



**AEBCG**

PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

**AEBCG Fiscal System**

**NOVA**

**Webinar**

**October 20, 2017**



# Agenda

- Current Status with our Fiscal System
- Why the change? Why NOVA?
- Part I of NOVA – replacing the AEBG portal
- Part II – budgeting for 16/17 & 17/18
- Part III – expenses reporting
- Part IV – reports by consortium & by members
- Part V – other features – closing out funding years, reporting other leveraged funds, & student data metrics.
- Screenshots
- Questions???

## Current Status of the AEBG Fiscal System

---

- 15/16 funds remain in the old Chancellor's Office online system.
- All passwords for these two different fund sources remain the same (at the project director level, certifying officials are the same).
- Includes AEBG 15/16 Consortia funding, and Data & Accountability funding.
- Budget changes due by 12/20/17.
- Expenses reports due by 1/31/18 (and 1/31/19 for D & A funds).
- Close out for 15/16 Consortia funds due by 2/25/18.
- Close out for Data & Accountability funds due by 2/25/19.

## Current Status of the NOVA system

---

- NOVA soft launch is happening now. Beta testers are at work.
- NOVA hard launch is scheduled for October 25, 2017.
- NOVA will start tracking 16/17 & 17/18 AEBG funding.
- AEBG Budgets for 16/17 & 17/18 “active funding” will be due by 12/15/17.
- Active funding = carry over funds from 16/17 & new 17/18 funds.
- Work plans will be included in the budget drill.
- Work plans = check off what consortium annual plan strategies you are working on.

## Why the Change??

- The old Chancellor's Office system was not set up for consortium structured funding.
- The State had no way of knowing what was being expensed at the member level.
- The State did not know if members were using the correct indirect rate.
- The old system allowed the bulk of the funding to be consolidated into the pass through object code.
- The State did not know if the consortium was above or below the consortium administrative cap of 5%.
- The State had no way of comparing student data outcomes to work plans and financial accountability.

## Why NOVA??

- It is replacing the AEBG Portal.
- Members can update their own contact information.
- Consortia leads have more oversight and access to update their consortia webpage on the AEBG website.
- Is the one stop go to place for all AEBG forms, deliverables, and consortia level information.
- Combines AEBG portal info with the financial system.
- Will be able to connect to Launchboard and student data from TE and MIS.
- Will allow us to track other programs and metrics.
- Gives us the ability for innovation down the road.

## Why NOVA?? (cont.)

- Phase I of the NOVA launch was moving over the documentation – now complete.
- Phase II of the NOVA launch – is getting the 16/17 & 17/18 budget information and current annual plan strategies checked off in the “work plan”. (In Process)
- Phase III – will be expenditure reporting & standardize reports (early next year)
- Phase IV – will be close out reports & leveraged funding (end of state fiscal year)
- Phase V – connecting to student outcomes / launchboard

# Replacing the Portal

- All consortia historical & current plans & documentation from the AEBG Portal have been transferred to NOVA.
- Each member will have a password with access & privileges to access documentation & their own member information.
- Each consortia lead and certifying officer will have their own access & privileges.
- NOVA data will be loaded to the AEBG website daily.
- The CFAD, 3 year plan, annual plans, and other documentation will be completed on line via NOVA.

# Budgeting for 16/17 & 17/18

- The AEBG budget in NOVA will be for AEBG 16/17 carry over and 17/18 new AEBG funding.
- This budget will align with the work plan.
- The work plan is based on the consortium's annual plan strategies.
- Members will check off which strategies they plan to use with any 16/17 carry over and 17/18 new funding during the current program year. One budget only! One work plan only!
- In order to complete your budget – you will need to know:
  - - your 16/17 carry over
  - - your 17/18 allocation

## Budgeting for 16/17 & 17/18 (cont.)

- Budget Revision process is being developed.
- Members will be able to go in and revise their budgets on a regular basis.
- There will be a member certification process.
- There will be a consortium level certification process.
- Allocation adjustments will require state level approval and 100% member certification. (part of the CFAD process).
- Allocation adjustment process is being developed.
- Consortium leads will provide administrative oversight of the budget approval, budget revision, & allocation process.

# Expense Reporting

- Expenses will be reported by object of expenditure code only.
- No more reporting by program area or AEBG objective.
- Expenses will combine 16/17 carry over and 17/18 new funding to make one expenditure report.
- Members will have to show of the 16/17 funding – what was expensed last year (16/17) – on a separate form – in order to calculate the carry over – allocation-minus 16/17 expenses = carry over. Starting point for NOVA.
- The allocation of funds chart will track AEBG funds received by the member, and will show you how much funding you have left during the program year.
- We hope to incentivize the spending of AEBG funds within 2 years. Carry over year & current funding.

# Reports

- Member budget & expenditure reports
- Member work plan reports
- Consortium budget & expenditure reports
- Consortium roll up reports – budget, expenditures, & work plans.

## Other features

- Expenses will be first in / first out so oldest money will be spent first.
- End of the year reporting of leveraged funds and program fees.
- Launchboard data by member.
- Launchboard data with financial data.
- Consortium level metrics, outcomes, allocations, and spending.



- My Projects
- Funds 
- SWP 
- AEBG 

Welcome to NOVA

LOGIN

### Login

EMAIL

PASSWORD

[Forgot your password?](#)





- My Projects
- Funds
- AEBG
- Consortia**

**ADULT EDUCATION BLOCK GRANT**  
Consortia

<b>NAME FILTER</b>	<b>FUNDING CHANNEL FILTER</b>
<input type="text" value="Ex: 'Community College Consortium'"/>	<input type="text" value="Select Funding Channel Filter"/>

NAME	FUNDING CHANNEL
01 Allan Hancock Community College Consortium	Fiscal Agent
02 Antelope Valley Regional Adult Education Consortium	Fiscal Agent
03 Barstow Area Consortium for Adult Education	Fiscal Agent
04 Butte-Glenn Adult Ed Consortium	Fiscal Agent
05 Greater Opportunity Through Adult Learning	Direct Funding
06 Partnership for Adult Academic and Career Education	Direct Funding
07 Chabot-Las Positas/Mid-Alameda County Consortium	Direct Funding
08 West End Corridor/Chaffey Regional AE Consortium	Fiscal Agent
09 Citrus College Adult Education Consortium	Fiscal Agent
10 Coast Adult Education Consortium	Direct Funding



My Projects

Funds

AEBG

Consortia

**ADULT EDUCATION BLOCK GRANT**  
Consortia

NAME FILTER

Ex: "Community College Consortium"

FUNDING CHANNEL FILTER

Select Funding Channel Filter

NAME

FUNDING CHANNEL

01 Allan Hancock Community College Consortium	Fiscal Agent
02 Antelope Valley Regional Adult Education Consortium	Fiscal Agent
03 Barstow Area Consortium for Adult Education	Fiscal Agent
04 Butte-Glenn Adult Ed Consortium	Fiscal Agent
05 Greater Opportunity Through Adult Learning	Direct Funding
06 Partnership for Adult Academic and Career Education	Direct Funding
07 Chabot-Las Positas/Mid-Alameda County Consortium	Direct Funding
08 West End Corridor/Chaffey Regional AE Consortium	Fiscal Agent
09 Citrus College Adult Education Consortium	Fiscal Agent
10 Coast Adult Education Consortium	Direct Funding
11 Tri City Adult Education Consortium	Fiscal Agent
12 Contra Costa Adult Education Consortium	Fiscal Agent
13 Morongo Basin AEBG Consortium (Copper Mountain)	Fiscal Agent
14 Desert Regional Consortium	Direct Funding
15 South Bay Adult Education Consortium (El Camino)	Direct Funding
16 OnRamp to Employment, Plumas County Adult Education	Fiscal Agent
17 Foothill De Anza / NSCCSTC	Direct Funding
18 Gavilan Regional Adult Career and Education Services	Fiscal Agent
19 Glendale Community College District Regional Consortium	Fiscal Agent



My Projects

Funds

AEBG

Consortia

01 Allan Hancock

CFAD

2017-18 Consortium Plan

Member Allocations

**ADULT EDUCATION BLOCK GRANT**

**01 Allan Hancock Community College Consortium (2017-18)**

Consortium Documents

**Consortium Information**

**CONSORTIUM NAME:**  
01 Allan Hancock Community College Consortium

**CONSORTIUM SHORT NAME:**  
01 Allan Hancock

**ADDRESS:**  
800 S. College Dr. | Santa Maria, CA | 93454

**WEBSITE:**  
northcountyAB86.org

**FUNDING CHANNEL:** Fiscal Agent

**AEBG FUNDS 2017-18:**  
\$1,572,190

**AEBG FUNDS 2016-17:**  
\$1,572,190

**AEBG FUNDS 2015-16:**  
\$1,714,730



+ UPLOAD LOGO

**Consortium Contacts**

RESPONSIBILITY	NAME	EMAIL	TITLE	PHONE	
Primary Contact	Elaine Healy	ehealy@hancockcollege.edu		(805) 922-6966	
Fiscal Contact	Michael Black	michael.black@hancockcolle...		(805) 922-6966	
Primary Contact	01 Allan Hancock Consortium...	ah-pc@test.com			
Fiscal Contact	01 Allan Hancock Consortium...	ah-fc@test.com			
Primary Contact	Nita Patel	npatel@CCCCO.edu			

+ ADD CONTACT

**Documents**



My Projects

Funds

AEBG

Consortia

01 Allan Hancock

Member Allocations

Allan Hancock Joint CCD

2017-18 Member Plan

**ADULT EDUCATION BLOCK GRANT**

**01 Allan Hancock Community College Consortium (2017-18)**

Member Agency: Allan Hancock Joint CCD

**Member Agency Information**

**MEMBER NAME:**

Allan Hancock Joint CCD

**MEMBER ALLOCATIONS 2017-18:**

\$663,431

**MEMBER TYPE:**

Community College District

**MEMBER ALLOCATIONS 2016-17:**

\$663,431

**MEMBER ADDRESS:**

800 S. College Drive | Santa Maria, | 93454

**MEMBER ALLOCATIONS 2015-16:**

\$630,850

**MEMBER WEBSITE:**

**Member Agency Contacts**

RESPONSIBILITY	NAME	EMAIL	TITLE	PHONE	
Member Representative	Elaine Healy	ehealy@hancockcollege.edu		(805) 922-6966	 
Member Representative	Sofia Ramirez Gelpi	sgelpi@hancockcollege.edu		(805) 922-6966	 
Member Representative	01 Allan Hancock Joint CCD ...	ah-mr@test.com			 

+ ADD CONTACT





- My Projects
- Funds
- AEBG
- Consortia
- 01 Allan Hancock
- Member Allocations
- Allan Hancock Joint CCD
- 2017-18 Member Plan
- Workplan
- Budget**
- Preview

**ADULT EDUCATION BLOCK GRANT**  
01 Allan Hancock Community College Consortium (2017-18)  
Member Agency: Allan Hancock Joint CCD

PREVIEW

## Member Budget

### Allocation Summary

*Input the Carryover money to build a clear snapshot of monies for Budget.*

CARRYOVER FROM 2016-17:	\$
TOTAL MEMBER ALLOCATIONS 2017-18:	\$663,431
CURRENT MEMBER BUDGET TOTAL:	\$673,431
REMAINING AMOUNT:	\$10,431
TOTAL AMOUNT:	\$663,000

### Budget Item 1

INSTITUTION

EXPENDITURE TYPE

DESCRIPTION

AMOUNT REQUESTED



- My Projects
- Funds
- AEBG
- Consortia
- 01 Allan Hancock
- Member Allocations
- Allan Hancock Joint CCD
- 2017-18 Member Plan
- Workplan
- Budget
- Preview

**ADULT EDUCATION BLOCK GRANT**  
01 Allan Hancock Community College Consortium (2017-18)  
Member Agency: Allan Hancock Joint CCD

SHARE PDF SUBMIT

## Member Agency Project Summary

### Member Agency Information

**MEMBER NAME:**  
Allan Hancock Joint CCD

**MEMBER ALLOCATIONS 2017-18:**  
\$663,431

**MEMBER TYPE:**  
Community College District

**MEMBER ALLOCATIONS 2016-17:**  
\$663,431

**MEMBER ADDRESS:**  
800 S. College Drive | Santa Maria, | 93454

**MEMBER ALLOCATIONS 2015-16:**  
\$630,850

**MEMBER WEBSITE:**

### Member Agency Contacts

RESPONSIBILITY	NAME	EMAIL	TITLE	PHONE
Member Representative	Elaine Healy	ehealy@hancockcollege.edu		(805) 922-6966
Member Representative	Sofia Ramirez Gelpi	sgelpi@hancockcollege.edu		(805) 922-6966
Member Representative	01 Allan Hancock Joint CCD Me...	ah-mr@test.com		



**ADULT EDUCATION BLOCK GRANT**

01 Allan Hancock Community College Consortium (2017-18)

Member Agency: Allan Hancock Joint CCD

Member View

**DRAFT**

SHARE PDF

SUBMIT

**ADULT EDUCATION BLOCK GRANT**

01 Allan Hancock Community College Consortium (2017-18)

Member Agency: Allan Hancock Joint CCD

Consortia View

**DRAFT**

SHARE PDF

CERTIFY

**ADULT EDUCATION BLOCK GRANT**

01 Allan Hancock Community College Consortium (2017-18)

Member Agency: Allan Hancock Joint CCD

Member View

**SUBMITTED**

SHARE PDF

UNSUBMIT

**ADULT EDUCATION BLOCK GRANT**

01 Allan Hancock Community College Consortium (2017-18)

Member Agency: Allan Hancock Joint CCD

Consortia View

**SUBMITTED**

SHARE PDF

CERTIFY

**ADULT EDUCATION BLOCK GRANT**

01 Allan Hancock Community College Consortium (2017-18)

Member Agency: Allan Hancock Joint CCD

Consortia View

**CERTIFIED**

SHARE PDF

CERTIFY





My Projects

Funds

AEBG

Consortia

01 Allan Hancock

CFAD

2017-18 Consortium Plan

Member Allocations

**ADULT EDUCATION BLOCK GRANT**

**01 Allan Hancock Community College Consortium (2017-18)**

Consortium Documents

**Consortium Information**

**CONSORTIUM NAME:**  
01 Allan Hancock Community College Consortium

**CONSORTIUM SHORT NAME:**  
01 Allan Hancock

**ADDRESS:**  
800 S. College Dr. | Santa Maria, CA | 93454

**WEBSITE:**  
northcountyAB86.org

**FUNDING CHANNEL:** Fiscal Agent

**AEBG FUNDS 2017-18:**  
\$1,572,190

**AEBG FUNDS 2016-17:**  
\$1,572,190

**AEBG FUNDS 2015-16:**  
\$1,714,730



+ UPLOAD LOGO

**Consortium Contacts**

RESPONSIBILITY	NAME	EMAIL	TITLE	PHONE	
Primary Contact	Elaine Healy	ehealy@hancockcollege.edu		(805) 922-6966	
Fiscal Contact	Michael Black	michael.black@hancockcolleg...		(805) 922-6966	
Primary Contact	01 Allan Hancock Consortium ...	ah-pc@test.com			
Fiscal Contact	01 Allan Hancock Consortium ...	ah-fc@test.com			

+ ADD CONTACT



- My Projects
- Funds ▼
- AEBG ▼
- Consortia ▼
- 01 Allan Hancock
- CFAD**
- 2017-18 Consortium Plan
- Member Allocations ◀

**ADULT EDUCATION BLOCK GRANT**

**APPROVED**

**01 Allan Hancock Community College Consortium (2017-18)**  
Consortium Fiscal Approval Declaration

**Fiscal Declaration**

- Fiscal Direct
- Fiscal Agent

**RATIONALE**

The consortium has agreed to maintain the current fiscal structure, which includes Allan Hancock College as the fiscal agent. The structure has worked well over the last two years and the consortium requested to maintain this structure. The benefits of this structure include AHC's lengthy experience as a fiscal lead managing large-scale grant projects, which makes the fiscal structure work smoothly.

**APPROACH**

AHC and LUSD are using spreadsheets that have been created by the AB104 program assistant for the purpose of tracking block grant budgets and expenditures by program and objective. The AEBG program assistants for both Lompoc Adult School and Allan Hancock College are tracking and posting expenses to the spreadsheets. The program assistant for Allan Hancock College will be responsible for rolling up expenses and submitting them to the fiscal agent for certification. Each member will individually certify that their expenses are in line with the annual plan submitted to the State. Each member will be accountable for their own expenditures and questions regarding disallowed costs.

**Member Allocations**

*The consortium has designated a fiscal agent.*

MEMBER NAME	ALLOCATIONS (2017-18)	ALLOCATIONS (2016-17)	ALLOCATIONS (2015-16)
Allan Hancock Joint CCD	\$663,431	\$663,431	\$630,850
Department of Social Services, Santa Barbara County	\$0	\$0	\$0
Lompoc Unified School District	\$908,755	\$908,755	\$908,755
<b>Total Allocated to Members</b>	<b>\$1,572,186</b>	<b>\$1,572,186</b>	<b>\$1,539,605</b>
<b>Total Remaining</b>	<b>\$4</b>	<b>\$4</b>	<b>\$175,125</b>
<b>Total AEBG Funds</b>	<b>\$1,572,190</b>	<b>\$1,572,190</b>	<b>\$1,714,730</b>



- My Projects
- Funds
- AEBG
- Consortia
- 01 Allan Hancock
- CFAD
- 2017-18 Consortium Plan
- Budget**
- Preview
- Member Allocations

**ADULT EDUCATION BLOCK GRANT**  
01 Allan Hancock Community College Consortium (2017-18)

PREVIEW

### Consortium Budget

TOTAL ALLOCATIONS 2017-18: \$1,572,190  
DIRECT COSTS TOTAL: \$35,000  
INDIRECT COSTS TOTAL: \$40000 (2.54% of total allocations)

#### Budget Item 1

INSTITUTION

Select Institution

EXPENDITURE TYPE

Indirect Costs

DESCRIPTION

Brief description of expenditure

AMOUNT REQUESTED

40,000

- DELETE + DUPLICATE

#### Budget Item 2

INSTITUTION

01 Allan Hancock Community College Consortium

EXPENDITURE TYPE

2000 - Non-Instructional Salaries

DESCRIPTION

Brief description of expenditure

AMOUNT REQUESTED

35,000



- My Projects
- Funds
- AEBG
- Consortia
- 01 Allan Hancock
- CFAD
- 2017-18 Consortium Plan
- Member Allocations**

**ADULT EDUCATION BLOCK GRANT**  
01 Allan Hancock Community College Consortium (2017-18)  
Consortium Member Allocations

**Member Allocations**

*The consortium has designated a fiscal agent.*

MEMBER NAME	ALLOCATIONS (2017-18)	ALLOCATIONS (2016-17)	ALLOCATIONS (2015-16)
Allan Hancock Joint CCD	600,000	\$663,431	\$630,850
Department of Social Services, Santa Barbara County	63,435	\$0	\$0
Lompoc Unified School District	908,755	\$908,755	\$908,755
<b>Total Allocated to Members</b>	<b>\$1,572,190</b>	<b>\$1,572,186</b>	<b>\$1,539,605</b>
<b>Total Remaining</b>	<b>\$0</b>	<b>\$4</b>	<b>\$175,125</b>
<b>Total AEBG Funds</b>	<b>\$1,572,190</b>	<b>\$1,572,190</b>	<b>\$1,714,730</b>

**Member Agencies**

MEMBER NAME	MEMBER TYPE	CONTACT	PHONE
Allan Hancock Joint CCD	Community College District	01 Allan Hancock Joint CCD Memb...	
Department of Social Services, Santa Barbara County	Regional Occupational Center /Pro...		
Lompoc Unified School District	K-12 School District	Kathi Froemming	(805) 742-3250





**AEBCG**  
PARTNERING FOR A STRONG  
CALIFORNIA WORKFORCE

# Questions???



## AEBCG Web Site



<http://aebcg.cccco.edu/Home>