



Using the Updated CAEP Fact Sheets as Part of Three-Year Planning and Continuous Improvement

**August 19, 2024
10:00 –11:00 am**



WestEd CAEP Team & Today's Presenters



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Agenda



1. Welcome: Introductions, Agenda, and Goals
2. A Key Focus: The CAEP Three-Year Planning Process and Continuous Improvement
3. A Resource Updated: The CAEP Fact Sheets
4. A Deeper Dive: Using the CAEP Fact Sheets to Inform Adult Education Programming and Planning
5. Closing: Discussion & Questions



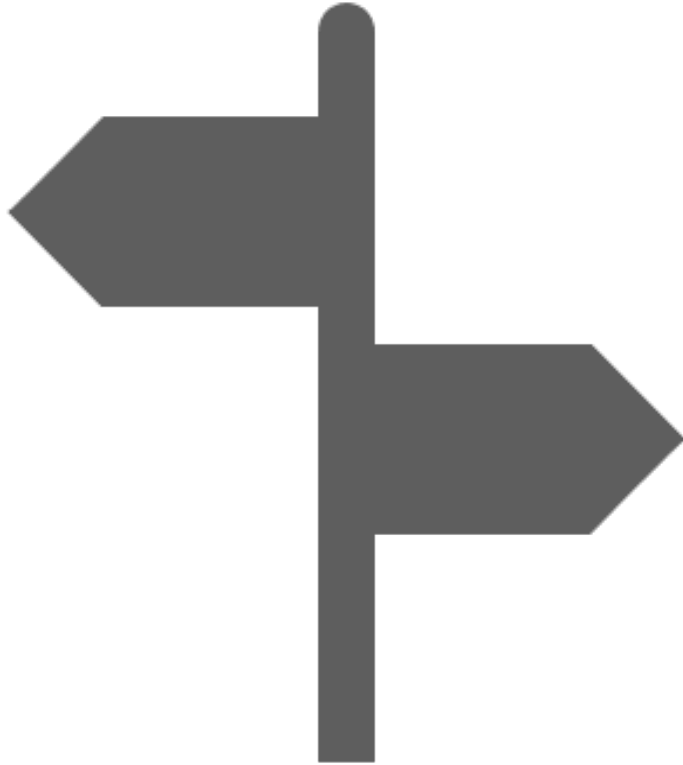
Session Goals



- Increased understanding of the updated CAEP Fact Sheets and their use
- Opportunity to engage and workshop with the CAEP Fact Sheets
- Shared learning and networking opportunities



A Quick Poll



1. Are you new to the CAEP three-year planning process?
2. What is your comfort level using data to inform adult education programming (e.g., Census, LMI, or student performance data)?
3. What's your experience using the CAEP Fact Sheets?



The CAEP Three-Year Plan (and Process)

- The CAEP three-year planning process provides consortia and partners an opportunity to:
 - **Assess services** provided (e.g., offerings, impact, alignment with regional needs)
 - Identify adult education **successes and needs**
 - **Pinpoint/define strategies** to meet needs during a three-year period
- The process is meant to be **collaborative and inclusive** of consortium partners.
- Recently released guidance is available for the three-year planning process, procedures, and submission. That guidance is found at the following URL:
<https://caladulthood.org/DownloadFile/1366>

Needs Assessment, Continuous Improvement, and Data Consultation

- The process encourages conducting a **needs assessment** to assess:
 - current levels/types of education and workforce services,
 - to identify gaps, and
 - to identify responsive strategies.
- There's an opportunity to **identify continuous improvement efforts** for programming, services, partnership building, and student outcomes.
- **Data consultation** is also encouraged with multiple optional data sources provided in the guidance document.
 - The **CAEP Fact Sheets are a resource** to help consortia with data-informed planning choices during the CAEP three-year planning process.



What are the CAEP Fact Sheets?

- An interactive tool providing demographic, labor market, and select adult education enrollment and performance data to aid adult education consortium annual and three-year planning efforts
- Features include:
 - Ready access to **curated regional demographic data** and visualizations filterable by key population characteristics
 - Ability to **compare community demographics with student characteristics**, aiding in proportionality and equity analyses
 - **Side-by-side view of transitions** to postsecondary, CTE, and non-developmental college courses, broken down by race/ethnicity, gender, and age group
 - Snapshot of **key industries and occupations** filterable by geography, entry-level education, work experience required, and typical on-the-job training
 - Sample **student profiles** illustrative of adult learners' needs and value of adult education

What's Changed in the Fact Sheets?

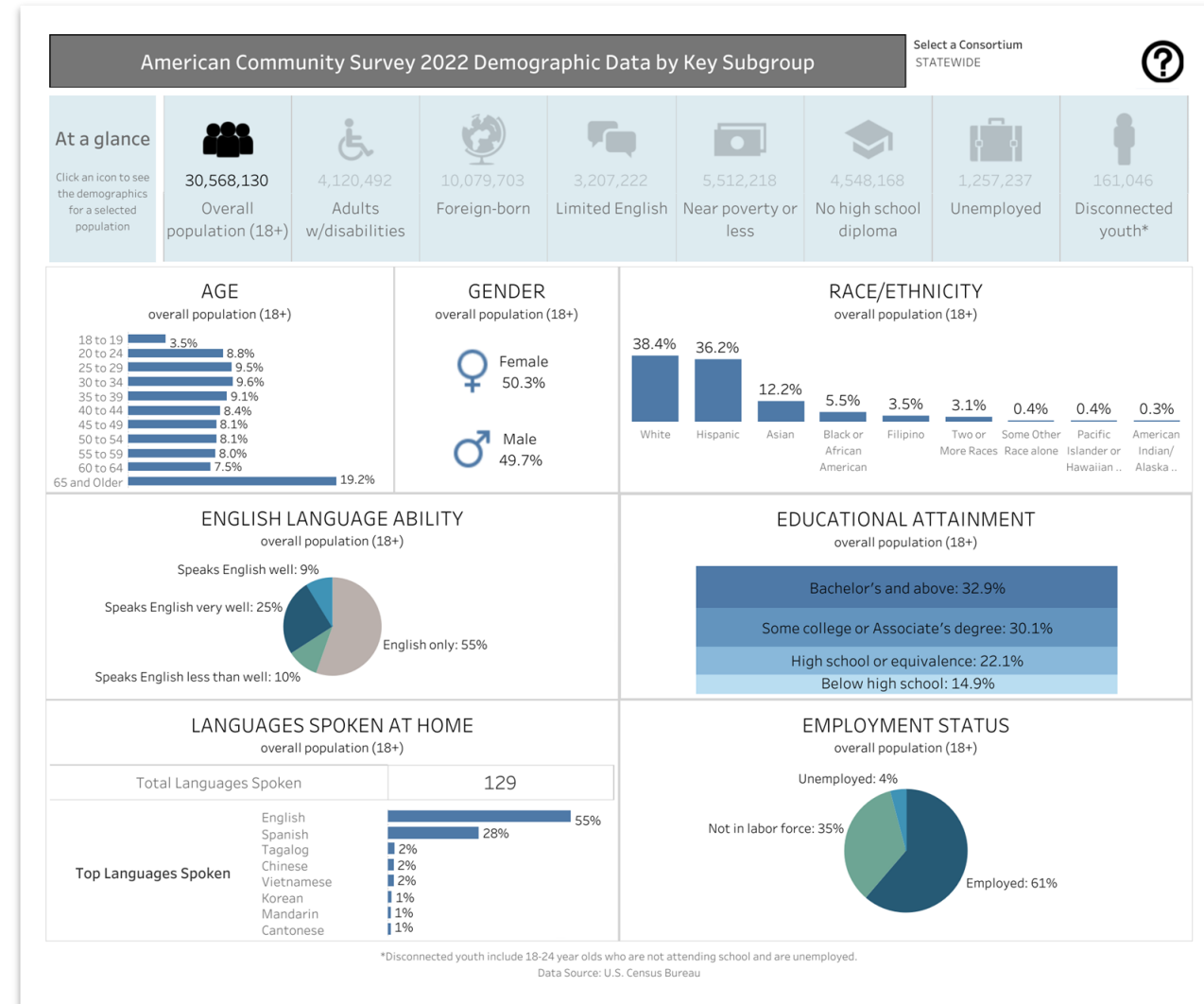
- **Population Characteristics:** Consortium demographics has been updated with the 2018-2022 American Community Survey (ACS) 5-year Public Use Microdata Sample (PUMS) using 2020 Decennial Census data as a weighting variable. This update allows for more up-to-date demographic analysis within consortium regions. Additionally, population data now reflects adults aged 18 and older, aligning more closely with CAEP policies.
- **Labor Market Information:** Labor market data has been refreshed with data from 2020 to 2023, incorporating the latest insights from Lightcast, the U.S. Bureau of Labor Statistics Quarterly Census of Employment and Wages (BLS QCEW), and Local Area Unemployment Statistics (LAUS). On the Labor Market Tab, the MIT living wage for each region is also provided for comparison.
- **Adult Education Transitions:** Demographic and transition data in the seven approved CAEP program areas have been updated to reflect the academic years 2021-2022 and 2020-2021, respectively, providing a more current view of enrollment patterns and participation in adult education programs.



Where do I find the CAEP Fact Sheets?

<https://caladulthood.org/CaepFactSheets>

Using the CAEP Fact Sheets to Inform Adult Education Programming and Planning





Additional Considerations for Data-Informed Planning

- Choosing the Right Denominator
- Regional Variation
- Intersectionality
- Integrated Approach
- Asset-Based Inquiry
- Data Limitations
- Timeliness
- Partner / Community Engagement



Discussions and Questions





Resources

CAEP Three-Year Planning Guide

<https://caladulted.org/DownloadFile/1366>

CAEP Fact Sheets

<https://caladulted.org/CaepFactSheets>

CAEP Fact Sheet How-To-Guide

[https://bit.ly/caep fs user guide](https://bit.ly/caep_fs_user_guide)

Upcoming Webinars and Support

Asset Mapping Series

- Introduction to Asset Mapping for Adult Education Planning and Continuous Improvement (8/21, 1-2 pm)
- Community Engaged Asset Mapping for Adult Education Planning and Continuous Improvement (8/23, 10-11 am)

Looking for one-on-one support? Email us at: llefevr@wested.org and ghill@wested.org

Contact Us



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Thank You!