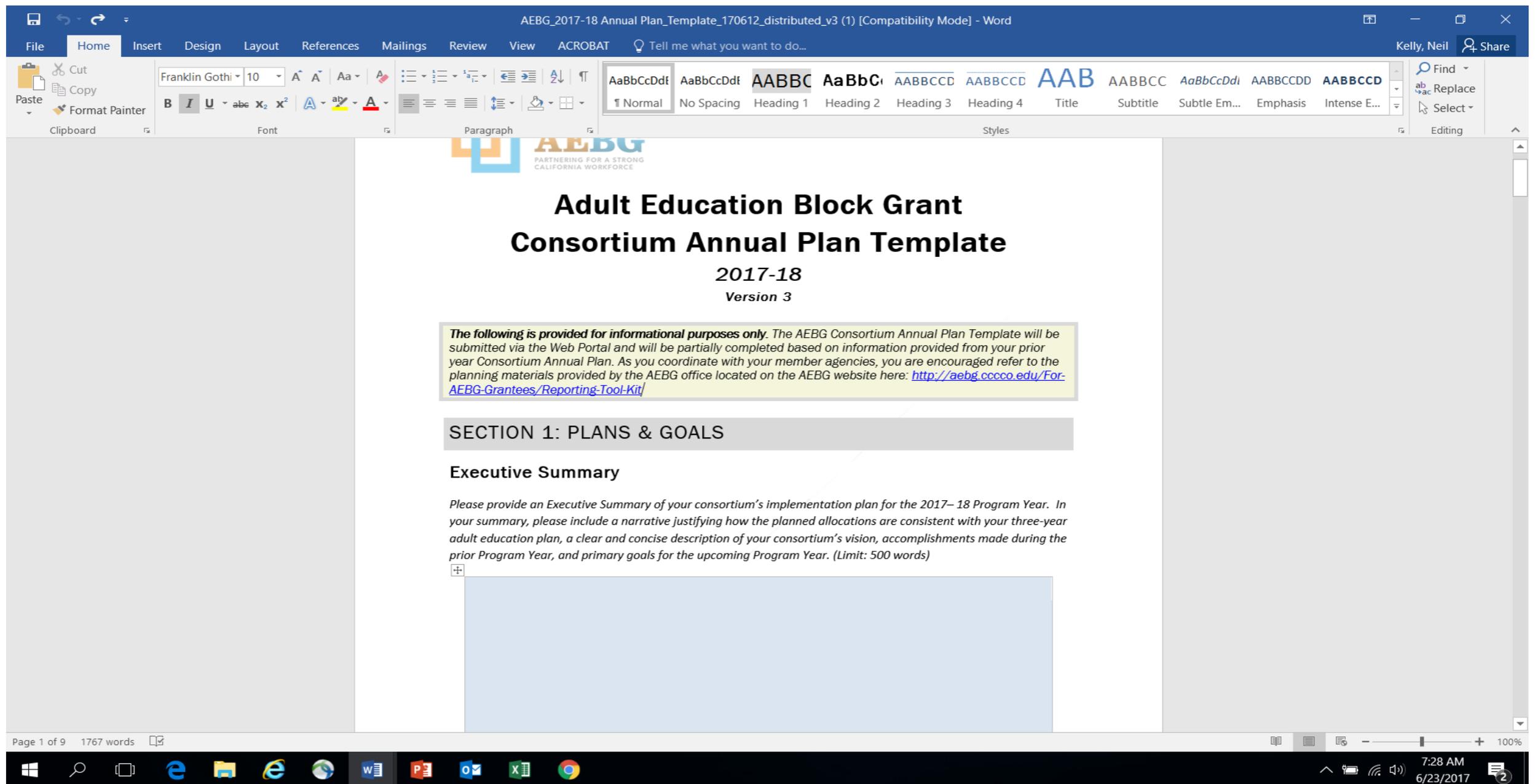
Annual Plan Sections

- The next section will have screen shots of the annual plan.
- Because of the screen size, we suggest you go online and open up the annual plan template and follow along.

Annual Plan Section 1

- **SECTION 1: PLANS & GOALS**
- **Executive Summary**
- *Please provide an Executive Summary of your consortium's implementation plan for the 2017- 18 Program Year. In your summary, please include a narrative justifying how the planned allocations are consistent with your three-year adult education plan, a clear and concise description of your consortium's vision, accomplishments made during the prior Program Year, and primary goals for the upcoming Program Year. (Limit: 500 words)*

Annual Plan Section 1



The screenshot shows a Microsoft Word document titled "AEBG_2017-18 Annual Plan_Template_170612_distributed_v3 (1) [Compatibility Mode] - Word". The ribbon is set to "Home" with the "Styles" group expanded. The document content includes the AEBG logo at the top, followed by the title "Adult Education Block Grant Consortium Annual Plan Template 2017-18 Version 3". A yellow text box contains a disclaimer: "The following is provided for informational purposes only. The AEBG Consortium Annual Plan Template will be submitted via the Web Portal and will be partially completed based on information provided from your prior year Consortium Annual Plan. As you coordinate with your member agencies, you are encouraged refer to the planning materials provided by the AEBG office located on the AEBG website here: <http://aebg.cccco.edu/For-AEBG-Grantees/Reporting-Tool-Kit/>". Below this is a grey header for "SECTION 1: PLANS & GOALS" and a sub-section "Executive Summary". The executive summary text reads: "Please provide an Executive Summary of your consortium's implementation plan for the 2017- 18 Program Year. In your summary, please include a narrative justifying how the planned allocations are consistent with your three-year adult education plan, a clear and concise description of your consortium's vision, accomplishments made during the prior Program Year, and primary goals for the upcoming Program Year. (Limit: 500 words)". A large blue rectangular area is present below the text, likely a placeholder for an image or a large text box. The status bar at the bottom indicates "Page 1 of 9" and "1767 words". The Windows taskbar at the very bottom shows the time as 7:28 AM on 6/23/2017.



Annual Plan Meeting Needs

- *What are the primary gaps / needs in your region? How are you meeting the adult education need and identifying the gaps or deficit in your region? Please provide the reasons for the gap between the need in the region and the types and levels of adult education services currently being offered?*
- *For 2017-18, what strategies are planned to incrementally increase capacity in identified gap areas and / or help maintain established levels of service (Must list at least one)?*



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Annual Plan Meeting Needs

types and levels of adult education services currently being offered

#	Gaps in service / regional needs	How do you know? What resources did you use to identify these gaps?	How will you measure effectiveness / progress toward meeting this need? Please be sure to indicate any local indicators planned for measuring student progress.



Annual Plan Meeting Needs

Microsoft Word interface showing a document titled "AEBG_2017-18 Annual Plan_Template_170612_distributed_v3 (1) [Compatibility Mode] - Word". The ribbon includes File, Home, Insert, Design, Layout, References, Mailings, Review, View, and ACROBAT. The Home tab is active, showing font settings (Franklin Gothic, 10) and paragraph options. The document content includes the AEBG logo and the text "2017-18".

Meeting Regional Needs

What are the primary gaps / needs in your region? How are you meeting the adult education need and identifying the gaps or deficit in your region? Please provide the reasons for the gap between the need in the region and the types and levels of adult education services currently being offered

#	Gaps in service / regional needs	How do you know? What resources did you use to identify these gaps?	How will you measure effectiveness / progress toward meeting this need? Please be sure to indicate any local indicators planned for measuring student progress.

GAPS IN SERVICE

For 2017-18, what strategies are planned to incrementally increase capacity in identified gap areas and / or help maintain established levels of service (Must list at least one)?

Identify strategies planned to incrementally increase capacity in identified gap areas as well as those that help maintain established levels of service. Plans will have identified programming and service gaps including lack of providers, services, access, attainment, and/or performance. These might include, but are not limited to, working with other partners in the service area, developing or expanding programs and plans to assess the effectiveness of these expanded efforts.

Page 2 of 9 1767 words

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Annual Plan Seamless Transitions

Explain how consortium members and partners are integrating existing programs and services and creating seamless transitions into post-secondary education or the workforce. Please also identify key challenges faced and / or overcome during the 2016–17 Program Year in your efforts to transition students.

For 2017-18, what strategies are planned to Integrate existing programs and create seamless transitions into postsecondary education or the workforce (Must list at least one)?

Annual Plan Seamless Transitions 2

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1 - Not at all implemented				
2 - Mostly not implemented				
3 - Somewhat implemented				
4 - Mostly implemented				
5 - Fully implemented				

For 2017-18, what NEW strategies are planned to Integrate existing programs and create seamless transitions into postsecondary education or the workforce (Must list at least one)?

How will the Consortium align and connect existing and future adult education programs to postsecondary academic pathways and/or career pathways leading to employment? Activities should address how the Consortium will align placement tools, curriculum, assessment tools and rubrics, and student performance outcomes across delivery systems to ensure that student transition paths, both between providers and into postsecondary credit programs, are understood and supported across all systems.

170612_v3 3 of 9

 **AEBG ANNUAL PLAN TEMPLATE**
2017-18

Annual Plan Student Acceleration

Explain how your consortium members and partners have employed approaches proven to accelerate a student's progress toward his or her academic or career goals, such as contextualized basic skills and career technical education, and other joint programming strategies between adult education, post-secondary institutions, and career technical education

For 2017-18, what strategies are planned to accelerate student progress (Must list at least one)?

Annual Plan Student Acceleration

Microsoft Word interface showing the document 'AEBG_2017-18 Annual Plan_Template_170612_distributed_v3 (1) [Compatibility Mode] - Word'. The ribbon includes File, Home, Insert, Design, Layout, References, Mailings, Review, View, and ACROBAT. The Home ribbon is active, showing Font, Paragraph, and Styles groups. The Styles group includes Normal, No Spacing, Heading 1, Heading 2, Heading 3, Heading 4, Title, Subtitle, Subtle Em..., Emphasis, and Intense E... The document content is as follows:

STUDENT ACCELERATION

Explain how your consortium members and partners have employed approaches proven to accelerate a student's progress toward his or her academic or career goals, such as contextualized basic skills and career technical education, and other joint programming strategies between adult education, post-secondary institutions, and career technical education.

In 2016-17 what strategies were planned ?	To what extent have these strategies been implemented ?	What challenges prevented full implementation?	What intervention strategies, if any , are planned for the future? <i>If you are not planning to implement or expand on this strategy in the coming year, type "None"</i>	What state support would be most helpful to fully implement this strategy?
a.	1 – Not at all implemented 2 – Mostly not implemented 3 – Somewhat implemented 4 – Mostly implemented 5 – Fully implemented			
b.	1 – Not at all implemented 2 – Mostly not implemented 3 – Somewhat implemented 4 – Mostly implemented 5 – Fully implemented			
c.	1 – Not at all implemented 2 – Mostly not implemented 3 – Somewhat implemented 4 – Mostly implemented 5 – Fully implemented			
d.	1 – Not at all implemented 2 – Mostly not implemented 3 – Somewhat implemented 4 – Mostly implemented 5 – Fully implemented			

For 2017-18, what **NEW strategies are planned to accelerate student progress (Must list at least one)?**

Identify activities that you will implement and/or improve through using specific evidence-based strategies across the region, within and between systems where they currently don't exist, to accelerate student's progress. Common strategies include compressing courses into shorter, more intensive terms (accelerated), individualized instruction based on a student's competencies (competency-based), and putting basic skills content into the context of a student's goals and career path (contextualized).

Page 4 of 9 1767 words

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Annual Plan Shared PD

- *Explain how your consortium has collaborated in the provision of ongoing professional development opportunities for faculty and other staff to help them achieve greater program integration, consortium alignment, and improve student outcomes.*

For 2017-18, what strategies are planned to provide shared professional development (Must list at least one)?



Annual Plan Shared PD

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SHARED PROFESSIONAL DEVELOPMENT

Explain how your consortium has collaborated in the provision of ongoing professional development opportunities for faculty and other staff to help them achieve greater program integration, consortium alignment, and improve student outcomes.

In 2016-17 what strategies were planned ?	To what extent have these strategies been implemented ?	What challenges prevented full implementation?	What intervention strategies, <i>if any</i> , are planned for the future? <i>If you are not planning to implement or expand on this strategy in the coming year, type "None"</i>	What state support would be most helpful to fully implement this strategy?
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d.	1 – Not at all implemented 2 – Mostly not implemented 3 – Somewhat implemented 4 – Mostly implemented 5 – Fully implemented			

For 2017-18, what *NEW* strategies are planned to provide shared professional development (Must list at least one)?

A critical element to ensuring the effective implementation of the Consortium’s plans to improve adult education programs are faculty and staff equipped with the skills, knowledge, and support needed to deliver high-quality instruction and use classroom support strategies that foster learner persistence and goal achievement. Significant



Annual Plan Leveraging Resources

See the attached adult education fiscal resources table on your consortium fact sheet. Explain how your consortium is leveraging and braiding these funds sources including those provided by consortium members and partners, incorporating existing regional structures, and reaching out to stakeholders and partners for participation and input.

For 2017-18, what strategies are planned to leverage existing regional structures, including, but not limited to, with local workforce investment areas (Must list at least one)?

Annual Plan Leveraging Resources

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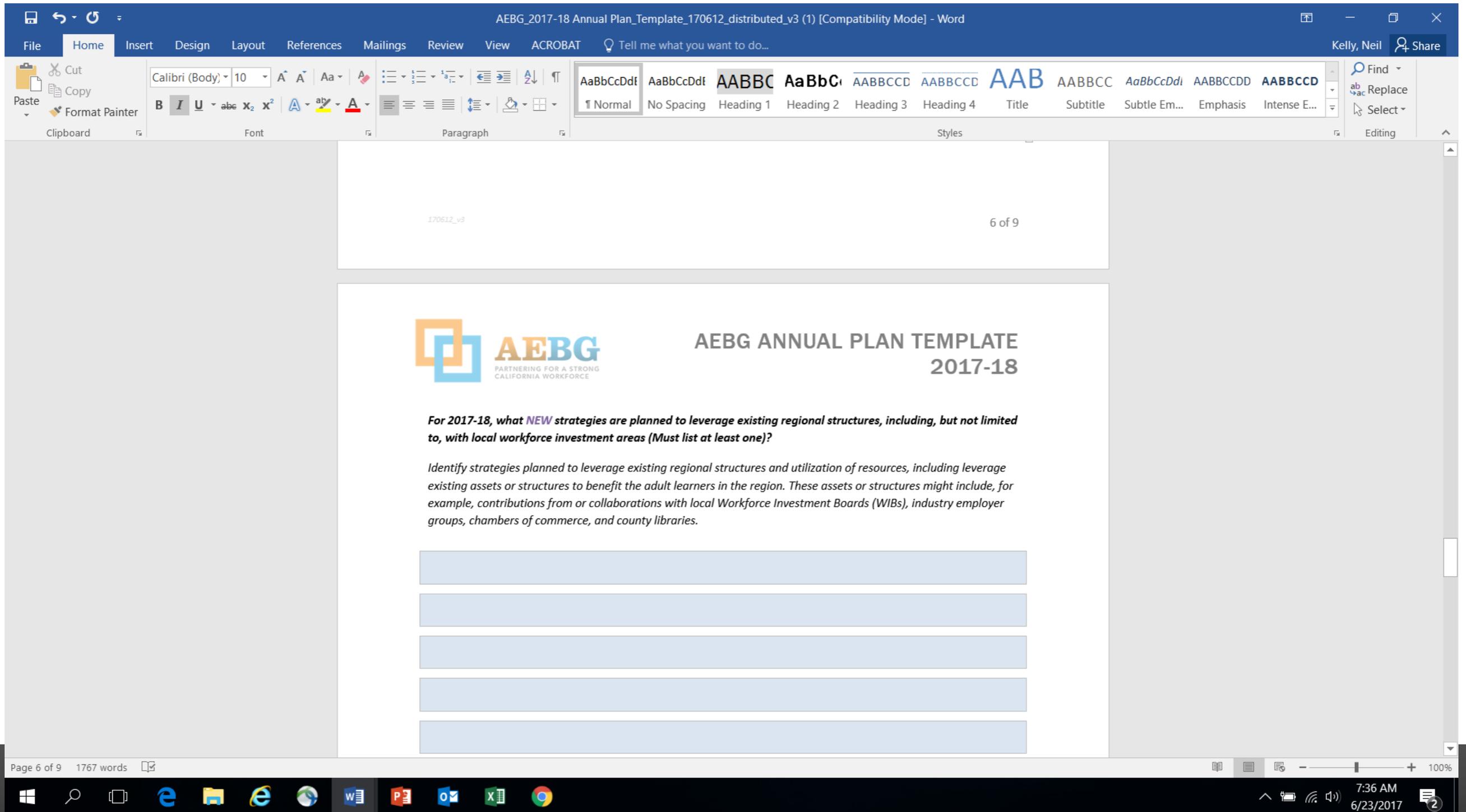
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LEVERAGING RESOURCES

See the attached adult education fiscal resources table on your consortium fact sheet. Explain how your consortium is leveraging and braiding these funds sources including those provided by consortium members and partners, incorporating existing regional structures, and reaching out to stakeholders and partners for participation and input.

In 2016-17 what strategies were planned ?	To what extent have these strategies been implemented ?	What challenges prevented full implementation?	What intervention strategies, <i>if any</i> , are planned for the future? <i>If you are not planning to implement or expand on this strategy in the coming year, type "None"</i>	What state support would be most helpful to fully implement this strategy?
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Annual Plan Leveraging Resources 2



170612_v3 6 of 9

 **AEBG ANNUAL PLAN TEMPLATE**
2017-18

For 2017-18, what *NEW* strategies are planned to leverage existing regional structures, including, but not limited to, with local workforce investment areas (Must list at least one)?

Identify strategies planned to leverage existing regional structures and utilization of resources, including leverage existing assets or structures to benefit the adult learners in the region. These assets or structures might include, for example, contributions from or collaborations with local Workforce Investment Boards (WIBs), industry employer groups, chambers of commerce, and county libraries.

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Page 6 of 9 1767 words

7:36 AM 6/23/2017

Annual Plan Section 2

- **SECTION 2: FISCAL MANAGEMENT**

- *Please provide an update on your AEBG fiscal spending. In the table below, identify the total MOE & Non-MOE funding spent or encumbered for the 2015-16 and 2016-17 program years.*
- *Please identify challenges faced related to spending or encumbering AEBG funding.*
- *Please describe your approach to incorporating remaining funds from 2015-16 and 2016-17 into activities planned for 2017-18. (Limit: 250 words)*

Annual Plan Section 2 Fiscal Mgmt

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SECTION 2: FISCAL MANAGEMENT

Please provide an update on your AEBG fiscal spending. In the table below, identify the total MOE & Non-MOE funding spent or encumbered for the 2015-16 and 2016-17 program years.

	Total AEBG Funding	Total Spent	Total Funds Remaining
2015-16	\$0	\$	\$0
2016-17	\$0	\$	\$0
Total	\$0	\$0	\$0

Please identify challenges faced related to spending or encumbering AEBG funding.

170612_v3 7 of 9



Annual Plan Section 2 Fiscal Mgmt

AEBG_2017-18 Annual Plan_Template_170612_distributed_v3 (1) [Compatibility Mode] - Word

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170612_v3 7 of 9

 **AEBG ANNUAL PLAN TEMPLATE 2017-18**

Please describe your approach to incorporating remaining funds from 2015-16 and 2016-17 into activities planned for 2017-18. (Limit: 250 words)

SECTION 2: CERTIFICATION AND SUBMISSION

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7:38 AM 6/23/2017

Annual Plan General Assurances

SECTION 3: CERTIFICATION AND SUBMISSION

*As a condition of receiving AEBG funds, each Consortium must confirm they have read, understand, and agree to adhere to the measures put forth in the **2017–18 AEBG General Assurances Document**.*

[Download 2017-18 General Assurances](#)

Failure to meet the requirements listed in the *2017–18 AEBG General Assurances Document* may result in a determination of non-compliance and lead to partial or complete loss of Consortium and / or Member funding.

Certification (Required)

- I hereby certify that the Consortium operates in a manner consistent with all legislative mandates, Consortium, and Member requirements as set forth in the by the AEBG Office and the AEBG 2017–18 Program Assurances Document.
- I hereby certify a) the information contained in this report is true and accurate to the best of my knowledge, b) that this Annual Plan has been approved following established Consortium governance policies, and c) that I am an official representative of the Consortium authorized to submit this Annual Plan on its behalf.

Signature (Required)

Annual Plan Fact Sheets

- Intended to support regional planning
- Demographic data is derived from ESRI 2014-15 and ACS 2015 5-year estimates used to develop the funding formula for the AEBG Office.
- Students served are unduplicated within but not across program areas.
 - K-12 data is self-reported for years 12-13, 13-14, and 15-16; data for 14-15 is estimated where data for 12-13, 13-14, and 15-16 were present.
 - Community college data is drawn from LaunchBoard based on topcode, credit status, and in the case of Career and Technical Education, SAM code.
- Target populations are based on demographic and additional ACS data related to low levels of literacy and adults with disabilities

Annual Plan Fact Sheets

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Home Tools delta_sierra.pdf x

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Search Tools...

- Create PDF
- Edit PDF
- Export PDF
- Comment
- Organize Pages
- Enhance Scans
- Protect
- Fill & Sign
- Prepare Form



Delta Sierra Regional Alliance (San Joaquin Delta)

REGIONAL FACT SHEET

What are the Demographics of the Region?

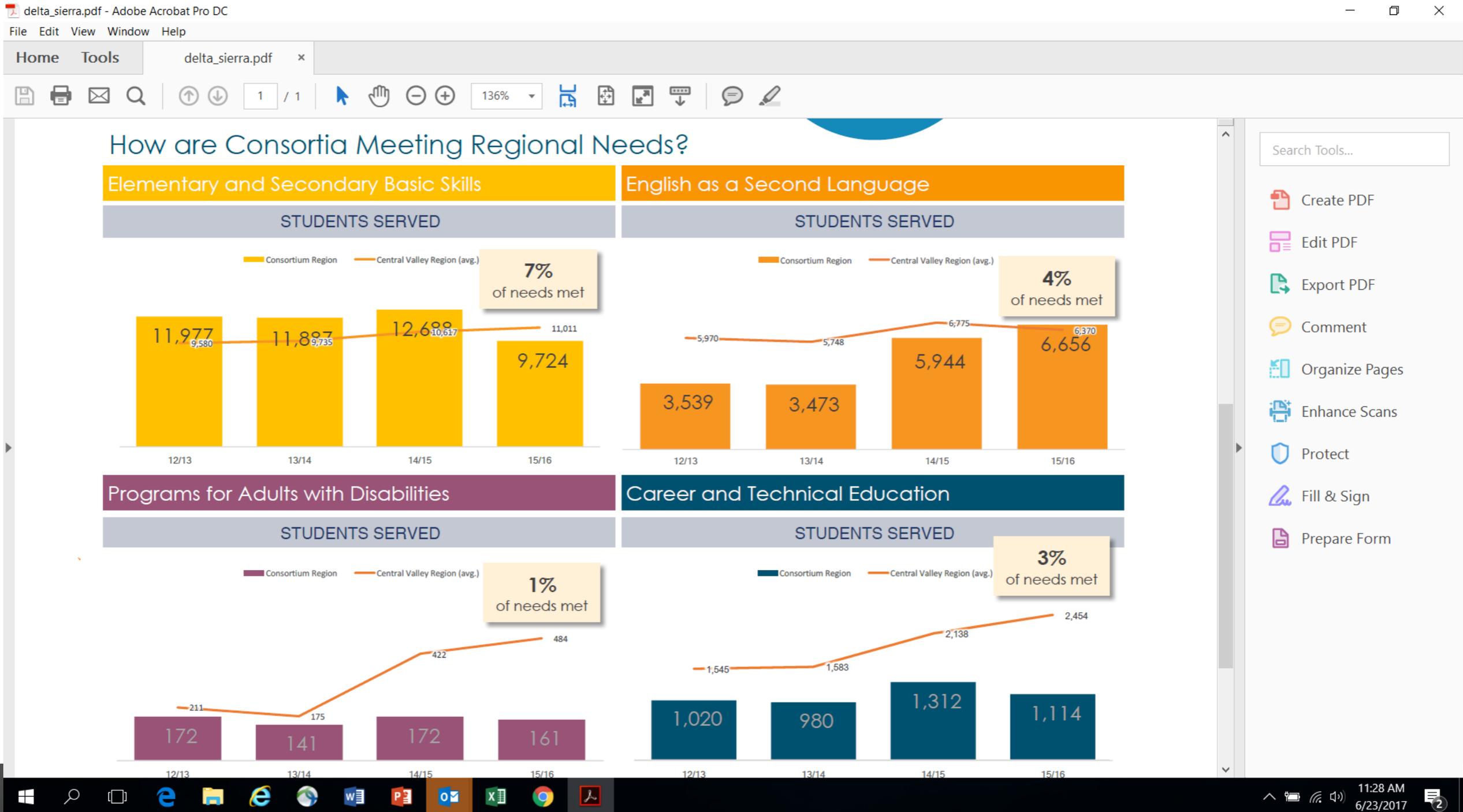
 556,915 Population 18+	 54,197 .7%▲ state avg. Below Federal Poverty Level	 42,958 .7%▲ state avg. 7th Grade Education or Lower	 105,047 2.9%▲ state avg. No H.S. Diploma (or Equivalent)	 61,659 .9%▼ state avg. Limited English Speaking Ability	 39,282 2.1%▲ state avg. Unemployed
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How Much Funding Is Available to Support Adult Education?

AEBG	\$7,940,243
WIOA II	\$1,291,237
Perkins	\$1,022,122
Calworks	\$771,555
CCD Apportionment	\$2,416,583
Adults In Corrections	\$322,057
Total Funding	\$13,763,797



Annual Plan Fact Sheets



New Fiscal System

AEBG Fiscal Accountability

- Coming on line fall of 2017
- Will cover 16-17 & 17-18 program years
- 15-16 and data & accountability funds will be closed out on existing fiscal system
- New system is member based – budget, expenses & activities
- Can be rolled up to the regional consortium level

State

- AB104 Legislation
- Governor's Budget
- Preliminary Allocations
- Planning Guidance & Direction

Consortium Activities

- CFAD Allocations by member
- Fiscal Agent or Direct Funded structure
- 3 year plan coordination
- Governance Plans & By Laws
- Annual Plans (High Level Strategies)
- Performance & Fiscal Analytics
- Budget approvals & budget revisions

Member Activities

- Member budgets
- Member work plan activities (based on annual plan)
- Member expenses by object code
- Member progress based on work plan activities
- Member performance (from student data systems)



**AEBG
Database**

New Fiscal System (cont.)

AEBG Fiscal System Benefits

- Accountable to the member level
- List member specific object codes
- Ability to list all member activities
- Can be bring in student performance data
- Will provide member and consortia based analytics
- Streamlined to allow standardization

AEBG Calendar July 2017

July – 1st Week

- State Budget Enacted

July – 2nd Week

- Final AEBG Allocations Released

July – 3rd Week

- Final AEBG Data And Accountability Team Meeting

July - 4th Week

- AEBG 15/16 and 16/17 expenditure reports due

AEBG Calendar August 2017

August – 1st Week

- End of the Year Data due - TOPSPro Enterprise
- AEBG Data and Accountability Report due to the legislature

August – 2nd Week

- Annual Plan Template due – AEBG Portal

August – 3rd Week

- Release of 17/18 AEBG funds (12 installments)

AEBG Calendar Fall 2017

September

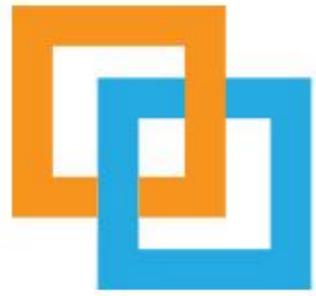
- Release of 16/17 AEBG Data Tables (CASAS)
- Release of 16/17 statewide outcome averages
- Roll out training on system & policy changes

October

- AEBG Director/Chair technical training (Sacramento)
- New Fiscal System Release (16/17 & 17/18 program years)
- 1st Quarter Student Data due into TOPSPro Enterprise

November

- Performance Templates Due (17/18 Projections)
- AEBG Preliminary Data Report due to the legislature



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Questions????





AEBCG Web Site



<http://aebcg.cccco.edu/Home>