

CAEP Annual Plan Template

Plans & Goals

Guidance



The annual plan and the outlined strategies/activities will be based on the consortium's 2022-25 three-year plan. The Plans and Goals section will include an executive summary, a regional planning overview, and a description on how the annual plan will meet the identified regional needs.

Executive Summary *

Please provide an Executive Summary of your consortium's implementation plan for the **2023-24** Program Year. The summary will include a narrative justifying how the planned allocations are consistent with the consortium's current three-year adult education plan. Additionally, include a clear and concise description of the consortium's vision, list accomplishments made during the prior Program Year, and list primary goals for the upcoming Program Year. **This executive summary will be used in the consortium snapshot for the California Legislature.**

Characters : 0/5000

Regional Planning Overview *

Provide an overview of how the consortium will implement the three-year plan.

Characters : 0/5000

Meeting Regional Needs

In this section, the consortium will identify and describe the reasons for the gap(s) between the need in the region and the types and levels of adult education services currently being offered.

Identify and describe the following:

- Gaps in service/regional need
- How did you know? What resources did you use to identify these gaps?
- How will you measure effectiveness/progress toward meeting this need? Please be sure to identify any local indicators planned for measuring student progress.

Regional Need #1



Description of Gaps in Service or Regional Needs *

Characters : 0/5000

Description of How the Gaps Were Identified *

How do you know? What resources did you use to identify these gaps?

Characters : 0/5000

Description of How Effectiveness Will Be Measured *

How will you measure effectiveness / progress toward meeting this need? Please be sure to identify any local indicators planned for measuring student progress.

Characters : 0/5000

Address Educational Needs

Guidance



In this section, the consortium will identify the strategies/activities and metrics to address this objective. (\$84906)

2023-24 Strategies

Strategy Name *

Activity that Applies to this Strategy *

Select an activity that applies to this strategy from the list of activities included in the three-year plan.

Career Pathways & IET

Metrics that Apply to this Activity/Strategy *

Select a metric(s) that applies to this activity/strategy from the list of metrics included in the three-year plan.

Strategy Description

Describe strategies that the plan will support to address this objective. Include how the strategy will achieve the objective, and the educational needs, barriers and gaps in current education and workforce services.

Characters : 0/5000

Improve Integration of Services & Transitions

Guidance

In this section, the consortium will identify the strategies/activities and metrics to address this objective. (\$84906)

2023-24 Strategies

Strategy Name *

Activity that Applies to this Strategy *

Select an activity that applies to this strategy from the list of activities included in the three-year plan.

Metrics that Apply to this Activity/Strategy *

Select a metric(s) that applies to this activity/strategy from the list of metrics included in the three-year plan.

Strategy Description

Describe strategies that the plan will support to address this objective. Include how the strategy will achieve the objective, and the educational needs, barriers and gaps in current education and workforce services.

Characters : 0/5000

Improve Effectiveness of Services

Guidance

In this section, the consortium will identify the strategies/activities and metrics to address this objective. (\$84906)



2023-24 Strategies

Strategy Name *

Activity that Applies to this Strategy *

Select an activity that applies to this strategy from the list of activities included in the three-year plan.

Metrics that Apply to this Activity/Strategy *

Select a metric(s) that applies to this activity/strategy from the list of metrics included in the three-year plan.

Strategy Description

Describe strategies that the plan will support to address this objective. Include how the strategy will achieve the objective, and the educational needs, barriers and gaps in current education and workforce services.

Characters : 0/5000

Fiscal Management

Guidance



The financial management section will address the consortium's planned allocations and outline how they will be consistent with the annual plan. This section will also require the consortium to address how it will incorporate carry-over funds into the plan.

Overview *

Please provide a narrative justifying how the planned allocations are consistent with the annual adult education plan which is based on your CAEP three-year plan.

Characters : 0/5000

Approach to Incorporating Remaining Carry-over Funds *

Please describe the consortium's approach to incorporate remaining carry-over funds from prior year(s) into strategies planned for 2023-24.

Characters : 0/5000



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