



ADULT EDUCATION REGIONAL PLANNING

2014

California Department of Education
Tom Torlakson, Superintendent

California Community Colleges Chancellor's Office
Brice W. Harris, Chancellor



California Department of Education
Tom Torlakson, Superintendent

California Community Colleges Chancellor's Office
Brice W. Harris, Chancellor

April 7, 2014

The Honorable Edmund G. Brown Jr
Governor of California
California State Capitol
Sacramento, CA 95814

Dear Governor Brown:

We are pleased to present the California Department of Education and California Community Colleges Adult Education Regional Planning Process report for 2013–14.

Assembly Bill 86 (AB 86) charged our two agencies with jointly implementing an adult education process to develop plans with the shared goal of better serving the educational needs of California's adult learners. This report provides information on the organizational structure developed by our agencies to carry out the intent of the legislation. The guiding principles of inclusion, transparency, equality, and representation of adult learners have been the driving force behind our planning effort.

AB 86 provided a valuable opportunity to rethink and redesign an educational system establishing linkages for adult learners. We have identified challenges that need to be addressed to support the implementation of an effective education system that better serves the needs of California's adult learners.

A second report will be submitted in March 2015 that will include plans and recommendations developed by regional consortia to improve the adult education delivery system.

If you have any questions regarding this report, please contact the AB 86 Cabinet via Van Ton-Quinlivan, the California Community Colleges Vice Chancellor of Workforce and Economic Development, by phone at 916-327-5492, or by e-mail at vtquinlivan@cccoco.edu. You may also contact Alejandro Espinoza, Legislative Representative at the California Department of Education, by phone at 916-319-0676, or by e-mail at aespinoza@cde.ca.gov.

Thank you for your interest in the adult education regional planning process.

Sincerely,



Brice W. Harris, Chancellor
California Community Colleges



Tom Torlakson, Superintendent
California Department of Education

ADULT EDUCATION REGIONAL PLANNING

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EXECUTIVE SUMMARY

Assembly Bill 86 charged the California Department of Education (CDE) and the California Community Colleges Chancellor's Office (CCCCO) with jointly implementing an adult education planning process. The legislation appropriated \$25 million to distribute to regional consortia to develop plans with the shared goal of better serving the educational needs of California's adult learners. The following five areas are to be addressed in the plans:

- Elementary and secondary basic skills, including classes required for a high school diploma;
- Classes and courses for immigrants in English as a second language, citizenship, and workforce preparations;
- Education programs for adults with disabilities;
- Short-term career technical education programs with high employment potential; and
- Programs for apprentices.

As required by the legislation, this report was prepared by the CDE and the CCCCCO. It provides background information on the organizational structure that was developed by the agencies to carry out the intent of the legislation. The Cabinet and Work Group consist of equal agency representation from the CDE and CCCCCO as well as leaders from the field. Guiding principles were adopted. The principles of inclusion,

transparency, equality, and representation of adult learners continue to guide this planning effort.

The report describes the strategies that were created to promote the legislation across the state. A website was developed, webinars held weekly, a Stakeholder Sound-ing Board created, and an expert panel was convened. Additionally, the Work Group convened Town Hall Meetings throughout the state, and gathered feedback from surveys. Information was used to develop the Certification of Eligibility.

A regional funding formula was developed based upon core planning costs, population, and need as it relates to the five areas that are addressed in the legis-lation. The Certification of Eligibility was released in December, 2013. All 72 regional consortia responded, four combined into two regions, and each consortium identified a fiscal agent. Consortia began the formal planning process in March, 2014 with the goal of developing a plan for serving the educational needs of adults in 2015 and beyond. Each of the 72 community college districts and 281 school districts have committed to the planning process.

The Report to the Legislature identifies the challenges that will need to be addressed to support the imple-mentation of an effective adult education system to better serve the needs of California's adult learners.

The issues of a funding model, common assessments, and an accountability and data exchange framework will need to be resolved as part of the planning process.

The CDE and CCCCCO will continue to model a process of shared leadership as the consortia work to create linkages between the systems that support students as they transition through the systems. A second report will be submitted to the Legislature in March, 2015. The report will include the plans developed by the regional consortia across the state and recommendations for additional improvements in the adult education regional delivery system.

INTRODUCTION

In July 2013, the CDE and the CCCCCO were tasked with implementing AB 86 Section 76, Article 3. This legislation appropriated \$25 million for planning and implementing adult education grants to regional consortia comprised of school districts and community college districts. These regional consortia are developing plans with the shared goal to better serve the educational needs of adults. AB 86 requires all regional plans to address the following five areas:

1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate;
2. Classes and courses for immigrants eligible for educational services in citizenship and English as a second language, and workforce preparation classes in basic skills;
3. Education programs for adults with disabilities;
4. Short-term career technical education programs with high employment potential; and,
5. Programs for apprentices.

On September 16, 2013, State Superintendent of Public Instruction Torlakson and Chancellor Harris issued a joint announcement establishing the AB 86 Cabinet (Appendix A). The Cabinet consists of six members, three from each agency (Appendix B). The Cabinet, in turn, established the AB 86 Work Group comprised of twelve members, four representing adult education programs in school districts, four representing adult education programs in community college districts, and

four staff members, two from the CDE and two from the CCCCCO (Appendix C).

Both the Cabinet and Work Group saw AB 86 as a unique opportunity to rethink and redesign an educational system establishing linkages for adult learners. The CDE and CCCCCO developed a set of Guiding Principles – Equity, Transparency, Inclusion, and Representation of adult learners in California – serving as the pillars for the implementation of the AB 86 legislation with integrity. The institutional collaboration serves as a model for school districts and community college districts participating in their respective regional consortia planning efforts.

BACKGROUND

The Cabinet and AB 86 Work Group met to begin the implementation process and established guiding principles, developed a timeline (Appendix D), identified anticipated key issues, acknowledged the current status of adult education in each system, and defined roles and responsibilities. These entities meet regularly through face-to-face and virtual conference calls.

One of the first areas of focus was to develop a collaborative, efficient, and non-competitive process to disburse funds to the regions. This required establishing common terminology. The following definitions were developed for use in the grant documents:

- A **consortium** consists of at least one school district and at least one community college district within the geographical boundaries of the community college district.
- A **region** is defined as the geographical boundaries of a community college district.
- A **member** is defined as a public school district or community college district within the geographical boundaries of the designated region.
- A **partner** is determined by the local consortium's membership.
- The **fiscal agent** is identified by agreement of the consortia members. The fiscal agent has the role of the “banker” and is responsible for distributing the funds and required expenditure reports.

To ensure an inclusive and transparent process, the following activities were conducted:

- **Development of the AB86 website.** The website is located at <http://ab86.cccco.edu/>. It serves as a multifaceted resource to share information with all stakeholders, as well as a repository to receive input. The Home Page entitled, AB 86 – Collaborating to Better Serve the Educational Needs of Adults contains useful resources. This website provides the public an unobstructed view of the planning process and steps taken to actualize the legislation. The following headings represent some of the content:
 - An Overview of the AB 86 legislation and planning process;
 - The Certification of Eligibility and materials;
 - Helpful Resources, including a District Boundary Map, Frequently Asked Questions, and Myths and Facts;
 - A Calendar of Webinar Series and Town Hall Meetings; and
 - The Newsroom with the Survey of Interest and AB 86 Regions Defined.

- A **Survey of Interest** was developed and sent to School District Superintendents and Community College District Chief Executive Officers on October 3, 2013. This survey was the first of a series of tools utilized to gather information in preparation for the Certification of Eligibility. School districts and community college districts were asked to submit one survey per district. The Survey of Interest had two specific goals:

1. To gather information from the local educational agencies (School Districts/ Adult Education and Community College Districts/Adult Education) that would help inform the development of the Certification of Eligibility; and
2. To encourage the initiation or further development of local collaborative efforts with all potential partners.

Responses provided information about the immediate landscape of adult education, the diversity of partnerships, and continuum of collaborative efforts in California. The feedback suggested regions are at many different stages of planning. Some groups had been meeting and positive relationships were forming, and others had not met to begin the planning process. Several regional consortia reported having sophisticated organizational structures, and others have long-standing informal networks. The data was used to inform the Certification of Eligibility and continues to be used to inform the Work Group as they design the technical assistance webinars.

- The **Stakeholder Sounding Board** includes representatives from organizations relevant to the five areas of Adult Education identified by the AB 86 legislation, as well as stakeholders, advocates, and members that support adult learners. Individuals and other agency representatives are encouraged to participate. Members were surveyed and will continue to be contacted, as needed, to provide structured feedback to specific questions or portions of draft documents.
- **Expert Panels** have been formed. Panelists were invited to participate and were consulted as resources for their knowledge in the five

Website Analytics	
Unique Visitors	8,213
Total Visits	17,886
Page Visits	110,919
Average Pages Visited per Visit	6.22
% of Visitors that are New Visitors	46%
% of Visitors that are Return Visitors	56%
Bounce Rate: this is the percent of visitors who visit only the home-page and do not visit other pages within the site	2.8%: this is a very good bounce rate and indicates that most visitors are spending time on the site and reviewing other pages

program areas outlined in AB 86 and other relevant fields in adult education. For example, the use of experts, such as demographers and statisticians, proved invaluable in the overall process. Expert panelists will continue to be consulted throughout the planning process.

- Weekly **Webinar Series** (Appendix E) began on – October 11, 2013, and will continue throughout the planning process. The intent of the webinar series is to provide updates on new AB 86 developments, technical assistance, and answers to questions through the “Live Chat” feature. The interactive webinars are accessed by educators from all parts of the state. The webinars host field practitioners and experts to share best practices.
- Four **Town Hall Meetings** were held across the state. The first was held in Southern California, followed by three others held in the Central Valley, the Bay Area, and Northern California (Appendix F). The valuable knowledge gained through these town halls helped shape the Certification of Eligibility, which was reflective of the suggestions and concerns heard from town hall participants. Participants included a variety of stakeholders, including teachers, students, community members, non-profit entities, and others. The following questions were used to elicit input from the field:
 - How do you envision the makeup of your consortium in this area?
 - What are some of the specific challenges with collaborating for the development of a regional consortium?
 - This is a non-competitive grant process. What are your suggestions on how these planning funds could be distributed?
 - AB 86 provides an opportunity to re-envision, rethink, and reshape the service delivery model for adult education. How do you believe adult learners can be better served as a result of the development of local consortia?

Town Hall Meetings provide insight into the diversity of California’s regions and the unique

challenges regions may encounter in planning an adult education system to better serve the needs of California’s adults. The valuable input informed the design of the Certification of Eligibility and continues to inform the planning process.

Certification of Eligibility

The Certification of Eligibility was developed by incorporating information collected in the Survey of Interest, the Stakeholder Sounding Board, the Expert Panels, the Weekly Webinar Series, and the Town Hall Meetings. The Work Group and Cabinet developed an application process that was user-friendly, provided ample structured guidance for conducting the planning work, supported shared leadership and collaboration, and resulted in a non-competitive funding process.

Demographers and researchers were consulted in the development of a funding formula that was equitable, supported core planning tasks, reflected the diversity of the needs of each region, and provided funding for planning as it related to the five areas identified by AB 86.

Based upon the funding formula, each consortium received an allocation that reflects planning costs, population, and need indicators. Fifty percent of the funding was allocated for core planning and was evenly distributed among the 72 regions; 25 percent was allocated based upon the population of the region, as reported by the U.S. Census Bureau; and the remaining was allocated based upon census data indicators that reflected need for each of the five program areas in the region. Additionally, each rural region larger than 1,000 square miles received an allocation to address geographical planning challenges. The Certification of Eligibility included the allocation for each region.

THE STATUS OF DEVELOPING REGIONAL CONSORTIA STATEWIDE

Consortia Participation and Fiscal Agent

The AB 86 regional consortia consist of school districts and community college districts within the 72 community college district boundaries. By January

31, 2014 all consortia had returned their Certification of Eligibility Cover Sheets. This 100 percent return rate validated that all regions are participating in the planning efforts. In two instances, regional consortia merged to leverage their resources. Each of the consortia designated a fiscal agent. Fifteen are school districts, and fifty-five are community college districts.

Each Regional Consortium was required to briefly describe the process used to determine the fiscal agent. Seventy-one percent described a mutual agreement or consensus process, while twelve percent described a voting process. Examples of criteria cited by regional consortia in choosing their fiscal agent included experience, capacity, partnering ability, and location.

School districts or community colleges, whether they operated an adult education program or not, were eligible to participate in the adult education consortium program. All school districts operating adult education programs have been identified as being affiliated with the regional consortia. It is likely that school districts choosing not to participate in the consortia, either never had adult education programs, or closed their programs when budgetary conditions required re-prioritization of funding. Any school district or community college may join a consortium at any time.

Two hundred eighty-one school districts returned signed Intent-to-Participate Signature forms as members in their regional consortium. Another 56 school districts were listed as members in the Certificate of Eligibility Cover Sheets and/or the Project Management Plan narrative, but have not submitted a signed Intent-to-Participate form. The following represents the number of school districts (with signed Intent-to-Participate Signature forms) by area:

School District Area	Number
Southern California	101
Central Valley/Coast	84
Bay Area	62
Northern California	34
Total	281

Sixty-five percent of the regional consortia had three or more school districts participating as members. The Central Valley had the highest number of school districts per regional consortium with an average of 6.6 school districts per regional consortium.

The following six areas not covered by the 72 community college district boundaries include: Alpine County, Amador County, Mariposa County, parts of Modoc County, Mono County, and Sierra County. The CDE and CCCCO have taken this under review and will provide solutions to fill the geographical gaps.

On February 24, 2014 the consortia submitted preliminary budgets, identified members and partners, and completed the project management plans that include strategies for shared leadership, organizational structures, roles and responsibilities and communication plans.

The Status and Allocation of Grant Awards

On March 3, 2014 the Board of Governors approved each completed regional consortium grant application, and the regional planning formally commenced on March 5, 2014. Consortia will receive half of their funding at commencement, and will receive installments upon receipt of scheduled quarterly reporting and invoicing.

LESSONS LEARNED

The first task of engagement between the CDE and the CCCCO was to establish guiding principles of equity, transparency, inclusion, and representation of adult learners in California. By staying true to these principles the CDE and CCCCO were able to transcend historical and cultural barriers in order to come together and work collaboratively to develop vital documents and provide technical assistance to the field. This created a strong foundational model for planning that serves as an example for regional consortia as they begin the task of collaborative planning and establishing linkages.

Feedback from the field supported the need for a planning framework that:

- Promotes shared leadership
- Reflects the diversity of California

- Provides a structure that supports regional self-organization
- Provides flexibility throughout the process for regional planning to evolve and develop

In addition, districts throughout the state provided feedback to the Cabinet and Work Group that clearly identified the need to develop and fund a sustainable model for the delivery of adult education to meet the needs of our state's adult learners in the future. This model needs to acknowledge existing investments in adult education by school and community college districts in addition to providing anticipated future funding for adult education based on the regional planning work.

The CDE and the CCCCCO embrace the opportunity to map the landscape of adult education across the state, to regionally build upon the strengths of each system, and to create the necessary linkages between providers to better serve the adults in California.

PLANNING CHALLENGES

The goal of the regional consortia is to develop plans to better serve the educational needs of adults. While AB 86 indicates the intent of the legislature is to provide additional funding in the 2015-2016 fiscal year to the regional consortia to expand or improve the provision of adult education, there is no mechanism in place to do so. The absence of a funding mechanism that identifies a funding model impacts the long-range planning processes designed to address the five required areas of focus in AB 86.

The uncertainty has multiple effects. It is difficult for consortia to plan programs to meet the needs of their communities without the assurance that funding will be available to them. While the AB 86 Cabinet and Work Group maintain there is a desire for a dual system of delivery, definitive resolution of the question of funding, both the funding amount and the mechanism used to distribute funds, is vital to effective long-range planning within the consortium framework. It is anticipated the issues of funding and the funding mechanism

will be resolved by action of the Executive and Legislative branches of government.

A related challenge is the accountability processes mandated by the fiscal agent of each consortium. Although funds are distributed based on the direction of the consortium leadership, the challenge is related to fiscal control mechanisms imposed by the school district or the community college district housing the fiscal agent to maintain fiscal integrity. These processes, while required, may hinder prompt action on decisions that need to be made in the planning process. The AB 86 Cabinet and Work Group recognize consortia are being required to work at new levels of collaboration, and in the process, are encountering unanticipated impacts needing to be addressed during the planning process.

A dual delivery system creates unique challenges. Consortia are grappling with issues that may not be easily resolved at the local level. One is assessments and their utilization by two systems. Another area of concern is a common accountability and data exchange framework to measure multiple outcomes, including, but not limited to, employment, transfer, and certificates.

The chairs of the Senate Education Committee and the Assembly Higher Education Committee, at a February 29, 2014 hearing, noted adult education needs are clearly not being met at this time. It is imperative the planning process yield reliable data to support the regional needs for adult education services. It is also necessary that information required from the regions regarding the costs of providing such services is founded upon consistent data collection across all regions. The AB 86 Cabinet and Work Group will continue to work with demographers and other experts to assure the recommendations presented to the Legislature in the report due March 2015 are founded upon reliable and defensible data collected in a consistent manner.

It is clear the five required areas of focus identified in AB 86 call for long-range planning. The CDE and CCCCCO are committed to a collaborative planning process to develop a delivery system to best meet the needs of California's adult learners.

NEXT STEPS

Planning is a dynamic process that evolves over time. It is anticipated partners and members may change throughout the planning process. Consortia were provided a template and reporting structure to capture their work. Over the next year consortia will create a plan that identifies and evaluates current adult education services and service gaps. Members and partners will work together creating linkages between the systems to provide seamless transitions for students to transfer into postsecondary and the workforce. They are charged with creating plans to employ approaches proven to accelerate a student's progress toward their academic and career goals. These strategies may include contextualized basic skills, multi-faceted student support services, and bridge programs.

It is expected consortia will develop plans to leverage existing regional structures. The CDE and CCCCCO will monitor and evaluate the planning process. Technical assistance will continue to be provided to the regional consortia as they engage in planning for an educational system to better serve the needs of California's adult population. It is anticipated faculty, staff, and students will engage in the planning process and ongoing professional development opportunities to help them achieve greater program integration to improve student outcomes.

The CDE and CCCCCO will continue to engage in a thoughtful process as they use the lessons they have thus far learned and build upon them as they engage with the consortia to rethink and redesign the adult education system.

A second report is due to the Legislature and the Governor in March of 2015. This report shall include the plans developed by the regional consortia with recommendations for additional improvements in the delivery system serving adult learners.

APPENDICES

Appendix A
CDE and CCCCCO Joint
Announcement Letter

Appendix B
AB 86 Cabinet

Appendix C
AB 86 Work Group

Appendix D
Timeline

Appendix E
Webinar Series

Appendix F
Town Hall Meetings

Appendix G
Grant Awards by
Regional Consortia

Appendix H
Participating School
District Members

Appendix A CDE and CCCCO Joint Announcement Letter



1102 O Street, Suite 4554, Sacramento, CA 95811 | 916 445 8752



Department of
EDUCATION

1430 N Street, Sacramento, CA 95814 | 916-319-0800

September 16, 2013

Dear County and District Superintendents, Charter School Administrators, and Community College Administrators:

ASSEMBLY BILL 86—ADULT EDUCATION CONSORTIUM PROGRAM

The 2013–14 State Budget appropriated \$25 million to the California Community College Chancellors Office (CCCCO) to allocate funding for two-year planning and implementation grants. The funds will be provided to eligible consortia for the purpose of developing regional plans for adult education. Assembly Bill 86 (AB 86), authored by the Assembly Committee on Budgets (Chapter 48, Statutes of 2013), outlines expectations for consortium development as well as planning and implementation requirements to establish the Adult Education Consortium Program. The intent of AB 86 is to better position California—via these consortia—for incremental investments starting with the 2015–16 fiscal year to expand and improve the provision of adult education.

The CCCCO and the California Department of Education (CDE) are working in partnership to implement the requirements outlined in AB 86. The agencies have jointly established an AB 86 Cabinet of six members, three from each agency, to guide and oversee the activities of a Work Group that will develop a comprehensive Request for Application (RFA) to fund planning and implementation grants. The Work Group has six members, two representing adult education programs in school districts and two representing adult education programs in community colleges. Two staff members, one from the CCCCO and one from the CDE, are also in the Work Group. The Work Group will also consult with expert panels relevant to each issue. Additionally, various organizations will be asked to participate in a Stakeholder Sounding Board.

The Cabinet and Work Group will ensure a transparent process is used to listen to and inform the field throughout the development of the RFA. A Web site, <http://ab86.cccco.edu>, is being developed as a central point of information and will soon include frequently asked questions, related documents, meeting agendas and minutes, and a time line overview. Town hall meetings, informational webinars, field surveys, and a listserv will be among the venues whereby all stakeholders will have an opportunity to provide feedback and input to the process. The Work Group is developing a Survey of Interest for community colleges and adult schools that will be released this fall. The information gathered will inform the development of the RFA. The RFA is scheduled to be released near the beginning of the new calendar year.

According to AB 86, the consortia will use funding to develop regional plans for the education of adults in the following areas:

Appendix A Continued
CDE and CCCC CO Joint Announcement Letter

September 16, 2013
Page 2

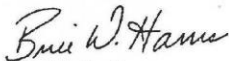
- A. Elementary and basic skills;
- B. **Classes for immigrants (English as a Second Language, citizenship, and workforce preparation);**
- C. Programs for adults with disabilities;
- D. Short term Career Technical Education (CTE) programs with high employment potential; and
- E. Programs for apprentices

AB 86 also specifies that consortia plans must include:

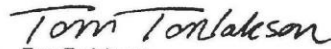
- Evaluation of level and types and needs of adult education programs within the region and plans to address gaps.
- Plans to integrate programs to create seamless transition for students into postsecondary education or the workforce.
- Plans to employ approaches to accelerate a student's progress toward academic or career goal; for example, contextualized basic skills and CTE, and other joint programming strategies between adult education and CTE.
- Plans to collaborate with partners on the provision of ongoing professional development for faculty and other staff.
- Plans to leverage existing regional structures, including local workforce investment areas.

The CCCC CO and CDE will provide progress reports to the Legislature and Governor in March of 2014 and again in March of 2015. If you would like to receive regular updates, please subscribe to the "More on AB 86" e-newsletters via the Web site. You may submit questions or provide input to the Cabinet and Work Group at ab86@cccco.edu.

Sincerely,



Brice W. Harris
Chancellor
California Community Colleges



Tom Torlakson
State Superintendent of Public Instruction
California Department of Education

BWH/TT:al
2013-07849

**Appendix B
AB 86 Cabinet**

Below is a listing of the AB 86 Cabinet Members:		
Alejandro Espinoza	Legislative Representative, Government Affairs Division CDE	Designee by CDE Superintendent of Public Instruction Tom Torlakson
Gordon Jackson	Director, Coordinated Student Support and Adult Education Division, CDE	Designee by CDE Superintendent of Public Instruction Tom Torlakson
Andrew Laufer	Education Administrator Student Support and Special Services Branch, CDE	Designee by CDE Superintendent of Public Instruction Tom Torlakson
Erik Skinner	Deputy Chancellor, CCCCCO	Designee by CCCCCO Chancellor Brice Harris
Vince Stewart	Vice Chancellor, Governmental Relations, CCCCCO	Designee by CCCCCO Chancellor Brice Harris
Van Ton-Quinlivan	Vice Chancellor, Workforce & Economic Development Division, CCCCCO	Designee by CCCCCO Chancellor Brice Harris

**Appendix C
AB 86 Work Group**

Name	Work Group Position	Organization/Title:
Anthony Beebe	CCCCCO Field Delegate	San Diego Community College District President, San Diego Continuing Education
Donna Burns	CCCCCO Field Delegate	Mt. San Antonio College Dean, Continuing Education and First Vice President/President Elect ACCE <i>(continued on the next page)</i>

**Appendix C Continued
AB 86 Work Group**

Name	Work Group Position	Organization/Title:
Joanne Durkee	CDE Field Delegate	Mt. Diablo Unified School District Director, Mt. Diablo Adult and Career Education, Leg Chair CCAE
Bob Harper	CDE Field Delegate	Campbell Adult and Community Education Director, Leg Chair CAEAA
Debra Jones	CCCCO Agency Representative and Chair	CCCCO Dean, Career Education Practices
Erica LeBlanc	CCCCO Field Delegate	Santa Monica College Dean, Academic Affairs and Continuing Education
Candace Lee	CDE Field Delegate	LAUSD, Division of Adult and Career Education Assistant Principal
Sally Lenz	CCCCO Agency Representative	CCCCO, Academic Affairs Division Dean, Curriculum and Instruction
Carmen Martinez-Calderon	CDE Agency Representative	CDE Education Programs Consultant, Coordinated Student Support and Adult Education Division
Andrea Rodriguez	CDE Field Delegate	LAUSD Division of Adult and Career Education, East Los Angeles Service Area Principal
Greg Schulz	CCCCO Field Delegate	North Orange County Community College District, Provost, School of Continuing Education
Shadidi Sia-Maat	CDE Agency Representative	CDE Educational Programs Consultant, Coordinated Student Support and Adult Education Division

**Appendix D
Timeline**

Timeline	Events
10/03/13	Survey of Interest Released
10/11/13 - 12/13/13	Informational Webinars – held every Friday, 11:00 AM – 12:00 PM
10/22/13	Survey of Interest Due
10/28/13 – 10/31/13	Town Hall Meetings – Held Across the State
12/19/13	Certification of Eligibility Release
12/20/13 – 01/24/14	Technical Assistance Webinars – Held every Friday, 12:00 PM to 1:00 PM
01/31/14	Certification of Eligibility Cover Sheet Due
02/07/14	Technical Assistance Webinar – 12:00 PM to 1:00 PM
02/14/14	Technical Assistance Webinar – 12:00 PM to 1:00 PM
02/21/14	Technical Assistance Webinar – 12:00 PM to 1:00 PM
02/24/14	Certification of Eligibility Intent to Participate Member Forms, Project Management Plan and Preliminary Budget Summary Due
07/03/14	Regional Comprehensive Plan (Completed-to-Date) and Expenditure Report Due
10/31/14	Regional Comprehensive Plan (Completed-to-Date) and Expenditure Report Due
12/31/14	Draft Regional Comprehensive Plan and Expenditure Report Due
01/31/15	Expenditure Report Due
03/01/15	Final Regional Comprehensive Plan Due
04/30/15	Expenditure Report Due
06/30/15	Performance Report Due
08/31/15	Final Expenditure Report Due

**Appendix E
Webinar Series**

Informational Webinars	Technical Webinars
December 13, 2013	February 14, 2014
December 6, 2013	February 7, 2014
November 22, 2013	January 31, 2014
November 15, 2013	January 24, 2014
November 8, 2013	January 17, 2014
November 1, 2103	January 10, 2014
October 25, 2013	December 20, 2013
October 18, 2013	
October 11, 2013	

**Appendix F
Town Hall Meetings**

Southern California Meeting
Monday, October 28, 2013
1:00 to 3:00 PM
Hacienda La Puente Adult Education Center

Central Valley Meeting
Tuesday, October 29, 2013
1:00 to 3:00 PM
State Center Community College District

Bay Area Meeting
Wednesday, October 30, 2013
1:00 to 3:00 PM
McClymonds Educational Complex

Northern California Meeting
Thursday, October 31, 2013
1:00 to 3:00 PM
Butte Community College

Appendix G
Grant Awards by Regional Consortia

Community College District No.	Community College District Name	Fiscal Agent	Allocation Amount
1	Allan Hancock	Allan Hancock Joint Community College District	\$ 240,319.00
2	Antelope Valley	Antelope Valley Union High School District	298,559.00
3	Barstow	Barstow Unified School District	191,057.00
4	Butte-Glenn	Butte-Glenn Community College District	248,312.00
5	Cabrillo	Cabrillo Community College District	226,800.00
6	Cerritos	Cerritos Community College	274,702.00
7	Chabot-Las Positas	Chabot-Las Positas Community College District	329,938.00
8	Chaffey	Chaffey Joint Union High School District	392,837.00
9	Citrus	Monrovia Unified School District	211,056.00
10	Coast	Coast Community College District	326,585.00
11	Compton	Paramount Unified School District	238,952.00
12	Contra Costa	Contra Costa Community College District	442,433.00
13	Copper Mountain	Copper Mountain Community College District	192,886.00
14	Desert	Desert Community College District	306,172.00

Community College District No.	Community College District Name	Fiscal Agent	Allocation Amount
15	El Camino	El Camino Community College District	317,128.00
16	Feather River	Feather River Community College District	179,549.00
17	Foothill-DeAnza	Mountain View Los Altos High School District	258,539.00
18	Gavilan	Gavilan Joint Community College District	223,912.00
19	Glendale	Glendale Community College	211,712.00
20	Grossmont-Cuyamaca	Grossmont-Cuyamaca Community College District	307,205.00
21	Hartnell	Salinas Union High School District	260,572.00
22	Imperial	Imperial Community College District	233,034.00
23	Kern	Kern Community College District	472,166.00
24	Lake Tahoe	Lake Tahoe Community College District	159,865.00
25	Lassen	Lassen Community College District	184,189.00
26	Long Beach	Long Beach Unified School District	300,390.00
27	Los Angeles	Los Angeles Community College District	1,751,663.00
28	Los Rios	Los Rio Community College District	633,189.00
29	Marin	Marin Community College District	217,558.00

Community College District No.	Community College District Name	Fiscal Agent	Allocation Amount
30	Mendocino-Lake	Mendocino-Lake Community College District	201,937.00
31	Merced	Merced Community College District	259,693.00
32	Mira Costa	Mira Costa Community College District	252,166.00
33	Monterey Peninsula	Monterey Peninsula College	184,270.00
34	Mt. San Antonio	Mt. San Antonio College	374,205.00
35	Mt. San Jacinto	Mt. San Jacinto Community College District	411,630.00
36	Napa Valley	Napa Valley Unified School District	188,708.00
37	North Orange County	North Orange Community College District	409,132.00
38	Ohlone	Ohlone Community College District	219,423.00
39	Palo Verde	Palo Verde Community College District	185,006.00
40	Palomar	Vista Unified School District	385,690.00
41	Pasadena Area	Pasadena Area Community College District	263,724.00
42	Peralta	Piedmont Unified School District	334,914.00
43	Rancho Santiago	Rancho Santiago Community College District	326,047.00
44	Redwoods	Redwoods Community College District	228,848.00

Community College District No.	Community College District Name	Fiscal Agent	Allocation Amount
45	Rio Hondo	Rio Hondo College	272,356.00
46	Riverside	Riverside Community College District	435,294.00
47	San Bernardino	San Bernardino Community College District	366,883.00
48	San Diego	San Diego Community College District	439,517.00
49	San Francisco	San Francisco Community College District	382,950.00
50	San Joaquin Delta	San Joaquin Delta Community College District	400,227.00
* 51/70	* San Jose - Evergreen	* San Jose - Evergreen Community College District	657,493.00
52	San Luis Obispo County	San Luis Obispo County Community College District	248,542.00
53	San Mateo	San Mateo Union High School District	344,336.00
54	Santa Barbara	Santa Barbara City College	205,147.00
55	Santa Clarita	College of the Canyons	221,880.00
56	Santa Monica	Santa Monica-Malibu Unified School District	180,901.00
57	Sequoias	Visalia Unified School District	296,996.00
**58/60	** Shasta-Tehema-Trinity	Shasta-Tehema-Trinity Joint Community College District	436,821.00
59	Sierra Joint	Roseville Joint Union High School District	306,317.00

Community College District No.	Community College District Name	Fiscal Agent	Allocation Amount
61	Solano	Solano Community College	266,684.00
62	Sonoma	Santa Rosa Junior College	308,051.00
63	South Orange	South Orange County Community College District, Irvine Valley College	388,469.00
64	Southwestern	Southwestern Community College District	292,434.00
65	State Center	State Center Community College District	495,508.00
66	Ventura	Ventura County Community College District	401,754.00
67	Victor Valley	Victor Valley College	295,332.00
68	West Hills	West Hills Community College District	212,523.00
69	West Kern	West Kern Community College District	158,560.00
71	Yosemite	Yosemite Community College District	362,911.00
72	Yuba	Yuba Community College District	265,442.00
Total AB 86 Consortia Award Allocation:			\$22,500,000.00
* 58 & 60 have merged ** 51 & 70 have merged			

**Appendix H
Participating School District Members**

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
1	Allan Hancock	Allan Hancock Joint Community College District	Lompoc Unified School District
2	Antelope Valley	Antelope Valley Union High School District	Antelope Valley Union High School District Southern Kern Unified School District
3	Barstow	Barstow Unified School District	Baker Unified School District Barstow Unified School District Silver Valley Unified School District
4	Butte-Glenn	Butte-Glenn Community College District	Chico Unified School District Stony Creek Joint Unified School District Biggs Unified School District Princeton Joint Unified School District Paradise Unified School District Hamilton Unified School District Oroville Union High School District Willows Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
5	Cabrillo	Cabrillo Community College District	Pajaro Valley Unified School District
			Santa Cruz City Schools
6	Cerritos	Cerritos Community College	ABC Unified School District
			Bellflower Unified School District
			Downey Unified School District
			Norwalk La Mirada Unified School District
7	Chabot-Las Positas	Chabot-Las Positas Community College District	Castro Valley Unified School District
			Dublin Unified School District
			Hayward Unified School District
			Livermore Joint Unified School District
			Pleasanton Unified School District
			San Leandro Unified School District
			San Lorenzo Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
8	Chaffey	Chaffey Joint Union High School District	Chaffey Joint Union High School District
			Chino Valley Unified School District
			Fontana Unified School District
			Upland Unified School District
9	Citrus	Monrovia Unified School District	Azusa Unified School District
			Claremont Unified School District
			Duarte Unified School District
			Glendora Unified School District
			Monrovia Unified School District
10	Coast	Coast Community College District	Garden Grove Unified School District
			Huntington Beach Union High School District
			Newport-Mesa Unified School District
11	Compton	Paramount Unified School District	Compton Unified School District
			Lynwood Unified School District
			Paramount Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
12	Contra Costa	Contra Costa Community College District	Acalanes Union School District/Adult Education
			Antioch Unified School District/Adult Education
			Liberty Union High School District/Adult Education
			Martinez Unified School District/Adult Education
			Mt. Diablo Unified School District/Adult Education
			Pittsburg Unified School District/Adult Education
			West Contra Costa Unified School District/Adult Education
13	Copper Mountain	Copper Mountain Community College District	Morongo Unified School District
14	Desert	Desert Community College District	Coachella Valley Unified School District
			Desert Sands Unified School District
			Palm Springs Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
15	El Camino	El Camino Community College District	Centinela Valley Unified School District
			Inglewood Unified School District
			Redondo Beach Unified School District
			Torrance Unified School District
16	Feather River	Feather River Community College District	Plumas Unified School District
17	Foothill-DeAnza	Mountain View Los Altos High School District	Fremont Union High School District
			Mountain View Los Altos High School District
			Palo Alto Unified School District
18	Gavilan	Gavilan Joint Community College District	Gilroy Unified School District
			Morgan Hill Unified School District
			San Benito High School District
			San Juan - Aromas School District
19	Glendale	Glendale Community College	Glendale Unified School District
20	Grossmont-Cuyamaca	Grossmont-Cuyamaca Community College District	Grossmont Union High School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
21	Hartnell	Salinas Union High School District	Salinas Union High School District
22	Imperial	Imperial Community College District	Brawley Union High School District Calexico Unified School District Central Union High School District Holtville Unified School District Imperial Unified School District San Pasqual Valley Unified School District
23	Kern	Kern Community College District	Delano Joint Union High School District Kern High School District Mojave Unified School District Sierra Sands Unified School District Porterville Unified School District Tehachapi Unified School District McFarland Unified School District Wasco Union High School District Mono County Unified School District/COE

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
24	Lake Tahoe	Lake Tahoe Community College District	Lake Tahoe Unified School District
25	Lassen	Lassen Community College District	Big Valley Joint Unified School District
			Fort Sage Unified School District
			Lassen Union High School District
			Westwood Unified School District
26	Long Beach	Long Beach Unified School District	Long Beach Unified School District
27	Los Angeles	Los Angeles Community College District	Burbank Unified School District
			Culver City Unified School District
			Los Angeles Unified School District
			Montebello Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
28	Los Rios	Los Rios Community College District	Center Joint Unified School District
			Davis Joint Unified School District
			Twin Rivers Unified School District
			El Dorado Union High School District
			Elk Grove Unified School District
			Folsom Cordova Unified School District
			Natomas Unified School District
			Sacramento City Unified School District
			San Juan Unified School District
			Washington Unified School District
			Galt Unified School District
29	Marin	Marin Community College District	Novato Unified School District
			Tamalpais Union High School District
30	Mendocino-Lake	Mendocino/Lake Community College District	Kelseyville Unified School District
			Ukiah Unified School District
			Anderson Valley School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
31	Merced	Merced Community College District	Chowchilla Union High School District Delhi Unified School District Dos Palos Oro Loma Joint Unified School District Gustine Unified School District Hilmar Union High School District LeGrand Union High School District Los Banos Unified High School District Merced Union High School District/Merced Adult School
32	Mira Costa	Mira Costa Community College District	
33	Monterey Peninsula	Monterey Peninsula College	Monterey Peninsula Unified School District Carmel Unified School District Pacific Grove Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
34	Mt. San Antonio	Mt. San Antonio College	Baldwin Park Unified School District Bassett Unified School District Bonita Unified School District Charter Oak Unified School District Covina Valley Unified School District Hacienda La Puente Unified School District Pomona Unified School District Rowland Unified School District Walnut Valley Unified School District
35	Mt. San Jacinto	Mt. San Jacinto Community College District	Beaumont Unified School District Perris Union High School District Hemet Unified School District Lake Elsinore Unified School District Murrieta Valley Unified School District San Jacinto Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
36	Napa Valley	Napa Valley Unified School District	Napa Valley Unified School District
37	North Orange	North Orange Community College District	Anaheim Union High School District
			Fullerton Joint Union High School District
			Placentia-Yorba Linda Unified School District
38	Ohlone	Ohlone Community College District	Fremont Unified School District
			New Haven Unified School District
			Newark Unified School District
39	Palo Verde	Palo Verde Community College District	Palo Verde Unified School District
			Needles Unified School District
40	Palomar	Vista Unified School District	Escondido Union High School District
			Borrego Springs Unified School District
			Poway Unified School District
			San Marcos Unified School District
			Vista Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
41	Pasadena Area	Pasadena Area Community College District	Pasadena Unified School District
42	Peralta	Piedmont Unified School District	Alameda Unified School District Albany Unified School District Berkeley Unified School District Emeryville Unified School District Oakland Unified School District Piedmont Unified School District
43	Rancho Santiago	Rancho Santiago Community College District	Orange Unified School District Santa Ana Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
44	Redwoods	Redwoods Community College District	Del Norte County Unified School District Southern Humboldt Joint Unified School District Ferndale Unified School District Mendocino Unified School District Eureka City Schools Unified School District Fort Bragg Unified School District Klamath-Trinity Joint Unified School District Northern Humboldt Unified School District Fortuna Union High School District
45	Rio Hondo	Rio Hondo College	El Monte Union High School District El Rancho Unified School District Whittier Union High School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
46	Riverside	Riverside Community College District	Corona-Norco Unified School District
			Jurupa Unified School District
			Moreno Valley Unified School District
			Riverside Unified School District
			Val Verde Unified School District
			Alvord Unified School District
47	San Bernardino	San Bernardino Community College District	Colton Joint Unified School District
			Redlands Unified School District
			Rialto Unified School District
			San Bernardino City Unified School District
			Yucaipa-Calimesa Joint Unified School District
48	San Diego	San Diego Community College District	San Diego Unified School District
49	San Francisco	San Francisco Community College District	San Francisco Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
50	San Joaquin Delta	San Joaquin Delta Community College District	Lodi Unified School District
			Lincoln Unified School District
			Manteca Unified School District
			Stockton Unified School District
			Tracy Unified School District
52	San Luis Obispo	San Luis Obispo County Community College District	Lucia Mar Unified School District
			San Luis Coastal Unified School District
53	San Mateo County	San Mateo Union High School District	Jefferson Union High School District
			South San Francisco Unified School District
			Cabrillo Unified School District
			San Mateo Union High School District
			Sequoia Union High Unified School District
54	Santa Barbara	Santa Barbara City College	Carpentaria Unified School District
			Santa Barbara Unified School District
55	Santa Clarita	College of the Canyons	Wm. S. Hart Union High School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
56	Santa Monica	Santa Monica-Malibu Unified School District	Santa Monica-Malibu Unified School District
57	Sequoias	Visalia Unified School District	Alpaugh Unified School District
			Corcoran Joint Unified School District
			Exeter Unified School District
			Hanford Joint Union School District
			Lindsay Unified School District
			Tulare Joint Union School District
			Woodlake Unified School District
			Visalia Unified School District
			Cutler-Orosi Joint Unified District
59	Sierra Joint	Roseville Joint Union High School District	Nevada Joint Union High School District
			Placer Union High School District
			Roseville Joint Union High School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
61	Solano	Solano Community College	Benicia Unified School District Travis Unified School District Dixon Unified School District Fairfield-Suisun Unified School District Vacaville Unified School District Vallejo City Unified School District Winters Joint Unified School District
62	Sonoma	Santa Rosa Junior College	Cloverdale Unified School District Cotati Rohnert Park Unified School District Santa Rosa City Schools Healdsburg Unified School District Geyserville Unified School District Petaluma Joint Union High School District Sonoma Valley Unified School District West Sonoma County High School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
63	South Orange	South Orange County Community College District	Capistrano Unified School District Irvine Unified School District Laguna Beach Unified School District Saddleback Valley Unified School District Tustin Unified School District
64	Southwestern	Southwestern Community College District	Coronado Unified School District Sweetwater Union High School District
65	State Center	State Center Community College District	Caruthers Unified School District Central Unified School District Clovis Unified School District Dinuba Unified School District Fresno Unified School District Kings Canyon Unified School District Madera Unified School District Sanger Unified School District Selma Unified School District Yosemite Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
66	Ventura County	Ventura County Community College District	Oxnard Unified School District
			Conejo Valley Unified School District
			Simi Valley Unified School District
			Ventura Unified School District
67	Victor Valley	Victor Valley College	Apple Valley Unified School District
			Hesperia Unified School District
			Lucerne Valley Unified School District
			Snowline Joint Unified School District
			Victor Valley Union High School District
68	West Hills	West Hills Community College District	Coalinga-Huron Unified School District
			Golden Plains Unified School District
			Lemoore Unified School District
			Firebaugh Las Deltas Unified School District
			Riverdale Joint Unified School District
			Reef-Sunset Unified School District
			Mendota Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
69	West Kern	West Kern Community College District	Maricopa Unified School District Taft Union High School District
71	Yosemite	Yosemite Community College District	Big Oak Flat Groveland Unified School District Ceres Unified School District Modesto City Schools Unified School District Patterson Joint Unified School District Sonora Union High School District Summerville Union High School District Turlock Unified School District
72	Yuba	Yuba Community College District	Konocti Unified School District Woodland Unified School District

Community College District No.	Community College District	Fiscal Agent Name	Member School District(s)
* 51/70	* San Jose - Evergreen	* San Jose - Evergreen Community College District	Campbell Union High School District
			East Side Union School District
			Milpitas Unified School District
			San Jose Unified School District
			Santa Clara Unified School District
**58/60	** Shasta-Tehama-Trinity	Shasta-Tehama-Trinity Joint Community College District	Anderson Union High School District
			Corning Union High School District
			Los Molinos Unified School District
			Red Bluff Joint Union High School District
			Shasta Union High School District
			Yreka High School District
Notes:	* San Jose-Evergreen & West Valley Mission have merged		
	** Shasta-Tehama-Trinity & Siskiyou Joint have merged		



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