



September 29, 2017

Dear Adult Education Block Grant Fiscal Agent or Consortia Fiscal Coordinator:

This notice constitutes an official approval to begin spending AEBG 2017-18 program funds. AEBG funding will be disbursed to your account shortly. Please check the AEBG website for the posting of the AEBG 2017-18 disbursement schedule. An AEBG staff member will follow up with you in the next few weeks should there be any issues or missing information in your consortium's 2017-18 annual plan.

If you have a K-12 district or County Office of Education (COE) fiscal agent or are a direct funded K-12 district or COE member, click on the CDE link below to view your allocation schedule. If you have a Community College District (CCD) fiscal agent or are a direct funded community college member, click on the Chancellor's Office link below to view your allocation schedule. For consortia that have opted to use the fiscal agent funding model, the breakdown of funding by individual member will be listed on the Consortium Fiscal Administration Declaration (CFAD), which was signed by all members and submitted to the AEBG Office in May 2017. The CFAD for each consortia is available on the details page of the Consortia Directory ([CLICK HERE](#) for the AEBG Consortia Directory).

- [2017-18 CDE AEBG apportionment](#)
- [2017-18 Chancellor's Office CCD AEBG apportionment](#)

Please note: Per the AB104 2016 trailer bill language Section 84905, funds are to be disbursed to consortia members within 45 days of receiving funds appropriated for the program. AEBG pass through fund instructions for fiscal agents can be found on the AEBG website at the following link: <http://aebg.cccco.edu/For-AEBG-Grantees/AEBG-Funding>. There are separate instructions for passing through AEBG funds for K12 districts/County Offices of Education and Community College Districts. Please refer to the documents listed below for additional details related to AEBG 2017-18 funding.

- [K-12 Accounting Guidance](#)
- [CCCCO Accounting Advisory: Adult Education Block Grant Funds](#)

The new AEBG financial system, NOVA for AEBG, will be released in October 2017. Members will have time to test and learn the new system, as 2017-18 budgets will not be due until late November/early December. Additional details will be released in early October.

These funds are provided by an interagency agreement between the Board of Governors of the California Community Colleges and the California Department of Education via Item 6870-201-0001 of the Budget Act of 2017 (Chapter 14, Statutes of 2017), in support of the Non-Maintenance of Effort (Consortia) funding for the Adult Education Block Grant Program. As a reminder, the AEBG program funds are an apportionment of restricted funds that will continue to be allocated until legislation is passed to discontinue funding.

Local Educational Agencies (LEAs) are required to fulfill the following criteria in order to receive an apportionment:

- *Per EC Section 84908(a) (1), is a member of a consortium.*
- *Per EC Section 84906(a), have approved an adult education plan that addresses that fiscal year, with detailed information as specified in EC Section 84906(b).*
- *Per EC Section 84913, use these funds on only the seven following areas:*
 1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate;
 2. Programs for immigrants eligible for educational services in citizenship, English as a second language, and workforce preparation;
 3. Programs for adults, including older adults, for entry or reentry into the workforce;
 4. Programs for adults, including older adults, to develop knowledge and skills to assist elementary and secondary school children to succeed academically;
 5. Programs for adults with disabilities;
 6. Short term career technical educational programs with high employment potential;
 7. Programs offering pre-apprenticeship training, in coordination with apprenticeship program(s), as specified.

For questions related to AEBG program or fiscal information and/or technical assistance on professional development topics, please contact the AEBG Technical Assistance Project (AEBG TAP) by phone at 1-888-827-2324 or by e-mail at tap@aebg.org.

Thank you.

Carolyn Zachry, Ed.D
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Adult Education Block Grant Office



Javier Romero
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Adult Education Block Grant Office

